



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



REGULAR MEETING AGENDA

**Northwest Fire District Training Facility
5125 W. Camino de Fuego
Tucson, Arizona**

**Tuesday, January 26, 2016
06:00 PM**

The Northwest Fire District Governing Board will meet in Public Session for a Regular Meeting on January 26, 2016, at 6:00 PM, in Building A of the Northwest Fire District Training Facility Located at 5125 W. Camino de Fuego, Tucson, AZ.

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

The order of the Agenda may be changed by order of the Board.

- I. Call to Order/Roll Call/Affirmation of Quorum**
- II. Salute to the Flag of the United States of America**
- III. Presentation of Service Awards**
- IV. Public Forum**

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Governing Board files. Those wishing to address the Governing Board should complete a Citizen Information Card prior to the meeting being called to order. The Governing Board is required under law to accept any materials presented. At the conclusion of the public forum, individual Board Members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter and place it on a future agenda. However, Board Members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.

- V. Consent Agenda**

The Consent Agenda contains items which might require action by the Board, but which are generally routine items not requiring Board discussion. Usually, a single motion will approve all items on the Consent Agenda, including any

resolutions. However, a Board Member may remove any item from the Consent Agenda, and that item will be discussed and voted upon separately.

Approval of Consent Agenda

- A. Approval of the Minutes of the December 15, 2015, Regular Governing Board Meeting and Executive Session
- B. Adoption of Resolution No. 2016-001 Approving the Intergovernmental Agreement Between Northwest Fire District (NWFD) and Mountain Vista Fire District (MVFD) for Fire Marshal, Fire Inspection, Fire Investigation, Code Consultation and Plan Review Services
- C. Adoption of Resolution No. 2016-002 Approving the Intergovernmental Agreement with Picture Rocks Fire District to Provide Emergency Battalion Chief Services
- D. Adoption of Resolution No. 2016-003 Approving the Intergovernmental Agreement Between the Golder Ranch Fire District and Northwest Fire District for Emergency Cardiovascular Care Training
- E. Adoption of Resolution No. 2016-004 Approving the Intergovernmental Agreement for the Use of the District Mobile Fire Simulator Between Northwest Fire District and Several Other Fire Districts in Pima County
- F. Approval of an Amendment Renewing the Fire Protection Agreement with CalPortland Company, Rillito Cement Plant, from February 14, 2016, through February 13, 2017
- G. Approval of Contract Extension for Grant Consultant Services with James Grasham
- H. Approval of the Northwest Fire District Proposed Budget Development and Adoption Calendar for the Fiscal Year Ending June 30, 2017

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic

Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

VII. Business

- A. Discussion and Possible Action Concerning District Funds on Deposit in the Valley Schools Benefits Trust; the Board Might Choose to Go into Executive (Closed) Session, Pursuant to A.R.S. §38-431.03(A)(3) and (4), to Get Legal Advice and to Direct the Board's Attorney Concerning Filing a Formal Claim for Return of the Funds.

VIII. Future Agenda Items

A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).

IX. Adjournment

George Carter, Board Chair

Two Board Briefing Books containing material related to the Board Meeting are available for public review the day before and the day of the Board Meeting during office hours at the Administration/Prevention and Safety Office located at 5225 W. Massingale Road, Tucson, Arizona 85743 – (520) 887-1010. The two Board Briefing Books are also available for public review at the Board Meetings.

The Northwest Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. Pursuant to Board Policy, from time to time, it might be necessary for a Board Member to attend a Board meeting via speakerphone.

The Northwest Fire District Training Facility is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those persons with special needs, such as large-type face print or other reasonable

accommodations, may request those through Heather D'Amico, by calling 887-1010, ext. 2905, before the meeting.

Posted January 21, 2016



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

MEMORANDUM NO. 2016-1

Date: January 26, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of Consent Agenda

RECOMMENDATION:

Approve the consent agenda as presented

MOTION:

Move to approve items A through H on the January 26, 2016, Consent Agenda as presented.

DISCUSSION:

Use of the Consent Agenda can help streamline the meetings by saving time on routine items allowing more time for in depth discussion of items such as the Budget. Attached to this memo you will find a packet for each item on the Consent Agenda. If the Governing Board wants to treat any item as a regular agenda item, the item can be considered under the Business section. For ease of procedure, if the Board has amendments to the meeting minutes (Item A), that might be handled separately before moving on to the rest of the Consent Agenda items.

If an individual item(s) is selected for removal from the Consent Agenda, the above motion could be modified to approve that item(s) under Business.

FISCAL IMPACT:

None

ALTERNATIVES:

Move items to Business for further discussion and individual vote, approve only selected items, or table items

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-2**

Date: January 26, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of the Minutes of the December 15, 2015, Regular Governing Board Meeting and Executive Session

RECOMMENDATION:

Approve the minutes

MOTION:

Move to approve the minutes of the December 15, 2015, regular meeting.

DISCUSSION:

The minutes of the December, 2015, regular meeting are attached for review.

FISCAL IMPACT:

None

ALTERNATIVES:

Approve the minutes with revisions or do not approve the minutes

ATTACHMENTS:

- Minutes 12-15-15 (PDF)



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Minutes of the Northwest Fire District

Governing Board

Regular Meeting

December 15, 2015

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I. Call to Order/Roll Call/Affirmation of Quorum

Attendee Name	Title	Status	Arrived
George Carter	Chairman	Present	
Bruce A. Kaplan	Vice Chair	Present	
Tim Clayton	Board Clerk	Present	
David Talas	Board Member	Present	
Peg Green	Board Member	Present	

II. Salute to the Flag of the United States of America

George Carter led the Pledge of Allegiance to the Flag.

III. Presentation of Service Awards

The following employees accepted promotional awards in which Assistant Chief Bradley administered the loyalty oath:

- Greg Owen was promoted to Paramedic
- Frank Munoz was promoted to Paramedic
- Adam Taylor was promoted to Paramedic
- Ryan McQuown was promoted to Paramedic

Fire Chief Michael J. Brandt presented Mary Ann Matter with an award for her years of service as a Base Hospital Coordinator.

IV. Public Forum

No items were presented at this time.

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Tim Clayton, Board Clerk
AYES:	Carter, Kaplan, Clayton, Talas, Green

Approval of Consent Agenda

George Carter made the following motion, seconded by Tim Clayton and approved with five ayes:

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MOVE TO APPROVE ITEMS A THROUGH F ON THE DECEMBER 15, 2015, CONSENT AGENDA AS PRESENTED.

- A. Approval of the Minutes of the November 17, 2015, Regular Governing Board Meeting**
- B. Adoption of Resolution 2015-051 Ordering the Haas Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 5070 W. Camino De Manana and is North of W. Desert Falcon Lane and East of W. Wild Desert Lane in Tucson, Pima County, Arizona**
- C. Adoption of Resolution 2015-052 Ordering the Marana Technology Campus, LLC Annexation, Pursuant to A.R.S. Section 48-262(I); the Parcels Are Identified as Parcel ID No. 216-08-0030, Parcel ID No. 216-08-0070, and Parcel ID No. 216-08-0080 and Are Located East of W. Tangerine Road in Marana, Pima County, Arizona**
- D. Adoption of Resolution No. 2015-054 Approving a Cell Tower Site Lease Agreement Extension Between Northwest Fire District and New Cingular Wireless at 8165 W Wade Rd., Fire Station 334.**
- E. Approval of Disclosure Statement Regarding Meeting Notice Posting Locations for Northwest Fire District Governing Board Meetings and Local Pension Board Meetings for 2016**
- F. Approval to Award Invitation for Bid (IFB) No. 1507 Regarding Video Laryngoscopes**

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports,

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December 15, 2015
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Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

The monthly reports are included in the packet. Dave Gephart stated the reports cover the period through October 31, 2015. All funds remain healthy and strong with the exception of the Ambulance Billing Fund. There have been no billings or collections received on behalf of the Ambulance Billing Fund so a negative balance is present.

Mr. Gephart reported, from a tax collection standpoint, this is the period of time where the District receives remittance from the County in tax collections. When comparing October, 2015, tax collections, we are about 2% behind from last year and 5% behind from 2014. He stated those will naturally catch up with November and December collection months.

George Carter made the following motion, seconded by Dave Talas and approved unanimously with five ayes:

MOVE TO APPROVE THE DISTRICT'S MONTHLY DISBURSEMENTS REPORT AS PRESENTED.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	David Talas, Board Member
AYES:	Carter, Kaplan, Clayton, Talas, Green

VII. Business

A. Presentation and Approval of the Comprehensive Annual Financial Report (CAFR) Comprising the District Audited Financial Statements for the Fiscal Year Ended June 30, 2015; Discussion May Include the Audit Process and All Aspects of the Financial Status of the District

Dave Gephart stated the Comprehensive Annual Financial Report (CAFR) is presented in four sections where a single audit section has been included. The single audit section was included because the District expended more than \$500,000 last fiscal year; which primarily resulted from the Staffing for Adequate Fire and Emergency Response (SAFER) Grant award.

Additionally, pension reporting changes significantly impacted the CAFR this year. As previously discussed at the November Board meeting, there was a pension change that NWFD was subject to this year in terms of reporting. Historically, we reported the pension obligations and long term impacts in the notes to the financial statements. However, this year NWFD was required to report the full liability in the statement of net position. The impact of the net position liability is approximately a 20 million dollar impact, to the negative. The net position, as previously reported in 2014, was

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December 15, 2015
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approximately 30.5 million dollars. This year the net position, as restated, is approximately 10.5 million dollars. Mr. Gephart stated this is a significant change on how the financial condition of the District is reported.

Corey Arivisu, partner from Heinfield, Meech & Co., presented the results of the CAFR. The following items were discussed:

- Audit process
- SAFER program and compliancy
- Additional schedules included
- Management discussion and analysis
- Financial statements (pgs. 28-33)
- Pension plans/funds and reserve funds
- Arizona State Retirement System (ASRS)
- Bond refunding (pg. 96)
- Inactive employees/benefits (pg. 56)
- Current trends
- Ambulance billing
- Investment quality
- Public Safety Personnel Retirement System (PSPRS)

Dave Gephart stated the CAFR will be posted on the website. The Board would like the trends monitored and reported throughout the budget process.

George Carter made the following motion, seconded by Tim Clayton and approved unanimously with five ayes:

MOVE TO APPROVE THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2015.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Tim Clayton, Board Clerk
AYES:	Carter, Kaplan, Clayton, Talas, Green

B. Discussion Regarding Condition and Status of Emergency Medical Services in the Northwest Fire District

Dr. Spaite presented the EMS update. He discussed the following:

- Northwest Fire District (NWFD) & the University of Arizona (U of A) Partnership: established in 2012
- Focus and Purpose of the Partnership was to improve patient outcomes
- Traumatic Brain Injury (TBI)
- Improving Cardiac Arrest Outcomes
- Minimally-Interrupted Cardiac Resuscitation (MICR)
- Passive Oxygen Insufflation (POI)

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- Dispatch
- Survival
- Good Neuro Outcomes
- CPR Quality Intervention
- Training: Sim Training & Planning
- Quality and Process Improvement (2012-2015)
- Future Goals & Implementations
- Distractions
- High-Leverage Issues

RESULT: DISCUSSED

C. Discussion Regarding Ambulance Transport Services Cost Recovery Update

Division Chief Mike Duncan reported AHCCCS approval was received last week. Additionally, testing was completed with Intermedix to begin the billing process. He estimated by January's Board meeting, all back reports should be received. This will allow the back logged EMS bills to be put into the Intermedix system. He noted not all 2400 bills will be collected, but they will be in the system and will be out to the various agencies. All obstacles have been cleared.

Regarding documentation review, a random sample of reports were sent to Intermedix. The key to success in billing is how well our Paramedics and EMTs are documenting clinical care. Upon completion of the review, it was reported that our reports were the best set of reports they have reviewed in the country.

RESULT: DISCUSSED

D. Discussion and Possible Action Authorizing the Phase I Upgrade of Technology Infrastructure

Assistant Chief Doug Emans stated our IT consultants, Hye Tech Network and Security Solutions, LLC, was brought in to work through continuing failures within our system. After two lightning strikes, it was discovered only 50% of our network was being monitored. Additionally, upon completion of the evaluation, it was discovered we had access to only 50% of systems equipment on our first review last year. On this evaluation our consultants were provided full access to all equipment, pathways, microwave links, etc. The engineer was shocked to learn of all the additional components in our system that he was not given access to on the first evaluation. During the assessment, we wanted to meet three goals; identify all components that make up our system, remediate software and hardware configurations and security settings as we identified them, and develop a plan to correct all deficiencies.

When the lightning strike took place at Station 37, the primary system had been off line and we were operating on the backup system. We were not aware we were operating on the backup system because we were not able to monitor the system. It was later discovered our system is no longer supported by manufacturer due to age. In this

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condition, the manufacturer no longer develops maintenance releases for the code. This can result in vulnerabilities which could allow unauthorized access into our network. Additionally, if there are software and hardware failures, there will be no support, replacements, etc. The District is now more dependent on technology more than ever before.

Our network is based on 10-100mb whereas the new network will be based on 1-10 GB technology which is 100 times greater in terms of order of magnitude. The new network will not load mail servers or web pages faster, however it will be able to multi-task current and future applications at a greater magnitude.

The overall costs for this project is approximately \$186,000 for materials and supplies and an additional \$36,000 in implementation. However, this was broken down into two phases. Phase I, which is the initial phase, is the minimum we have to do in order to sustain us through the next fiscal year. Phase I is \$110,903.26 plus \$17,882.50 for implementation; totaling \$128,785 for Phase I. Next, we can plan for Phase II in the next budget cycle. The third phase is the planning cycle where we can begin the projected replacement cycles as we move forward with technology. Funding is available for this project through realized savings with other technology projects. We can reallocate priorities in the Capital Improvement Plan (CIP) plan. Implementation will be done through Hye Tech through other existing accounts in the Operating Fund.

The following items were further discussed:

- CIP funds/impact
- Monitoring software & hardware
- Phase I components
- Phase II components
- Phase III components
- Reserve pricing from Cisco
- Future network planning
- System updates/replacement/compatibility
- Estimated implementation schedule
- Filing the an IT Manager position
- Hye Tech consulting & training
- Funding/grant opportunities
- Network support & advanced notifications
- Financial impacts

Finance Director Dave Gephart commented on the financial impacts of both phases. He stated capital priorities were reassessed about a month ago to make sure the critical needs were addressed. After consideration, certain projects were not going to be accomplished due to the timing of the fiscal year. Which created some capacity for additional projects. Some projects came under budget, but conversely, some projects were significantly more. Overall, where we stand in this budget year, we were dipping in the capital reserves to roughly \$500,000 to \$600,000. Mr. Gephart recommended this request be kept in reserves so there is cushion for other future projects or issues that may arise. He stated the phased in approach works and is a reasonable approach.

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He recommended to deal with as much as possible now and deal with the Phase II approach early next year. We can keep re-evaluating, re-prioritizing, and monitoring information. A brief discussion followed. The Board is in favor of implementing a phased-in approach; beginning with Phase I.

George Carter made the following motion, seconded by Tim Clayton and approved unanimously with five ayes:

MOVE TO APPROVE THE EXPENDITURE OF \$110,903.26 FROM THE CAPITAL IMPROVEMENT FUND TO UPGRADE TECHNOLOGY INFRASTRUCTURE.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Tim Clayton, Board Clerk
AYES:	Carter, Kaplan, Clayton, Talas, Green

E. Discussion and Possible Action Authorizing Resolution No. 2015-053 Approving a Regional Transportation Data Network Agreement for the Purpose of Expanding Network Communications Capacity

Assistant Chief Doug Emans stated this request is a city and county grant funded project from 2007. The agreement allows Northwest Fire District access to the Regional Transportation Data Network (RTDN) in order to take advantage of the existing RTDN infrastructure. The purpose of the RTDN system is to monitor intersections, via closed circuit cameras, and traffic flow for the purpose of routing and adjusting emergency response patterns during high volume periods. Access to the network provides our crews with alternative and expanded routes for Mobile Data Computers, Electronic Patient Care Reporting and other communications resources in the performance of common and regular emergency functions.

Other agencies such as Golder Ranch Fire District, Pima County Sheriff, and the City of Tucson are currently using this network. This network will ultimately fill the gap between NWFD and Golder Ranch Fire District as we will have the ability to multi-task within the system. Our system is based on signal strength and can be accessed through the mobile data network.

There is no direct costs associated with this action as the system exists currently, was funded through a grant in 2005, and has existing capacity capable of supporting our needs. The indirect costs associated with this action are static in the sense that the equipment necessary to access the system is already in use. We are simply providing routing onto the system. Personnel costs are absorbed within current capacities.

George Carter made the following motion, seconded by Peg Green and approved unanimously with five ayes:

MOVE TO APPROVE RESOLUTION 2015-053 FOR THE PURPOSE OF EXPANDING NETWORK COMMUNICATIONS CAPACITY THROUGH THE REGIONAL TRANSPORTATION DATA NETWORK.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Peg Green, Board Member
AYES:	Carter, Kaplan, Clayton, Talas, Green

- F. Executive Session: the Governing Board May Vote to Go into Closed Session, Pursuant to A.R.S. 38-431.03 (A)(2), (3) & (4), for Legal Advice and to Instruct Its Attorney Concerning the Notice of Claim from the Divijak Family. Following the Executive Session, the Board Might Take Action on the Claim by Directing Its Attorney.**

George Carter made the following motion, seconded by Bruce Kaplan and approved unanimously with five ayes:

MOVE TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSES OF RECEIVING LEGAL ADVICE, DISCUSSING MEDICAL RECORDS AND TO DIRECT THE BOARD'S ATTORNEY REGARDING THE NOTICE OF CLAIM RECEIVED BY THE DISTRICT.

The following persons were invited to join the executive session: Chief Brandt, Assistant Chief Emans, and Thomas Benavidez.

The executive session began at 8:22 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	Carter, Kaplan, Clayton, Talas, Green

Executive Session: the Governing Board May Vote to Go into Closed Session, Pursuant to A.R.S. 38-431.03 (A)(2), (3) & (4), for Legal Advice and to Instruct Its Attorney Concerning the Notice of Claim from the Divijak Family. Following the Executive Session, the Board Might Take Action on the Claim by Directing Its Attorney.

George Carter made the following motion, seconded by Peg Green and approved unanimously with five ayes:

MOVED TO CLOSE EXECUTIVE SESSION AT 8:48 P.M.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Peg Green, Board Member
AYES:	Carter, Kaplan, Clayton, Talas, Green

- VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]**

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This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

No items were presented at this time.

IX. Adjournment

George Carter made the following motion, seconded by Dave Talas and approved unanimously with five ayes:

MOVE TO ADJOURN THE MEETING AT 8:48 P.M.

Minutes approved by the Northwest Fire District Board at its January 26, 2016, Regular Governing Board Meeting.

Tim Clayton, Board Clerk

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-3**

Date: January 26, 2016
To: Governing Board
From: Donald Garcia, Fire Marshal
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-001 Approving the Intergovernmental Agreement Between Northwest Fire District (NWFD) and Mountain Vista Fire District (MVFD) for Fire Marshal, Fire Inspection, Fire Investigation, Code Consultation and Plan Review Services

RECOMMENDATION:

Adopt the resolution and approve the Intergovernmental Agreement

MOTION:

Move to adopt Resolution No. 2016-001 approving the Intergovernmental Agreement between Northwest Fire District and Mountain Vista Fire District for fire prevention and safety services.

DISCUSSION:

The previous IGA expired on June 30, 2015.

FISCAL IMPACT:

These costs directly impact the District's ability to totally recover the costs for out-of-District and local governmental agencies that require our services.

ALTERNATIVES:

Do not approve the item; not recommended

ATTACHMENTS:

- Resolution & Agreement (PDF)

RESOLUTION NO. 2016-001

A RESOLUTION OF THE GOVERNING BOARD OF THE NORTHWEST FIRE DISTRICT APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE MOUNTAIN VISTA FIRE DISTRICT FOR FIRE MARSHAL, FIRE INSPECTION, FIRE INVESTIGATION, CODE CONSULTATION, PLANS REVIEW AND FLEET-RELATED SERVICES.

WHEREAS, Northwest Fire District ["NWFD"] is an internationally accredited emergency fire, medical and rescue services provider, organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, Mountain Vista Fire District ["MVFD"] is organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, MVFD is in need of fire marshal, fire inspection, fire investigation, code consultation, plans review, and fleet-related services [the "Services"]; and

WHEREAS, it is the desire of NWFD and MVFD to jointly exercise their powers pursuant to A.R.S. § 11-952 and 48-805 (B) and enter into an intergovernmental agreement for the Services to be provided to MVFD by NWFD; and

WHEREAS, attached hereto as Exhibit "A" and incorporated herein by this reference, is an Agreement, pursuant to which, NWFD will provide the Services when NWFD has the available resources; and

WHEREAS, the Governing Board of the NWFD has reviewed the terms and conditions of the Agreement and finds that entering into it is in the best interests of the NWFD and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the Agreement, attached hereto as Exhibit "A," is hereby adopted, and District officers are hereby authorized to execute it.

BE IT FURTHER RESOLVED that District officers and staff are hereby authorized to take all steps and spend all funds, necessary and proper, required to implement the Agreement and carry out its intents and purposes.

PASSED AND ADOPTED by the Governing Board of the Northwest Fire District this 26th day of January, 2016.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"

[INTERGOVERNMENTAL AGREEMENT FOR SERVICES BETWEEN MOUNTAIN VISTA FIRE DISTRICT AND NORTHWEST FIRE DISTRICT – *MUST BE ATTACHED*]

**INTERGOVERNMENTAL AGREEMENT FOR FLEET, TRAINING, FIRE MARSHAL,
FIRE INSPECTION, FIRE INVESTIGATION, CODE CONSULTATION AND PLANS
REVIEW SERVICES BETWEEN MOUNTAIN VISTA FIRE DISTRICT AND
NORTHWEST FIRE DISTRICT**

THIS INTERGOVERNMENTAL AGREEMENT (the "Agreement") is made and entered into this ____ day of _____, 2016, by and between the NORTHWEST FIRE DISTRICT ("NWFD") and MOUNTAIN VISTA FIRE DISTRICT ("MVFD"), which may be collectively referred to as the "Parties."

RECITALS

- A. The Parties are each Arizona Fire Districts, organized under and existing pursuant to Title 48, Arizona Revised Statutes;
- B. The Parties each are generally familiar with the personnel, apparatus, equipment and services provided by the other;
- C. The Parties acknowledge that NWFD is an internationally accredited emergency and rescue services provider, and may have the personnel and capacity to provide fleet, training, fire marshal, fire inspection, fire investigation, code consultation and plans review services [collectively, the "Services"] to MVFD;
- D. The Parties acknowledge that MVFD has need for the Services;
- E. MVFD will adopt the same Fire Code and amendments as NWFD before requesting fire marshal, plans review and like services;
- F. NWFD and MVFD have an agreement for dispatch and information technology services, and desire to expand their relationship to include the Services;
- G. The Parties seek to jointly exercise their powers pursuant to A.R.S. sections 11-952 *et seq.* and 48-805 (B)(16), to enter into an agreement for the Services related; and
- H. Each Party has determined the terms and conditions as set forth in this Agreement are in its best interests.

NOW, THEREFORE, in consideration of the promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, it is hereby agreed as follows:

TERMS

1. *Effective Date and Duration of Agreement.* This Agreement shall be effective as of July 1, 2015, and shall remain in effect until June 30, 2016, unless sooner terminated as set forth in this Agreement. This Agreement may be renewed for successive periods upon the formal, written approval of each Party.
2. *Budget.* Each Party represents that it has within its respective budget, sufficient funds to discharge the obligations and duties assumed under this Agreement. Should any Party fail to obtain continued funding during the term of this Agreement through a failure of appropriation or approval of funds, or through other legal means, then its participation in this Agreement shall be deemed to terminate by operation of law.
3. *Services and Compensation.* NWFD will make available to MVFD, upon the request of MVFD, and subject to the availability of NWFD's personnel and resources, the Services of NWFD. MVFD shall pay to NWFD \$2,000 per month, plus an amount equal to the time and expenses incurred by NWFD in providing the Services as described in the NWFD Fee Schedule. NWFD will provide MVFD with monthly invoices for services and materials used at the request of MVFD, pursuant to the Fee Schedule attached to this Agreement as Exhibit 1 and incorporated herein by this reference. Invoices are payable within ten business days of receipt. Any dispute as to any invoice will be resolved, if at all possible, by the mutual decision made by the Fire Chief of each Party. The rates reflected on the Fee Schedule are subject to unilateral change by NWFD from time to time. Any changes to the NWFD's rates shall go into effect upon written notice to MVFD, without requiring an amendment to this Agreement.
4. NWFD shall provide MVFD appropriately trained and qualified personnel to provide the Services. MVFD shall provide NWFD's employees with full authority in the MVFD's currently adopted fire code and amendments to provide the fire code-related Services. MVFD will adopt the same Fire Code and amendments as NWFD before requesting the fire code-related Services.
5. NWFD, through its Fire Marshal and other personnel, shall enforce the fire codes and amendments and provide the fire code-related Services in accordance with the times set forth on Exhibit 2, attached hereto and incorporated herein by this reference.
6. NWFD is authorized to utilize qualified outside fire code consultants as needed in the event of high demand for plans review, inspections or for analysis of specialized fire engineering systems and processes.
7. *Annexations by MVFD.* MVFD shall provide to NWFD, a copy of any boundary change impact statements submitted pursuant to A.R.S. 48-262(A) to the MVFD Board, within five (5) calendar days of their receipt by MVFD, and shall also provide copies to NWFD of all legal notices prepared by MVFD to comply with A.R.S. 48-262.
8. *No Third Party Beneficiaries.* There are no third party beneficiaries to this Agreement; and this Agreement shall not affect the legal liability of either Party to the Agreement by

imposing any standard of care different from the standard of care imposed by Arizona law.

9. *Termination.* Participation in this Agreement may be terminated by either Party delivering, including delivery by fax, 30 days prior written notice of termination to the other Party. The Parties hereby acknowledge that this Agreement may be canceled pursuant to the provisions of A.R.S. section 38-511 as may be amended from time to time. In the event of termination, MVFD shall pay NWFD for all services provided up to the effective date of termination.
10. *Indemnification.* Each Party shall indemnify and hold harmless the other Party to this Agreement, its members, directors, officers, employees and assigns, and shall defend same against all claims for loss, damage or injury caused by the negligence or intentional acts of the indemnifying Party and its officers, agents, firefighters and/or employees. Each Party's obligation to indemnify under this paragraph shall survive termination of this Agreement.
11. *Insurance.* Each Party represents that it shall maintain for the duration of this Agreement, sufficient policies of public liability insurance to cover all of its obligations undertaken in the implementation of this Agreement, including bodily injury, property damage and employer's liability coverage. The insurance policy limits shall not be deemed to limit the scope of indemnification set forth in this Agreement.
12. *Compliance with Applicable Legal Authorities.* The Parties shall each be responsible for their respective compliance with all requirements of any federal, state, county or local ordinances, statutes, charters, codes, rules, regulations, or any other governmental requirements, including, but not limited to, the rules and regulations of the Arizona Department of Health Services. Nothing in this Agreement shall be construed in violation of the rules, regulations or requirements of the Arizona Department of Health Services.
13. *Workers' Compensation Coverage.* Each Party shall comply with the notice provisions of A.R.S. section 23-1022(E). For purposes of A.R.S. section 23-1022, each Party shall be considered the primary employer of all personnel currently or hereafter employed by that party, irrespective of the incident command protocol in place, and said party shall have the sole responsibility for the payment of workers' compensation benefits or other fringe benefits of said employees.
14. *Binding Effect.* This Agreement shall be binding upon and enforceable by the Parties, their heirs, executors, administrators, personal representatives, successors, successors in interest, and assignees.
15. *Amendments.* This Agreement and all documents and instruments executed in furtherance hereof may be amended or supplemented only by an instrument in writing, signed by the Party against whom enforcement thereof may be sought.
16. *Paragraph Headings.* Titles and headings of the paragraphs contained herein are solely for the purpose of convenience and are not intended in any way to affect, control or limit the meaning or application of any such paragraph.

17. *Interpretations.* Words and expressions used herein shall be applicable according to the context and without regard to the number or gender of such words or expressions.
18. *Entire Agreement.* The Parties acknowledge and agree that no representations, warranties, or covenants have been made to, or relied upon by them, or by any person acting for or on their behalf, which are not fully and completely set forth herein. This Agreement supersedes any terms, conditions, covenants or other documents or agreements between the Parties concerning the services described herein.
19. *Recitals.* The Recitals on the first page of this Agreement are incorporated herein as specific terms hereof.
20. *Construction.* This Agreement has been negotiated by the Parties and no Party has acted under compulsion or duress, economic or otherwise. The Parties waive any rule of interpretation which would construe any provision of this Agreement against any party who drafted this Agreement.
21. *Governing Law.* This Agreement and all documents and instruments executed in furtherance hereof, and the rights and obligations of the Parties hereunder, shall be construed and enforced in accordance with, and shall be governed by, the laws of the State of Arizona, statutory and decisional, in effect from time to time, without giving effect to principles of conflicts of law. The Parties consent to personal jurisdiction in Arizona, and venue for any action to enforce this Agreement or resolve disputes hereunder shall be in Pima County, Arizona.
22. *Attorney's Fees and Costs.* Should it become necessary to retain legal counsel to enforce any provisions of this Agreement, the Parties hereto agree that the prevailing party shall be entitled to the award of reasonable attorney's fees and other costs, including court costs, expert witness fees and other related costs.
23. *No Joint Venture.* Employees of NWFD shall not become employees of MVFD by virtue of this Agreement; and the employees of MVFD shall not become employees of NWFD by virtue of this Agreement. Nothing in this Agreement shall be construed to create any partnership or joint agency relationship between NWFD and MVFD.
24. *No Discrimination.* Neither Party shall discriminate against any employee or client of either Party or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out the duties pursuant to this Agreement. Both Parties shall comply with applicable provisions of Executive Order 75-5, as amended by Executive Order 2009-09 of the Governor of Arizona, which are incorporated into this Agreement by reference as if set forth in full herein, and of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.
25. *Immigration Law Compliance.* As mandated by Arizona Revised Statutes ["A.R.S."] section 41-4401, the Parties are prohibited from awarding a contract to any contractor or

subcontractor that fails to comply with A.R.S. section 23-214(A). The Parties must also ensure that every contractor and subcontractor complies with federal immigration laws and regulations that relate to their employees and A.R.S. section 23-214(A). Moreover, each Party fully understands that:

- a. It warrants that both it and any subcontractors it may use comply with all federal immigration laws and regulations that relate to their employees and their compliance with A.R.S. section 23-214(A);
- b. A breach of the warranty described in subsection (a), shall be deemed a material breach of the Agreement that is subject to penalties up to and including termination of the Agreement; and
- c. Each Party or its designee retains the legal right to inspect the papers of any Party employee, contractor or subcontractor employee who works on the Agreement to ensure that the Party, contractor or subcontractor is complying with the warranty under subsection (a).

NORTHWEST FIRE DISTRICT

By: _____
George Carter
Board Chairperson

By: _____
Tim Clayton
Board Clerk

MOUNTAIN VISTA FIRE DISTRICT

By: _____
Jeff Sargent
Board Chairperson

By: _____
Donna Heidinger
Board Clerk

Certificate of Counsel

Pursuant to A.R.S. 11-952(D), the undersigned attorneys have reviewed the foregoing Agreement, and confirm the Agreement is in proper form, and is within the powers and authority granted to each Party under Arizona law.

Thomas Benavidez
Attorney for NWFD

Date: _____

Attorney for MVFD

Date: _____

EXHIBIT 1
[Fee Schedule]

EXHIBIT 2
[Performance Measures]

NWFD DISTRICT PERFORMANCE TARGETS

Class I:

5 working days for Fire and Life Safety Tenant Improvement plan review, excluding plans submitted by Alternative Means and Methods which may require additional time

Qualifying elements:

- No structural modifications (new roof loads, openings in bearing walls)
- Minimal mechanical, plumbing or electrical revisions (i.e. rerouting existing ductwork with no significant increase in length, moving existing fixtures with no appreciable increase in pipe length and relocating existing electrical components)
- Occupancy load less than fifty – *Not including food service occupancies or occupancies that have fire protection equipment that require an annual or semi-annual inspection.*
- Either a B (business office) or M (mercantile/retail) occupancy
- No fire separation issues (no fire separation walls shown or required)
- No changes to occupancy or building area
- No changes to fire alarm, fire sprinkler or kitchen hood suppression systems
- Require final inspection approval by the Building Safety Division and the Fire Code Official prior to issuance of a Certificate of Occupancy
- Respond to requested inspections two (2) business days of request excluding weekends and holidays 90% of the time

Examples of businesses that could qualify in this category are: Retail shops that add only a customer service counter with cash register & display racks, exercise facility that adds only customer service counter, needs no additional toilet room(s).

Class II:

10 working days for Fire and Life Safety Tenant Improvement plan review, excluding plans submitted by Alternative Means and Methods which may require additional time

Qualifying elements:

- Minimal structural modifications (i.e. add mechanical loads to the existing roof structure, change door/window openings, no additions to the building)
- Minor mechanical, plumbing and electrical revisions (i.e. addition of ductwork, addition of plumbing fixtures, addition of electrical components which do not require an increase in the service)
- B type occupancy with food service regardless of occupant load

- No A (assembly), E (education), F (factory industrial), H (high hazard), I (institution), S (storage) or U (miscellaneous) occupancies
- No fire separation issues
- Minor changes to fire sprinkler systems (relocation of heads, no additions to system)
- Minor changes to fire alarm systems (no additions to system)
- Minor changes to kitchen hood suppression systems
- Respond to requested inspections two (2) business days of request excluding weekends and holidays 90% of the time

Examples of businesses that could qualify in this category are: Retail shops, exercise facilities, business offices, etc., that add only a customer service counter with cash register, display racks and interior partition walls or modular office spaces that do not revise the fire sprinkler, fire alarm or cooking hood systems in any way. Also exercise facility that adds only customer service counter or needs no additional toilet room(s). All Class II tenant improvements regardless of the type of business must also fall within the above guidelines.

Class III:

25 working days for Fire and Life Safety Tenant Improvement plan review, excluding plans submitted by Alternative Means and Methods which may require additional time

Qualifying elements:

- Structural modifications
- Comprehensive building, fire, mechanical, plumbing and/or electrical review required
- Fire separation issues
- Changes in occupancy and/or building area
- Improvement is for an A, E, F, H, I, S or U occupancy
- Additions to fire sprinkler systems
- Additions to fire alarm systems
- Additions to kitchen hood suppression systems
- Respond to requested inspections two (2) business days of request excluding weekends and holidays 90% of the time

New Commercial Buildings

Same as Class III tenant improvements

New Custom Residential Homes

10 working days Fire and Life Safety plan review excluding holidays 90% of the time

Qualifying elements:

- Plan review of residential fire sprinkler plans
- Plan review of fire apparatus access, fire flow and fire hydrant spacing

- New residential custom home construction – not a model home
- Respond to requested inspections within two (2) business days of request excluding weekends and holidays 90% of the time

Model Home

10 working days Fire and Life Safety plans review excluding holidays 90% of the time

- Plan review of residential fire sprinkler plans for an approved model plan
- Plan review of fire apparatus access, fire flow and fire hydrant spacing
- Respond to requested fire and life safety inspections within two (2) business days of request excluding weekends and holidays 90% of the time

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-4**

Date: January 26, 2016
To: Governing Board
From: Brad Bradley, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-002 Approving the Intergovernmental Agreement with Picture Rocks Fire District to Provide Emergency Battalion Chief Services

RECOMMENDATION:

Approve the proposed intergovernmental agreement with the Picture Rocks Fire District to provide emergency battalion Chief response for Incident Management Purposes on an as needed basis.

MOTION:

Move to adopt Resolution No. 2016-002 approving the proposed intergovernmental agreement with the Picture Rocks Fire District to provide emergency battalion Chief response for Incident Management Purposes on an as needed basis.

DISCUSSION:

The Picture Rocks Fire District (PRFD) is requesting assistance from Northwest Fire District (NWFD) to provide Battalion Chief coverage for incident related responses only, on an as needed basis, due to management personnel shortages within PRFD.

Historically, PRFD has been able to cover the incident management function through the use of a "Chief on Call" system whereby these duties were rotated between the Fire Chief and Assistant Chief. The Assistant Fire Chief position was removed from the organization some time ago following the departure of Assistant Chief Jayme Kahle to the Rincon Valley Fire District (RVFD). There are no current plans to refill that position given budgetary constraints so the responsibility of 24/7 - 365 day per year incident management coverage now rests with the Fire Chief alone.

According to Fire Chief Brett Lane, he responds after normal business hours less than 10 times per year. Given that coverage would be provided on an as needed basis, with Chief Lane continuing to provide the majority of response coverage, actual responses by NWFD Battalion Chiefs are expected to number only a few per year until such time as other changes could occur within PRFD to provide for this critical function.

The proposed agreement allows for full cost recovery by NWFD. The associated fees to PRFD will be those currently in place for similar agreements and/or responses outside the District and in accordance with the approved 2014-2016 Arizona State Forester's Cooperative Rate Agreements. The Cooperative Rate Agreement sets an hourly rate which varies based upon the type of response vehicle used, a mileage rate that varies given the type of vehicles used, and allows for full cost recovery (hourly rate and ERE's) specific to the NWFD member who responds.

The PRFD Governing Board has approved the proposed agreement, and has committed to ensuring cost recovery is provided to NWFD in accordance with this agreement.

FISCAL IMPACT:

Actual fiscal impact is difficult to anticipate given the following:

- Unknown number of total responses - anticipated to be very low
- Unknown duration of events that are responded to - every incident is different
- Unknown which specific command vehicle may respond - we have numerous types which result in varying hourly rates as well as mileage rates
- Unknown which specific incident commander may respond - varying salary rates

Generally speaking, any response would result in net positive revenue given that the District deploys multiple incident command personnel on a 24/7 - 365 days a year basis which is an allocated expense.

ALTERNATIVES:

Do not approve the agreement and request PRFD seek alternative means of incident management response coverage.

ATTACHMENTS:

- Resolution & Agreement (PDF)

RESOLUTION NO. 2016-002

A RESOLUTION OF THE GOVERNING BOARD FOR THE NORTHWEST FIRE DISTRICT ["NWFD"] APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH PICTURE ROCKS FIRE DISTRICT ["PRFD"], FOR EMERGENCY BATTALION CHIEF SERVICES.

WHEREAS, NWFD and PRFD are organized under and exist pursuant to Title 48, Chapter 5, Arizona Revised Statutes; and

WHEREAS, the Parties are familiar with the personnel, apparatus, equipment and services provided by the other; and

WHEREAS, the Parties acknowledge that NWFD is an internationally accredited emergency and rescue services provider, and has the personnel and apparatus available to provide occasional emergency battalion chief response services upon request of PRFD; and

WHEREAS, the Parties acknowledge that from time to time, PRFD has a need for emergency battalion chief response services within PRFD's territorial jurisdiction; and

WHEREAS, the Parties have established a history of working together cooperatively through agreements for mutual aid, dispatch and other services, and desire to expand their relationship to include emergency battalion chief response services; and

WHEREAS, the Parties seek to exercise jointly their powers, pursuant to A.R.S. sections 11-952 and 48-805 (B)(16), and enter into an agreement for emergency battalion chief response services; and

WHEREAS, the Governing Board of the NWFD has reviewed the terms and conditions of the Agreement, attached hereto as Exhibit "A" and incorporated herein by this reference, and finds that entering into it is in the best interests of the NWFD and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the Intergovernmental Agreement, attached hereto as Exhibit "A", is hereby adopted, and District officers and staff are hereby authorized to execute the Agreement and take all steps necessary and proper to carry out its purposes.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on January 26, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT A

[Intergovernmental Agreement Must Be Attached]

**INTERGOVERNMENTAL AGREEMENT BETWEEN PICTURE ROCKS FIRE
DISTRICT AND NORTHWEST FIRE DISTRICT FOR EMERGENCY BATTALION
CHIEF RESPONSE SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT (the "Agreement") is made and entered into this ____ day of January, 2016, by and between the NORTHWEST FIRE DISTRICT ("NWFD") and PICTURE ROCKS FIRE DISTRICT ("PRFD").

RECITALS

- A. The Parties are each Arizona Fire Districts, organized under and existing pursuant to Title 48, Arizona Revised Statutes;
- B. The Parties are familiar with the personnel, apparatus, equipment and services provided by the other;
- C. The Parties acknowledge that NWFD is an internationally accredited emergency and rescue services provider, and has the personnel and apparatus available to provide occasional emergency battalion chief response services upon request of PRFD;
- D. The Parties acknowledge that from time to time, PRFD has a need for emergency battalion chief response services within PRFD's territorial jurisdiction;
- E. The Parties have established a history of working together cooperatively through agreements for mutual aid, dispatch and other services, and desire to expand their relationship to include emergency battalion chief response services;
- F. The Parties seek to exercise jointly their powers, pursuant to A.R.S. sections 11-952 and 48-805 (B)(16), and enter into an agreement for emergency battalion chief response services; and
- G. Each Party has determined the terms and conditions as set forth in this Agreement are in its best interests.

NOW, THEREFORE, in consideration of the promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, it is hereby agreed as follows:

1. *Effective Date and Duration of Agreement.* This Agreement shall be effective as of January 1, 2016, and shall remain in effect for one year, unless sooner terminated as set forth in this Agreement. This Agreement may be renewed for successive one year periods upon the approval of each Party's governing board.
2. *Budget.* Each Party represents that it has within its respective budget, sufficient

funds to discharge the obligations and duties assumed under this Agreement. Should any Party fail to obtain continued funding during the term of this Agreement through a failure of appropriation or approval of funds, or through other legal means, then its participation in this Agreement shall be deemed to terminate by operation of law.

3. *Services and Compensation.* NWFD will make available to PRFD, upon the request of PRFD, the services of a battalion chief and associated apparatus, equipment and materials. NWFD will provide PRFD with monthly invoices for services, apparatus, equipment and materials provided at the request of PRFD. Fees charged to PRFD by NWFD shall be billed at the rates set in the State Forrester Cooperative Fire Rate Agreement between NWFD and the State Forrester. The current rate schedules are attached to this Agreement as Exhibit 1 and are incorporated herein by this reference. In the event that NWFD and the State Forrester agree to different rate schedules, this Agreement shall be automatically amended to incorporate the new rates, and NWFD shall provide prompt written notice of the changes to PRFD. Invoices are payable within ten business days of receipt. Any dispute as to any invoice will be resolved, if at all possible, by the mutual decision made by the Fire Chief of each Party.
4. *No Third Party Beneficiaries.* There are no third party beneficiaries to this Agreement; and this Agreement shall not affect the legal liability of either Party to the Agreement by imposing any standard of care different from the standard of care imposed by Arizona law.
5. *Termination.* Participation in this Agreement may be terminated by either Party delivering, including delivery by fax, 30 days prior written notice of termination to the other Party. The Parties hereby acknowledge that this Agreement may be canceled pursuant to the provisions of A.R.S. section 38-511 as may be amended from time to time. In the event of termination, PRFD shall pay NWFD for all services provided up to the effective date of termination.
6. *Indemnification.* Each Party shall indemnify and hold harmless the other Party to this Agreement, its members, directors, officers, employees and assigns, and shall defend same against all claims for loss, damage or injury caused by the negligence or intentional acts of the indemnifying Party and its officers, agents, firefighters and/or employees. Each Party's obligation to indemnify under this paragraph shall survive termination of this Agreement.
7. *Insurance.* Each Party represents that it shall maintain for the duration of this Agreement, sufficient policies of public liability insurance to cover all of its obligations undertaken in the implementation of this Agreement, including bodily injury, property damage and employer's liability coverage. The insurance policy limits shall not be deemed to limit the scope of indemnification set forth in this Agreement.
8. *Compliance with Applicable Legal Authorities.* The Parties shall each be responsible for their respective compliance with all requirements of any federal, state, county or local ordinances, statutes, charters, codes, rules, regulations, or

any other governmental requirements, including, but not limited to, the rules and regulations of the Arizona Department of Health Services. Nothing in this Agreement shall be construed in violation of the rules, regulations or requirements of the Arizona Department of Health Services.

9. *Workers' Compensation Coverage.* Each Party shall comply with the notice provisions of A.R.S. section 23-1022(E). For purposes of A.R.S. section 23-1022, each Party shall be considered the primary employer of all personnel currently or hereafter employed by that party, irrespective of the incident command protocol in place, and said party shall have the sole responsibility for the payment of workers' compensation benefits or other fringe benefits of said employees.
10. *Binding Effect.* This Agreement shall be binding upon and enforceable by the Parties, their heirs, executors, administrators, personal representatives, successors, successors in interest, and assignees.
11. *Amendments.* This Agreement and all documents and instruments executed in furtherance hereof may be amended or supplemented only by an instrument in writing, signed by the Party against whom enforcement thereof may be sought.
12. *Paragraph Headings.* Titles and headings of the paragraphs contained herein are solely for the purpose of convenience and are not intended in any way to affect, control or limit the meaning or application of any such paragraph.
13. *Interpretations.* Words and expressions used herein shall be applicable according to the context and without regard to the number or gender of such words or expressions.
14. *Entire Agreement.* The Parties acknowledge and agree that no representations, warranties, or covenants have been made to, or relied upon by them, or by any person acting for or on their behalf, which are not fully and completely set forth herein. This Agreement supersedes any terms, conditions, covenants or other documents or agreements between the Parties concerning the services described herein.
15. *Construction.* This Agreement has been negotiated by the Parties and no Party has acted under compulsion or duress, economic or otherwise. The Parties waive any rule of interpretation which would construe any provision of this Agreement against any party who drafted this Agreement.
16. *Governing Law.* This Agreement and all documents and instruments executed in furtherance hereof, and the rights and obligations of the Parties hereunder, shall be construed and enforced in accordance with, and shall be governed by, the laws of the State of Arizona, statutory and decisional, in effect from time to time, without giving effect to principles of conflicts of law. The Parties consent to personal jurisdiction in Arizona, and venue for any action to enforce this Agreement or resolve disputes hereunder shall be in Pima County, Arizona.
17. *Attorney's Fees and Costs.* Should it become necessary to retain legal counsel to

enforce any provisions of this Agreement, the Parties hereto agree that the prevailing party shall be entitled to the award of reasonable attorney's fees and other costs, including court costs, expert witness fees and other related costs.

18. *No Joint Venture.* Employees of NWFD shall not become employees of PRFD by virtue of this Agreement; and the employees of PRFD shall not become employees of NWFD by virtue of this Agreement. Nothing in this Agreement shall be construed to create any partnership or joint agency relationship between NWFD and PRFD.
19. *No Discrimination.* Neither Party shall discriminate against any employee or client of either Party or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out the duties pursuant to this Agreement. Both Parties shall comply with applicable provisions of Executive Order 75-5, as amended by Executive Order 2009-09 of the Governor of Arizona, which are incorporated into this Agreement by reference as if set forth in full herein, and of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.
20. *Immigration Law Compliance.* As mandated by Arizona Revised Statutes ["A.R.S."] section 41-4401, the Parties are prohibited from awarding a contract to any contractor or subcontractor that fails to comply with A.R.S. section 23-214(A). The Parties must also ensure that every contractor and subcontractor complies with federal immigration laws and regulations that relate to their employees and A.R.S. section 23-214(A). Moreover, each Party fully understands that:
 - a. It warrants that both it and any subcontractors it may use comply with all federal immigration laws and regulations that relate to their employees and their compliance with A.R.S. section 23-214(A);
 - b. A breach of the warranty described in subsection (a), shall be deemed a material breach of the Agreement that is subject to penalties up to and including termination of the Agreement; and
 - c. Each Party or its designee retains the legal right to inspect the papers of any Party employee, contractor or subcontractor employee who works on the Agreement to ensure that the Party, contractor or subcontractor is complying with the warranty under subsection (a).

NORTHWEST FIRE DISTRICT

By: _____
George Carter
Board Chairperson

By: _____
Tim Clayton
Board Clerk

PICTURE ROCKS FIRE DISTRICT

By: _____
David Seese
Board Chairperson

By: _____
Peggy McCool
Board Clerk

Certificate of Counsel

Pursuant to A.R.S. 11-952(D), the undersigned counsels have reviewed the foregoing Agreement, and confirm the Agreement is in proper form, and is within the powers and authority granted to each Party under Arizona law.



_____ Date: _____
Thomas Benavidez
Attorney for NWFD

_____ Date: _____
Donna Aversa
Attorney for PRFD

EXHIBIT 1
[Fee Schedules from Current Cooperative Fire Rate Agreement]

Page 1 of 7

ARIZONA STATE FORESTER'S COOPERATIVE FIRE RATE AGREEMENT

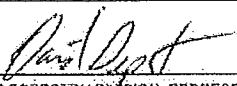
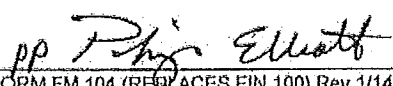
COOPERATIVE FIRE RATE AGREEMENT NUMBER		IGA REFERENCE AGREEMENT NUMBER				
03-1263-14		KR00-0036-LNR-FIR				
(1) FIRE DEPT/AGENCY NAME (COOPERATOR)		(6) STATE DISTRICT OFFICE				
NORTHWEST FIRE DISTRICT		TUCSON-DISTRICT 3				
(2) ADDRESS		(7) ADDRESS				
5225 WEST MASSINGALE ROAD		3237 E 45TH ST				
(3) CITY, STATE, ZIP CODE		(8) CITY, STATE, ZIP CODE				
TUCSON, AZ 85743		TUCSON, AZ 85713				
(4a) BUS. PHONE	(4b) EMERGENCY PHONE	(9) PHONE				
(520) 887-1010	(520) 791-4803 OR 4012	(520) 628-5480 FAX: (520) 628-5847				
(4c) FAX NUMBER	(4d) EMAIL ADDRESS	(10) ARIZONA STATE FORESTRY DIVISION WEBSITE				
(520) 887-1034	dhughes@northwestfire.org	www.azsf.gov				
(5) FEDERAL EMPLOYER ID NUMBER		(11) EFFECTIVE DATES OF AGREEMENT				
86-0472471		<div style="display: flex; justify-content: space-between;"> BEGINNING 4/1/2014 ENDING 3/31/2016 </div>				
(12) EQUIPMENT WORK RATES LISTED BELOW ARE BASED ON ALL OPERATING SUPPLIES BEING FURNISHED BY COOPERATOR (WET).		(13) OPERATORS AND PERSONNEL ARE NOT INCLUDED IN EQUIPMENT WORK RATES AND ARE PAID ACCORDING TO GENERAL PROVISION ITEM 8a4 and ITEM 8a5.				
(14) EQUIPMENT DESCRIPTION		(15) STANDARD STAFFING				
List: ICS Type, Gallons, GPM, make, model, year, FD Unit #, License #, 4x4, foam capability.		(16) WORK OR HRLY RATE				
		(17) SPECIAL RATE				
		UNIT				
		UNIT				
a. 1990 Ford 1 Ton, 4x2 Flatbed Truck, Lic. PS699D, Shop 902		1-2	\$65.00	Day Plus	\$0.65	Mile
b. 1991 Ford F450, 4x2 Flatbed Truck, Lic. PS094C, Shop 914		1-2	\$65.00	Day Plus	\$0.65	Mile
c. Type 1 Engine, 750 gallons, 1250 GPM, 1994 Pierce, LIC. G767AR, Shop 945		4	\$106.00	Hour		
d. Type 2 Support Tender, 2750 gallons, 1000 GPM, 1997 International SEMO, LIC. G150BG, Shop 973		1-2	\$113.00	Hour		
e. Type 1 Engine, 750 gallons, 1250 GPM, 1996 Pierce, LIC. G927BP, Shop 975		4	\$125.00	Hour		
f. Type 1 Engine, 750 gallons, 1250 GPM, 1996 Pierce, LIC G928BP, Shop 976		4	\$125.00	Hour		
(18) Special Provisions						
Cooperator will adhere to terms set forth on the General Provisions to Cooperative Rate Agreement FM104A (1/14) attached hereto.						
STAFFING WILL BE REIMBURSED AT ACTUAL EXPENSES INCLUDING EREs						
ALL PERSONNEL HAVE COMPLETED BASIC WILDLAND TRAINING COURSE						
AND/OR DAMAGE TO EQUIPMENT (LOST OR DESTROYED TOOLS, FLAT TIRES, ETC) UP TO \$100.00 PER INCIDENT WILL BE ABSORBED BY THE FIRE DEPARTMENT. LOSS VEHICLE						
WORKERS COMENSATION: POLICY # OC1814-7						
		(20) NAME AND TITLE (PLEASE PRINT)		(21) DATE		
		DAVID GEPHART, FINANCE DIRECTOR		3/25/14		
(22) STATE FORESTRY DIVISION REPRESENTATIVE		(23) NAME AND TITLE (PLEASE PRINT)		(24) DATE		
		EUGENE BEAUDOIN, DISTRICT FORESTER		3/31/2014		

FORM FM 104 (REPLACES FIN 100) Rev 1/14

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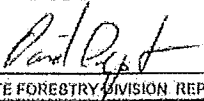
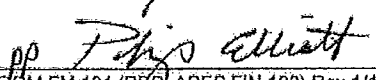
COOPERATIVE FIRE RATE AGREEMENT NUMBER		IGA REFERENCE AGREEMENT NUMBER			
03-1263-14		KR00-0036-LNR-FIR			
(1) FIRE DEPT/AGENCY NAME (COOPERATOR)		(6) STATE DISTRICT OFFICE			
NORTHWEST FIRE DISTRICT		TUCSON-DISTRICT 3			
(14) EQUIPMENT DESCRIPTION	(15) STANDARD STAFFING	RATES			
List: ICS Type, Gallons, GPM, make, model, year, FD Unit #, License #, 4x4, foam capability.		(16) WORK OR HRLY		(17) SPECIAL	
		RATE	UNIT	RATE	UNIT
g. Type 2 Support Tender, 3000 Gallons, 250 GPM, 1998 International, LIC. G786BS, Shop 984	1-2	\$113.00	Hour		
h. Light SCBA Unit, 25 CFM, 1998 International Equipment Truck, LIC. G790BS, Shop 985	2	\$125.00	Hour	NTE \$1,000	
i. Command Vehicle, 1999 Ford Expedition, 4x4, LIC. G801CC, Shop 991	1	\$54.00	Day Plus	\$0.54	Mile
j. Type 1 Ladder Truck, 100 Foot, 300 Gallons, 1500 GPM, 1999 Smeal, LIC G542CJ, Shop 992	4	\$125.00	Hour		
k. Rescue Truck, Type 1 Ambulance, 2001 Ford F550, 4x2, LIC. G537CX, Shop 012	2	\$56.00	Hour	DHS RATES PLUS	\$1.25 MILE
l. Command Vehicle, 2001 Chevy Suburban, 4x4, LIC. G311DG, Shop 013	1	\$54.00	Day Plus	\$0.54	Mile
m. Command Vehicle, 2001 Chevy Suburban, 4x4, LIC. G383DG, Shop 014	1	\$54.00	Day Plus	\$0.54	Mile
n. Command Vehicle, 2001 Chevy Suburban, 4x4, LIC. G310DG, Shop 015	1	\$54.00	Day Plus	\$0.54	Mile
o. Command Vehicle, 2002 Ford F250, 4x4, LIC G463CX, Shop 021	1	\$65.00	Day Plus	\$0.65	Mile
p. Type 1 Engine, 750 Gallons, 1500 GPM, 2002 Pierce, LIC. G497CX, Shop 022	4	\$125.00	Hour		
q. Type 1 Engine, 750 Gallons, 1500 GPM, 2002 Pierce, LIC. G498CX, Shop 023	4	\$125.00	Hour		
r. Type 1 Engine, 750 Gallons, 1500 GPM, 2002 Pierce, LIC. G499CX, Shop 024	4	\$125.00	Hour		
s. Rescue Truck, Type 1 Ambulance, 2002 McCoy Miller, LIC G501CX, Shop 025	2	\$56.00	Hour	DHS RATES PLUS	\$1.25 MILE
t. Rescue Truck, Type 1 Ambulance, 2002 McCoy Miller, LIC G500CX, Shop 026	2	\$56.00	Hour	DHS RATES PLUS	\$1.25 MILE
(18) Special Provisions					
Cooperator will adhere to terms set forth on the General Provisions to Cooperative Rate Agreement FM104A (1/14) attached hereto.					
k.s.l HOURLY RATE IS FOR STANDBY (WET). IF TRANSPORT IS REQUIRED, USE YOUR DEPARTMENT'S CURRENT DHS TRANSPORT RATES PLUS \$1.25 @ MILE. ORDERING AGENCY WILL REIMBURSE/REPLACE SUPPLIES CONSUMED DURING THE INCIDENT. *HOURLY RATE IS FOR STANDBY (WET). IF TRANSPORT IS REQUIRED, USE YOUR DEPARTMENT'S CURRENT DHS TRANSPORT RATES PLUS \$1.25 @ MILE. ORDERING AGENCY WILL REIMBURSE/REPLACE SUPPLIES CONSUMED DURING THE INCIDENT.					
(19) FIRE DEPT/AGENCY REPRESENTATIVE	(20) NAME AND TITLE (PLEASE PRINT)		(21) DATE		
	DAVID GEPHART, FINANCE DIRECTOR		3/25/14		
(22) STATE FORESTRY DIVISION REPRESENTATIVE	(23) NAME AND TITLE (PLEASE PRINT)		(24) DATE		
	EUGENE BEAUDOIN, DISTRICT FORESTER		3/31/2014		

FORM FM 104 (REPLACES FIN 100) Rev 1/14

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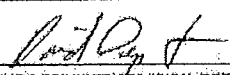
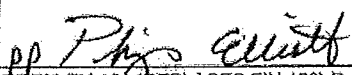
COOPERATIVE FIRE RATE AGREEMENT NUMBER		IGA REFERENCE AGREEMENT NUMBER			
03-1263-14		KR00-0036-LNR-FIR			
(1) FIRE DEPT/AGENCY NAME (COOPERATOR)		(6) STATE DISTRICT OFFICE			
NORTHWEST FIRE DISTRICT		TUCSON-DISTRICT 3			
(13) EQUIPMENT DESCRIPTION		RATES			
List: ICS Type, Gallons, GPM, make, model, year, FD Unit #, License #, 4x4, foam capability.		(14) STANDARD STAFFING	(15) WORK OR HRLY		(16) SPECIAL
			RATE	UNIT	RATE UNIT
u. Command Vehicle, 2002 Ford Excursion, 4x4, LIC. G512CX, Shop 027	1	\$63.00	Day Plus	\$0.63	Mile
v. Command Vehicle, 2002 Ford Excursion, 4x4, LIC. G513CX, Shop 028	1	\$63.00	Day Plus	\$0.63	Mile
w. Staff Vehicle, 2002 Ford Taurus, LIC. G518CX, Shop 029	1	\$40.00	Day Plus	\$0.40	Mile
x. Staff Vehicle, 2002 Ford Econoline Van, LIC. G536CX, Shop 210	1	\$54.00	Day Plus	\$0.54	Mile
y. Staff Vehicle, 2003 Ford F150, 4x2, LIC. G344DG, Shop 033	1	\$42.00	Day Plus	\$0.42	Mile
z. Command Vehicle, 2003 Ford Excursion, 4x4, LIC. G368DG, Shop 034	1	\$63.00	Day Plus	\$0.63	Mile
aa. Staff Vehicle, 2003 Chevrolet Astro Van, 4x2, LIC. G394DG, Shop 035	1	\$42.00	Day Plus	\$0.42	Mile
ab. Command Vehicle, 2004 Ford Excursion, 4x4, LIC. G843DT, Shop 041	1	\$63.00	Day Plus	\$0.63	Mile
ac. Command Van, 2004 HAZMAT Command Van, LIC. G142DN, Shop 042	1-2	\$1,600.00	Day		
ad. Command Vehicle, 2004 Ford F250 4x4, LIC. G141DN, Shop 043	1	\$65.00	Day Plus	\$0.65	Mile
ae Command Vehicle, 2004 Ford F250 4x4, LIC. G371DX, Shop 044	1	\$65.00	Day Plus	\$0.65	Mile
af. Command Vehicle, 2005 Ford F150 4x4, LIC. G880DZ, Shop 051	1	\$45.00	Day Plus	\$0.45	Mile
ag. Command Vehicle, 2005 GMC Yukon 4x4, LIC. G417DX, Shop 052	1	\$54.00	Day Plus	\$0.54	Mile
ah. Staff Vehicle, 2005 GMC Canyon Pickup 4x2, LIC G404DX, Shop 053	1	\$34.00	Day Plus	\$0.34	Mile
(18) Special Provisions: Cooperator will adhere to terms set forth on the General Provisions to Cooperative Rate Agreement FM104A (1/14) attached hereto.					
(19) FIRE DEPT/AGENCY REPRESENTATIVE		(20) NAME AND TITLE (PLEASE PRINT)		(21) DATE	
		DAVID GEPHART, FINANCE DIRECTOR		3/25/14	
(22) STATE FORESTRY DIVISION REPRESENTATIVE		(23) NAME AND TITLE (PLEASE PRINT)		(24) DATE	
		EUGENE BEAUDOIN, DISTRICT FORESTER		3/31/2014	

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COOPERATIVE FIRE RATE AGREEMENT NUMBER		IGA REFERENCE AGREEMENT NUMBER			
03-1263-14		KR00-0036-LNR-FIR			
(1) FIRE DEPT/AGENCY NAME (COOPERATOR)		(6) STATE DISTRICT OFFICE			
NORTHWEST FIRE DISTRICT		TUCSON-DISTRICT 3			
(13) EQUIPMENT DESCRIPTION List: ICS Type, Gallons, GPM, make, model, year, FD Unit #, License #, 4x4, foam capability.		(14) STANDARD STAFFING	(15) WORK OR HRLY RATE		(16) SPECIAL UNIT
ai. Staff Vehicle, 2005 GMC Safari Van, 4x2, LIC. G883DZ, Shop 054		1	\$54.00	Day Plus	\$0.54 Mile
aj. Staff Vehicle, 2005 GMC Canyon Pickup 4x2, LIC G886DZ, Shop 055		1	\$34.00	Day Plus	\$0.34 Mile
ak. Staff Vehicle, 2005 GMC Canyon Pickup 4x2, LIC G887DZ, Shop 056		1	\$34.00	Day Plus	\$0.34 Mile
al. Type 1 Ladder Truck, 100 Foot, 300 Gallons, 1500 GPM, 2005 Smeal 6x4, LIC G888EF, Shop 057		4	\$125.00	Hour	
am. Command Vehicle, 2005 Ford F350 4x4, LIC. G895DZ, Shop 058		1	\$74.00	Day Plus	\$0.74 Mile
an. Rescue Truck, Type 1 Ambulance, 2005 McCoy Miller, LIC G888DZ, Shop 059		1	\$56.00	Hour	DHS RATES PLUS \$1.25 MILE
ao. Command Vehicle, 2005 Ford F250 4x4, LIC G914DZ, Shop 0510		1	\$65.00	Day Plus	\$0.65 Mile
ap. Command Vehicle, 2005 Ford F550 4x4, LIC G919DZ, Shop 0511		1	\$78.00	Day Plus	\$0.78 Mile
aq. ATV Large, 2005 Polaris Ranger, LIC 4WXM RV, Shop 0512		1	\$100.00	Day	
ar. Command Vehicle, 2005 Ford F250 4x4, LIC G923DZ, Shop 0514		1	\$65.00	Day Plus	\$0.65 Mile
as. Command Vehicle, 2005 Ford F250 4x4, LIC G924DZ, Shop 0515		1	\$65.00	Day Plus	\$0.65 Mile
at. Command Vehicle, 2005 Ford F250 4x4, LIC G921DZ, Shop 0516		1	\$65.00	Day Plus	\$0.65 Mile
au. Command Vehicle, 2005 Ford F250 4x4, LIC G922DZ, Shop 0517		1	\$65.00	Day Plus	\$0.65 Mile
av. Type 1 CAFS Engine, 750 Gallons, 1250 GPM, 2005 Pierce Enforcer, LIC G754EF, Shop 0518		4	\$144.00	Hour	
aw. Type 1 CAFS Engine, 750 Gallons, 1250 GPM, 2005 Pierce Enforcer, LIC G755EF, Shop 0519		4	\$144.00	Hour	
ax. Rehab Truck, 2005 Chevrolet, LIC G763EF, Shop 0521		1	\$250.00	Day	
(18) Special Provisions Cooperator will adhere to terms set forth on the General Provisions to Cooperative Rate Agreement FM104A (1/14) attached hereto. an. HOURLY RATE IS FOR STANDBY (WET). IF TRANSPORT IS REQUIRED, USE YOUR DEPARTMENT'S CURRENT DHS TRANSPORT RATES PLUS \$1.25 @ MILE. ORDERING AGENCY WILL REIMBURSE/REPLACE SUPPLIES CONSUMED DURING THE INCIDENT. "HOURLY RATE IS FOR STANDBY (WET). IF TRANSPORT IS REQUIRED, USE YOUR DEPARTMENT'S CURRENT DHS TRANSPORT RATES PLUS \$1.25 @ MILE. ORDERING AGENCY WILL REIMBURSE/REPLACE SUPPLIES CONSUMED DURING THE INCIDENT.					
(19) FIRE DEPT/AGENCY REPRESENTATIVE		(20) NAME AND TITLE (PLEASE PRINT)		(21) DATE	
		DAVID GEPHART, FINANCE DIRECTOR		3/25/14	
(22) STATE FORESTRY DIVISION REPRESENTATIVE		(23) NAME AND TITLE (PLEASE PRINT)		(24) DATE	
		EUGENE BEAUDOIN, DISTRICT FORESTER		3/31/2014	

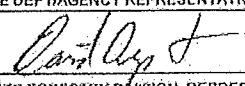
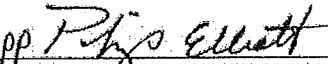
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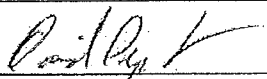
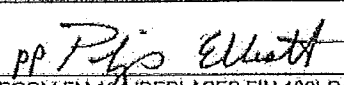
COOPERATIVE FIRE RATE AGREEMENT NUMBER		IGA REFERENCE AGREEMENT NUMBER			
03-1263-14		KR00-0036-LNR-FIR			
(1) FIRE DEPT/AGENCY NAME (COOPERATOR)		(6) STATE DISTRICT OFFICE			
NORTHWEST FIRE DISTRICT		TUCSON-DISTRICT 3			
(13) EQUIPMENT DESCRIPTION List: ICS Type, Gallons, GPM, make, model, year, FD Unit #, License #, 4x4, foam capability.		(14) STANDARD STAFFING	RATES		
			(15) WORK OR HRLY RATE	UNIT	(16) SPECIAL RATE UNIT
ay. ARFF Truck, Dual Agent-PK 500 LBS/ABC 500 LBS, 2005 Ford F550, LIC G769EF, Shop 0522	2	\$66.00	Hour		
az. Type 1 CAFS Engine, 750 Gallons, 1250 GPM, 2005 Pierce Enforcer, LIC G057EJ, Shop 0526	4	\$144.00	Hour		
ba. Type 1 CAFS Engine, 750 Gallons, 1250 GPM, 2005 Pierce Enforcer, LIC G058EJ, Shop 0527	4	\$144.00	Hour		
bb. Attack Rescue Truck, 250 Gallons, 125 GPM, 2006 Ford F550 SVI, LIC G056EJ, Shop 0601	2	\$72.00	Hour		
bc. Service Truck, Heavy Mechanic Truck, Ford F550, 4x4, LIC G800EF, Shop 0602	1	\$500.00	Day Plus	\$0.77	Mile
bd. Life Support, Paramedic Equipment, ALS Medical Module Kit		\$215.00	Day		
be. EMT Equipment, BLS Medical Module Kit		\$150.00	Day		
bf Port-a-Tank Pumpkin, 3000 Gallon		\$100.00	Day		
bg. Portable Pump, Dry, 50 GPM		\$50.00	Day		
bh. Firehose, 3 x 100 foot, Per length per Day		\$10.00	Day		
bi. ATV, Honda TRX500FE, Shop 0513	1	\$75.00	Day		
bj. Command Vehicle, 2006 Ford Taurus, LIC G775EF, Shop 0603	1	\$40.00	Day Plus	\$0.40	Mile
bk. Command Vehicle, 2006 Ford Taurus, LIC G776EF, Shop 0604	1	\$40.00	Day Plus	\$0.40	Mile
bl. Rescue Truck, 2007 Ford F350, LIC G155FE, Shop 0701	1	\$56.00	Hour	DHS RATES PLUS	\$1.25 MILE
bm. Command Vehicle, 2007 Chevrolet Uplander Van, LIC G894DZ, Shop 0702	1	\$42.00	Day Plus	\$0.42	Mile
bn. Command Vehicle, 2008 Ford F350, 4x4, LIC G861FB, Shop 0703	1	\$74.00	Day Plus	\$0.74	Mile
bo. Command Vehicle, 2007 Ford F150, 4x2, LIC G180FE, Shop 0704	1	\$42.00	Day Plus	\$0.42	Mile
(18) Special Provisions Cooperator will adhere to terms set forth on the General Provisions to Cooperative Rate Agreement FM104A (1/14) attached hereto. bi. HOURLY RATE IS FOR STANDBY (WET). IF TRANSPORT IS REQUIRED, USE YOUR DEPARTMENT'S CURRENT DHS TRANSPORT RATES PLUS \$1.25 @ MILE. ORDERING AGENCY WILL REIMBURSE/REPLACE SUPPLIES CONSUMED DURING THE INCIDENT. "HOURLY RATE IS FOR STANDBY (WET). IF TRANSPORT IS REQUIRED, USE YOUR DEPARTMENT'S CURRENT DHS TRANSPORT RATES PLUS \$1.25 @ MILE. ORDERING AGENCY WILL REIMBURSE/REPLACE SUPPLIES CONSUMED DURING THE INCIDENT.					
(19) FIRE DEPT/AGENCY REPRESENTATIVE		(20) NAME AND TITLE (PLEASE PRINT)		(21) DATE	
		DAVID GEPHART, FINANCE DIRECTOR		3/25/14	
(22) STATE FORESTRY DIVISION REPRESENTATIVE		(23) NAME AND TITLE (PLEASE PRINT)		(24) DATE	
		EUGENE BEAUDOIN, DISTRICT FORESTER		3/31/2014	

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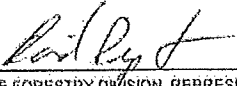
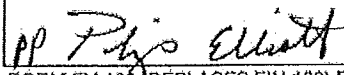
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(1) FIRE DEPT/AGENCY NAME (COOPERATOR)		(6) STATE DISTRICT OFFICE				
NORTHWEST FIRE DISTRICT		TUCSON-DISTRICT 3				
(13) EQUIPMENT DESCRIPTION		(14) STANDARD STAFFING	RATES			
List: ICS Type, Gallons, GPM, make, model, year, FD Unit #, License #, 4x4, foam capability.			(15) WORK OR HRLY		(16) SPECIAL	
			RATE	UNIT	RATE	UNIT
bp. Command Vehicle, 2007 Ford F150, 4x2, LIC G163FE, Shop 0705		1	\$42.00	Day Plus	\$0.42	Mile
bq. Command Vehicle, 2007 Ford F150, 4x2, LIC G164FE, Shop 0708		1	\$42.00	Day Plus	\$0.42	Mile
br. Command Vehicle, 2007 Ford Expedition, 4x4, LIC G151FE, Shop 0707		1	\$54.00	Day Plus	\$0.54	Mile
bs. 2009 Jayco Flight Trailer, Shop 0708, Lic G871FB			\$100.00	Day Plus	\$0.10	Mile
bt. Type 6 Engine, 300 Gallons, 120 GPM, 07 Ford F550, 4x4, LIC G545ES, Shop 0710		3	\$76.00	Hour		
bu. Command Vehicle, 2007 Ford F150, 4x2, LIC G183FE, Shop 0711		1	\$42.00	Day Plus	\$0.42	Mile
bv. Type 2S Tender, 2850 Gal, 500 GPM, 2008 International, G936FG, Shop 0801		1-2	\$113.00	Hour		
bw. Type 3 Engine, 600 Gallons, 500 GPM, 2008 International, 4x4, LIC G669FS, Shop 0804		4	\$113.00	Hour		
bx. Type 3 Engine, 600 Gallons, 500 GPM, 2008 International, 4x4, LIC G660FS, Shop 0805		4	\$113.00	Hour		
by. Command Vehicle, 2008 Ford F150 4x2 Ext Cab, G930FG, Shop 0806		1	\$42.00	Day Plus	\$0.42	Mile
bz. Command Vehicle, 2008 Ford F150 4x2 Ext Cab, G932FG, Shop 0807		1	\$42.00	Day Plus	\$0.42	Mile
ca. Command Vehicle, 2008 Ford F150 4x2 Ext Cab, G931FG, Shop 0808		1	\$42.00	Day Plus	\$0.42	Mile
cb. Command Vehicle, 2008 Dodge 2500 High Top Sprinter, G142DN, Shop 0810		1	\$54.00	Day Plus	\$0.54	Mile
(18) Special Provisions						
Cooperator will adhere to terms set forth on the General Provisions to Cooperative Rate Agreement FM(1/14) attached hereto.						
(19) FIRE DEPT/AGENCY REPRESENTATIVE		(20) NAME AND TITLE (PLEASE PRINT)		(21) DATE		
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		EUGENE BEAUDOIN, DISTRICT FORESTER		3/31/2014		

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NORTHWEST FIRE DISTRICT		TUCSON-DISTRICT 3			
(13) EQUIPMENT DESCRIPTION List: ICS Type, Gallons, GPM, make, model, year, FD Unit #, License #, 4x4, foam capability.	(14) STANDARD STAFFING	RATES			
		(15) WORK OR HRLY		(16) SPECIAL	
		RATE	UNIT	RATE	UNIT
cc. Crew Carrier, 2008 Freightliner, LIC G038FZ, Shop 0831		\$125.00	Day Plus	\$1.25	Mile
cd. Rapid Response, 2009 Spartan Gladiator, G656FS, Shop 0901	4	\$200.00	Hour		
ce. Type 1 Engine, 750 Gallons, 1250 GPM, 1991 E-1 Cyclone, G861AY, Shop 0916	4	\$125.00	Hour		
cf. UTV, 2009 Polaris Ranger, RV2C2M, Shop 1001		\$100.00	Day		
cg. 2009 UTV Trailer, Big Tex, Lic 815FT, Shop 1002		\$100.00	Day Plus	\$0.10	Mile
ch. Type 1 Engine, 2010 KME, 600 gal, 1500 gpm, Lic G041FZ, Shop 1004	4	\$125.00	Hour		
cl. Type 1 Engine, 2010 KME, 600 gal, 1500 gpm, Lic G040FZ, Shop 1005	4	\$125.00	Hour		
cj. Type 1 Engine, 2010 KME, 600 gal, 1500 gpm, Lic G045FZ, Shop 1006	4	\$125.00	Hour		
ck. Type 1 Engine, 2010 KME, 600 gal, 1500 gpm, Lic G046FZ, Shop 1007	4	\$125.00	Hour		
cl. Crew Carrier, 2011 Freightliner, LIC G115FY, Shop 1101		\$125.00	Day Plus	\$1.25	Mile
cm. Command, 2013 Ford F250 4x4 LIC G507GM, Shop 1301	1	\$65.00	Day Plus	\$0.65	Mile
cn. Command, 2013 Ford F500 4x4 LIC G664GM, Shop 1302	1	\$72.00	Day Plus	\$0.72	Mile
co. Command, 2013 Ford F150 4x4 LIC G663GM, Shop 1303	1	\$45.00	Day Plus	\$0.45	Mile
cp. Command, 2013 Chevy Tahoe 4X4, LIC G666GM, Shop 1306	1	\$44.00	Day Plus	\$0.44	Mile
cq. Type 1 Interagency Hotshot Crew, Inclusive of Salary, Overtime, ERE, Transportation, Backfill and all supplies.	18-22	\$40.50	Hour	per person	
(18) Special Provisions Cooperator will adhere to terms set forth on the General Provisions to Cooperative Rate Agreement FM(1/14) attached hereto. cq. Hand crew with less than 15 members will be billed at actual personnel cost including EREs. Crew carriers will not be included in the cost of crew and will be billed exclusive of the crew according to current contract rates.					
(19) FIRE DEPT/AGENCY REPRESENTATIVE		(20) NAME AND TITLE (PLEASE PRINT)		(21) DATE	
		DAVID GEPHART, FINANCE DIRECTOR		3/25/14	
(22) STATE FORESTRY DIVISION REPRESENTATIVE		(23) NAME AND TITLE (PLEASE PRINT)		(24) DATE	
		EUGENE BEAUDOIN, DISTRICT FORESTER		3/31/2014	

FORM FM 100 (REPLACES FM 100) Rev 1/14

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COOPERATIVE FIRE RATE AGREEMENT
(AMENDMENT PAGE)

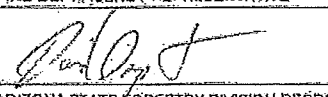
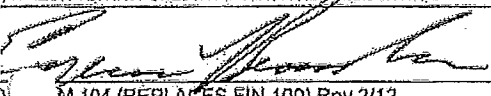
COOPERATIVE FIRE RATE AGREEMENT NUMBER 03-1263-14	AMEND NO. 1	IGA REFERENCE AGREEMENT NUMBER KR00-0036-LNR-FIR
(1) FIRE DEPT/AGENCY NAME (COOPERATOR) Northwest Fire District 5225 West Massingale Road Tucson, AZ 85743		(6) STATE DISTRICT OFFICE Tucson Forestry District Office 3237 East 45th Street Tucson, AZ 85713
EFFECTIVE DATES BEGINNING 6/1/2014 ENDING 3/31/2016		

Special Provisions Additions or Amendment Page Instructions: This sheet to be used to add or delete equipment, additional stipulations or for special pricing such as severity patrols. Each amendment shall be numbered (#1, #2, etc) for reference. Ending date of amendment shall be the same as listed on original CFR. Once signed, this sheet will be attached to original CFR.

Cooperator will adhere to terms set forth on the "General Provisions to Cooperative Rate Agreement FM 104A (01/14) attached hereto.

Staffing Rate Unit

The rate for all types of engines and tactical water tenders will be amended to match the "Arizona State Forester's Acceptable Equipment Rates for Cooperative Fire Rate Agreements, Revised 6/1/14. All equipment in question will follow this updated rate sheet is well. These rates will become effective at 12:01 AM on 6/1/14

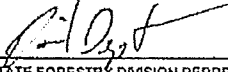
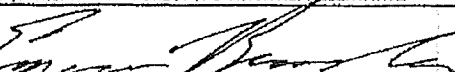
(1) FIRE DEPT/AGENCY REPRESENTATIVE 	(19) NAME AND TITLE (PLEASE PRINT) DAVID GEPHART, FINANCE DIRECTOR	(20) DATE 6/24/14
(2) ARIZONA STATE FORESTRY DIVISION REPRESENTATIVE 	(22) NAME AND TITLE (PLEASE PRINT) EUGENE BEAUDOIN, DISTRICT FORESTER	(23) DATE 6/26/14

M 104 (REPLACES FIN 100) Rev 2/12

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Page 1 of 1

STATE FORESTER'S
COOPERATIVE FIRE RATE AGREEMENT
(AMENDMENT PAGE)

COOPERATIVE FIRE RATE AGREEMENT NUMBER		AMEND NO.	IGA REFERENCE AGREEMENT NUMBER
03-1263-14		2	KR00-0036-LNR-FIR
(1) FIRE DEPT/AGENCY NAME (COOPERATOR)		(6) STATE DISTRICT OFFICE	
NORTHWEST FIRE DISTRICT 5225 WEST MASSINGALE ROAD TUCSON, AZ 85743		Tucson Forestry District Office 3237 East 45th Street Tucson, AZ 85713	
EFFECTIVE DATES			
BEGINNING		ENDING	
7/3/2014		3/31/2016	
Special Provisions Additions or Amendment Page Instructions This sheet to be used to add or delete equipment, additional stipulations or for special pricing such as severity patrols. Each amendment shall be numbered (#1, #2, etc) for reference. Ending date of amendment shall be the same as listed on original CFR. Once signed, this sheet will be attached to original CFR.			
Cooperator will adhere to terms set forth on the "General Provisions to Cooperative Rate Agreement FM 104A (01/14) attached hereto.			
ADD THE FOLLOWING:			
14 Ford Escape Shop 1403 G682GM \$44.00 @ day plus .44 @ mile			
(18) FIRE DEPT/AGENCY REPRESENTATIVE		(19) NAME AND TITLE (PLEASE PRINT)	(20) DATE
		DAVID GEPHART, FINANCE DIRECTOR	7/2/14
(21) ARIZONA STATE FORESTRY DIVISION REPRESENTATIVE		(22) NAME AND TITLE (PLEASE PRINT)	(23) DATE
		EUGENE BEAUDOIN, DISTRICT FORESTER	7/9/14

FORM FM 104 (REPLACES FIN 100) Rev 2/12

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Page 1 of 1

STATE FORESTER'S
COOPERATIVE FIRE RATE AGREEMENT
(AMENDMENT PAGE)

COOPERATIVE FIRE RATE AGREEMENT NUMBER	AMEND NO.	IGA REFERENCE AGREEMENT NUMBER
03-1263-14	1	KR00-0036-LNR-FIR
(1) FIRE DEPT/AGENCY NAME (COOPERATOR) Northwest Fire District 5225 West Massingale Road Tucson, AZ 85743	(6) STATE DISTRICT OFFICE Tucson Forestry District Office 3237 East 45th Street Tucson, AZ 85713	

EFFECTIVE DATES

BEGINNING 6/1/2014 ENDING 3/31/2016

Special Provisions Additions or Amendment Page Instructions: This sheet to be used to add or delete equipment, additional stipulations or for special pricing such as severity patrols. Each amendment shall be numbered (#1, #2, etc) for reference. Ending date of amendment shall be the same as listed on original CFR. Once signed, this sheet will be attached to original CFR.

Cooperator will adhere to terms set forth on the "General Provisions to Cooperative Rate Agreement FM 104A (01/14) attached hereto.

Staffing Rate Unit

The rate for all types of engines and tactical water tenders will be amended to match the "Arizona State Forester's Acceptable Equipment Rates for Cooperative Fire Rate Agreements, Revised 6/1/14. All equipment in question will follow this updated rate sheet as well. These rates will become effective at 12:01 AM on 6/1/14

bt. Type 6 Engine, LIC G545ES

2007 Ford F550, Shop 0710 3 \$85.00 Hour

bx. Type 3 Engine, LIC G659FS

2008 International, Shop 0804 4 \$126.00 Hour

bx. Type 3 Engine, LIC G660FS

2008 International, Shop 0805 4 \$126.00 Hour

(18) FIRE DEPT/AGENCY REPRESENTATIVE	(19) NAME AND TITLE (PLEASE PRINT)	(20) DATE
	DAVID GEPHART, FINANCE DIRECTOR	
(21) ARIZONA STATE FORESTRY DIVISION REPRESENTATIVE	(22) NAME AND TITLE (PLEASE PRINT)	(23) DATE
	EUGENE BEAUDOIN, DISTRICT FORESTER	

FM 104 (REPLACES FIN 100) Rev 2/12

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Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.D

SCHEDULED

MEMORANDUM NO. 2016-5

Date: January 26, 2016
To: Governing Board
From: Mike Duncan,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-003 Approving the Intergovernmental Agreement Between the Golder Ranch Fire District and Northwest Fire District for Emergency Cardiovascular Care Training

RECOMMENDATION:

Approve the Intergovernmental Agreement Between the Golder Ranch Fire District and Northwest Fire District for Emergency Cardiovascular Care Training.

MOTION:

Move to adopt Resolution No. 2016-003 approving the Intergovernmental Agreement between Golder Ranch Fire District, an Arizona fire district and an American Heart Association Training Center and Northwest Fire District, an Arizona fire district, for the provision of Emergency Cardiovascular Care.

DISCUSSION:

This agreement allows the Northwest Fire District to provide certified American Heart Association (AHA) Emergency Cardiovascular Care courses to healthcare providers and the general public as a Training Site through Golder Ranch Fire District's (GRFD) Community Training Center status. As a Training Center, GRFD will provide AHA training supervision and serve as the primary point of contact for administration of training (course scheduling, card issuance, records maintenance, etc....). NWFD will provide additional faculty and training opportunities to healthcare providers and the public while following guidelines, protocols, and policies set forth by AHA and GRFD as a Training Center. The agreement affords both Districts the benefit of shared resources and defined roles/responsibilities in providing emergency cardiovascular care training with the goal of saving more lives.

FISCAL IMPACT:

No Fiscal Impact

ALTERNATIVES:

The Governing Board could choose to not approve Intergovernmental Agreement Between the Golder Ranch Fire District and Northwest Fire District for Emergency Cardiovascular Care Training.

Memorandum 2016-5

Meeting of January 26, 2016

ATTACHMENTS:

- Resolution & Agreement (PDF)

RESOLUTION NO. 2016-003

A RESOLUTION OF THE GOVERNING BOARD FOR THE NORTHWEST FIRE DISTRICT ["NWFD"] APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE GOLDER RANCH FIRE DISTRICT ["GRFD"] FOR EMERGENCY CARDIOVASCULAR CARE TRAINING.

WHEREAS, NWFD is an internationally accredited emergency medical, fire and rescue services provider and an Arizona Fire District, organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, GRFD is an Arizona Fire District, organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, GRFD is an American Heart Association ["AHA"] certified training center for emergency cardiovascular care ["ECC"]; and

WHEREAS, GRFD and NWFD desire to cooperate and exercise their powers jointly, pursuant to A.R.S. sections 11-952, *et seq.*, and 48-805 (B)(16)(a) in conducting ECC training; and

WHEREAS, personnel of the NWFD and GRFD have drafted an Intergovernmental Agreement (the "Agreement"), attached hereto as Exhibit "A" and incorporated herein by this reference, allowing both entities to act cooperatively in conducting the ECC training; and

WHEREAS, the Governing Board of the Northwest Fire District has reviewed the terms and conditions of the Agreement and finds that entering into it is in the best interests of the District and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the Agreement, attached hereto as Exhibit "A", is hereby adopted, and District officers and staff are hereby authorized to execute the Agreement and take all steps necessary and proper to carry out its purposes.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on January 26, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"

[ECC Training Agreement]

INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND NORTHWEST FIRE DISTRICT FOR EMERGENCY CARDIOVASCULAR CARE TRAINING

This Agreement is between Golder Ranch Fire District, an Arizona fire district and an American Heart Association Training Center (hereinafter Community Training Center or CTC) with its main campus at 3885 E. Golder Ranch Dr., Tucson, AZ85739 and Northwest Fire District, an Arizona fire district, with its principal place of business at 5225 West Massingale Road, Tucson, Arizona 85743 (hereinafter Training Site or TS)

WHEREAS, CTC is a certified American Heart Association (AHA) training center.

WHEREAS, the CTC will provide and manage the supervision of others in Emergency Cardiovascular Care (ECC) training under the guidelines and curriculum of AHA.

WHEREAS, the TS will follow the guidelines, protocols and policies set forth by AHA and the CTC.

WHEREAS, CTC and TS wish to jointly exercise their powers pursuant to A.R.S. 11-952 and A.R.S. 48-805 (B)(16), and agree as follows.

1. **Definitions:**

- 1.1 *AHA Materials:* "AHA Materials" shall mean all ECC materials published by the AHA, including, but not limited to, textbooks, instructor manuals, tests, keys, evaluation forms, newsletters, and course completion cards.
- 1.2 *Courses:* "Course" or "Courses" shall mean the approved ECC courses listed below in which Course Cards will be distributed.
 - A. *Basic Life Support (BLS) provider courses:*
 1. Healthcare Provider CPR
 2. Heartsaver CPR
 3. Family & Friends CPR
 4. Heartsaver First Aid
 5. Heartsaver First Aid for Children
- 1.3 *Course Cards:* "Course Cards" shall mean those cards bearing the AHA Service Marks and ECC logo which CTC may distribute to students pursuant to Program Guidelines to indicate that the student participated in or successfully completed the course.
- 1.4 *Instructors:* "Instructors" shall mean persons engaged or authorized by CTC or Training Site to teach Courses.
- 1.5 *Program Guidelines:* "Program Guidelines" shall mean the current *Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiac Care*, and the current edition of the CTC Administrative Manual (PAM), as they may be amended, and/or supplemented by the AHA from time to time.

2. Responsibilities of the Training Site

- 2.1 *Courses:* The TS shall conduct courses and shall authorize instructors to conduct courses within Arizona. The TS shall ensure that all courses taught conform to the requirements of the Program Guidelines and curriculum set out in the applicable AHA Instructor's Manuals.
- 2.2 The TS will support Chain of Survival initiatives in cooperation with the AHA in their region and/or community, within available resources as outlined in Program Guidelines.
- 2.3 The TS will support local Public advocacy Chain of Survival activities, e.g., public access defibrillation.
- 2.4 *Rosters and Course Completion Cards:*
 - 2.4.1 The TS shall safeguard Course Cards from unauthorized distribution. It shall limit the distribution of course cards only to the students of the TS. It may not receive Course Completion Cards from any CTC except GRFD CTC.
 - 2.4.2 The TS shall maintain AHA rosters, post-tests, sign-off sheets and student evaluations for at least 3 years.
- 2.5 *AHA Materials*
 - 2.5.1 The TS may purchase AHA Materials from third party distributors subject to the distributor's policies regarding payment terms, prices, shipping, and handling.
 - 2.5.2 The TS may sell AHA ECC textbooks and Instructor Manuals to students, Instructors and other third parties. However, it may not sell or distribute to any third party, AHA Course evaluation forms and/or answer keys. AHA Course evaluation forms and/or answer keys may be used only for provision of Courses under this Agreement.
- 2.6 *Training Center Faculty:* The CTC will assign a Training Center Faculty (TCF) who will serve as the primary contact between the TS and the CTC regarding all administration of ECC training, including, but not limited to, customer service, Course scheduling, card issuance, and records maintenance. The TS shall ensure that new Affiliate Faculty will be approved by the TS prior to application for appointment by the CTC.
- 2.7 The TS shall maintain internet access and an email address for the Point of Contact for the TS and provide this email address to the CTC. If the TS changes the email address or Point of Contact for the TS the CTC is to be notified immediately.

3. **Reviews:** The CTC may monitor and/or review TS performance and compliance with Program Guidelines and AHA curriculum at least once each year through a review of Course records, site reviews, and course audits. The TS shall provide the CTC with access, as needed and after receipt of a 72 hour notice, to TS facilities and records. This shall be in addition to the monitoring of Instructors as a part of the Instructor review process.
4. **Relationship of the Parties:** The parties acknowledge and agree that the relationship created by this Agreement is that of independent contractors, each is an independent entity and, as such neither party may represent itself as an employee, agent or representative of the other; nor may it incur any obligations on behalf of the other party; nor are the parties joint ventures or partners; nor does the relationship created under this Agreement constitute a franchise. Employees of the TS are not, and shall not be considered employees of the AHA or the CTC. Without limiting the foregoing, the TS acknowledges and agrees that the CTC and AHA shall be held harmless for any activities of the TS including, but not limited to, their conduct of courses, their employment, supervision and training of Instructors and other employees or agents, their scheduling of Courses, their obligation to provide Courses to third parties, their obligations to pay for AHA materials or other supplies or services provided by third parties or any other obligations incurred in the course of business.

5. **Proprietary Rights:**

- 5.1 The TS acknowledges and agrees that AHA Materials are copyrighted and this copyright is owned by the AHA. AHA Materials may not be copied, in whole or in part, and/or adapted without the prior express written consent of the AHA.
- 5.2 The name “American Heart Association” the heart-and-torch logo, and the slogan “Fighting Heart Disease and Stroke” and the ECC logo (hereinafter collectively “AHA Service Marks”) are Service Marks of the American Heart Association, Inc. The TS acknowledges and agrees that it may not use them or display them in any fashion whatsoever, except as may be expressly set out in the Program Guidelines, and subject to the AHA’s prior review and written approval.
- 5.3 Course rosters, monitoring forms and any unissued Course Cards are the property of the AHA and shall be delivered to the CTC upon request or upon termination or expiration of this Agreement, whichever comes first.

6. Indemnification:

- 6.1 The TS hereby agrees to indemnify, defend, and hold harmless the CTC, AHA and its affiliates, and their officers, employees, volunteers, and agents, from and against all claims, damages, liabilities, suits, and expenses (including reasonable attorney's fees) arising out of or in connection with: (a) Courses offered or provided by the TS and their Instructors, their employees or agents; (b) acts or omissions of the TS and their Instructors; and (c) any breach by the TS of the terms of this Agreement. However, this indemnity obligation shall not extend to claims, damages liabilities, suits and expenses caused solely by the acts or admissions of the CTC, its employees and agents, or from the science content of any AHA materials when used by the TS in full compliance with the Program Guidelines and the curriculum set out in the applicable AHA Instructor's Manual.
- 6.2 In no event shall the CTC and/or its affiliates nor their officers, employees, volunteers or agents be liable to the TS for any indirect, special, consequential, or incidental damages.
- 6.3 For the duration of this Agreement TS shall obtain and maintain at its expense general liability insurance from a carrier rated A,VII or better \$1,000,000 for courses listed in this Agreement in section 1.2. This policy shall specify that it may not be modified or canceled by the insurer, except after thirty (30) days prior written notice by the insurer to the AHA. The TS must provide the CTC with a certificate of insurance evidencing this coverage upon execution of the Agreement and upon any renewals hereof.

7. Term and Termination:

- 7.1 The term of this Agreement shall be for a two-year period, beginning on January 1, 2016 and ending at midnight December 31, 2018. It may only be extended by mutual written agreement of the parties. Each party is free, for any reason, to decline to renew or extend the term of this Agreement.
- 7.2 Upon termination or expiration, with or without cause, all unused Course Cards, rosters, and monitoring forms shall be delivered to the CTC.
- 7.3 This Agreement may be terminated by either party if the other party breaches any term or condition of the Agreement and fails to cure the breach within ten (10) business days after receipt of written notice describing the breach. The TS acknowledges and agrees that breach includes, but is not limited to, failure by the TS to comply with program and/or curriculum guidelines, and that neither the CTC, AHA nor its affiliates nor their officers, employees, volunteers or agents shall have any liability for any resulting termination under this Agreement.

- 7.4 This Agreement may also be terminated by either party, without cause, upon thirty (30) days' prior written notice.

8. General Terms:

- 8.1 *Entire Agreement:* This Agreement contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed, and supersedes all prior written or oral agreements or communications between the parties. In the event of any conflict between the terms of this Agreement and the terms of the Program Guidelines, the terms of this Agreement shall prevail.
- 8.2 The parties warrant and represent that upon execution hereof, this Agreement shall be the legal, valid and binding obligation of the parties, enforceable against them in accordance with its terms. The individuals signing the Agreement warrant and represent that they are duly authorized to sign this Agreement on behalf of their respective entities.
- 8.3 *Modification:* No supplement, modification, or amendment of any term, provision, or condition of this Agreement shall be binding or enforceable on either party hereto unless in writing signed by both parties.
- 8.4 *Compliance with Legal Authorities:*
- a. The Parties shall each be responsible for their respective compliance with all requirements of any federal, state, county or local ordinances, statutes, charters, codes, rules, regulations, or any other governmental requirements, including, but not limited to, the rules and regulations of the Arizona Department of Health Services.
 - b. The provisions of A.R.S. 41-1463 and Executive Orders 99-4 and 2009-09 issued by the Governor of the State of Arizona are incorporated by this reference as a part of this Agreement.
 - c. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.
- 8.5 *Workers' Compensation Coverage:* An employee of either Party shall be deemed to be an "employee" of both public agencies, while performing pursuant to this Agreement, only for purposes of A.R.S. 23-1022 and the Arizona Workers' Compensation laws. The primary employer shall be solely liable for any workers' compensation benefits, which may accrue. Each Party shall comply with the employee notice provisions of A.R.S. 23-906(D) and 23-1022(E).
- 8.6 *Amendments:* This Agreement and all documents and instruments executed in furtherance hereof may be amended or supplemented only by an instrument in writing, signed by the Parties against whom enforcement thereof may be sought.

- 8.7 *Governing Law:* This Agreement and all documents and instruments executed in furtherance hereof, and the rights and obligations of the Parties hereunder, shall be construed and enforced in accordance with, and shall be governed by, the laws of the State of Arizona, statutory and decisional, in effect from time to time, without giving effect to principles of conflicts of law. All Parties consent to personal jurisdiction in Arizona, and venue for any action to enforce this Agreement shall be in Pima County, Arizona.

AGREED:

NORTHWEST FIRE DISTRICT

GOLDER RANCH FIRE DISTRICT

George Carter, Board Chair_____
Vicki Cox Golder, Board ChairATTEST:
_____ATTEST:

Tim Clayton, Clerk of the Board

David Dahl, Clerk of the Board

Date: _____

Date: _____

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those Parties to the Intergovernmental Agreement represented by the undersigned.

Thomas Benavidez
NWFD Attorney_____
Donna Aversa
GRFD Attorney_____
Joshua Hurguy
Training Center Coordinator
Golder Ranch Fire District_____
Date_____
NWFD Sean Culliney
Training Site Coordinator_____
Date_____
Randy Karrer, Chief
Golder Ranch Fire District_____
Date



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.E

SCHEDULED

MEMORANDUM NO. 2016-6

Date: January 26, 2016
To: Governing Board
From: Dugger Hughes, Battalion Chief
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-004 Approving the Intergovernmental Agreement for the Use of the District Mobile Fire Simulator Between Northwest Fire District and Several Other Fire Districts in Pima County

RECOMMENDATION:

It is recommended that the Intergovernmental Agreement (IGA) be approved.

MOTION:

Move to adopt Resolution No. 2016-004 approving the IGA between the Northwest Fire District, Golder Ranch Fire District, Avra Valley Fire District, Picture Rocks Fire District, Green Valley Fire District, Three Points Fire District, and the Drexel Heights Fire District for the use of the Northwest Fire District owned Mobile Fire Simulator.

DISCUSSION:

This Mobile Fire Simulator was obtained by the District on a 2007 DHS Grant. One of the stipulations of the Grant was that it would be used by Regional partners, and an IGA among all of the partnering agencies listed above was created. The latest version of this IGA expired on December 31, 2015. At the time of the Grant award, this was the only Burn Simulator training venue available to the District, but it is not needed by the District anymore due to the Central Services Campus, and its Burn Building training prop. The Current value of the simulator, according to the District's Financial Staff, is \$245,150. According to the stipulations of the Grant, we are not allowed to transfer any items with a value of over \$5,000 without submitting a written request to the FEMA/DHS. If they approve of our release of the equipment, they also have the right to assign it to whomever they feel, which would mean that our local partners who need the simulator may lose possession of it. In an attempt to legally meet our Grant requirements, and to also assure our partnering agencies have access to it, this IGA maintains the Northwest Fire District as the owner of the simulator, but transfers the maintenance and insurance responsibility to the Golder Ranch Fire District. All associated costs are transferred to the participating agencies, and the Northwest Fire District is NOT considered a partnering agency. The Golder Ranch Fire District will be responsible for the management of the Simulator, and other responsibilities for the use

and transfer of the Simulator will be assigned to the partnering agencies as specified in the IGA.

FISCAL IMPACT:

The District will save approximately \$5,000 annually by not being a paying member of the IGA.

ALTERNATIVES:

Renew the IGA in its current state, or submit paperwork to the DHS/FEMA requesting our release of the Simulator.

ATTACHMENTS:

- Resolution & Agreement (PDF)

RESOLUTION NO. 2016-004

A RESOLUTION OF THE GOVERNING BOARD FOR THE NORTHWEST FIRE DISTRICT APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE NORTHWEST FIRE DISTRICT ["NWFD"] AND THE AVRA VALLEY FIRE DISTRICT, DREXEL HEIGHTS FIRE DISTRICT, GOLDER RANCH FIRE DISTRICT, GREEN VALLEY FIRE DISTRICT, PICTURE ROCKS FIRE DISTRICT AND THREE POINTS FIRE DISTRICT (THE "PARTICIPATING DISTRICTS") TO ENUMERATE THE TERMS AND CONDITIONS FOR THE USE OF THE MOBILE FIRE SIMULATOR (THE "SIMULATOR").

WHEREAS, NWFD is an internationally accredited emergency medical, fire and rescue services provider and an Arizona Fire District, organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, NWFD was awarded grant funding by the United States Department of Homeland Security ("DOHS") under the DOHS's Fiscal Year 2007 Assistance to Firefighters Grant Program ("Program") for the purpose of purchasing the Simulator; and

WHEREAS, the Participating Districts partnered with NWFD under the Program for the purchase and use of the Simulator; and

WHEREAS, NWFD and the Participating Districts wish to further develop and enhance the purpose of the Program to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards; and

WHEREAS, the staffs of the NWFD and the Participating Districts have drafted an Intergovernmental Agreement (the "Agreement") attached hereto as Exhibit "A" and incorporated herein by this reference, to provide the terms and conditions upon which the parties agree to use the Simulator; and

WHEREAS, it is the desire of NWFD and the Participating Districts to jointly exercise their powers, pursuant to A.R.S. sections 11-952 and 48-805 (B)(16)(a), and enter into the Agreement attached hereto as Exhibit "A"; and

WHEREAS, the Governing Board of the Northwest Fire District has reviewed the terms and conditions of the Agreement and finds that entering into it is in the best interests of the District and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the Agreement, attached hereto as Exhibit "A," is hereby adopted, and District officers and staff are hereby authorized to execute the Agreement and take all steps necessary and proper to carry out its intents and purposes.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on January 26, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"

[Intergovernmental Agreement Must Be Attached]

INTERGOVERNMENTAL AGREEMENT

THIS Intergovernmental Agreement ("Agreement") entered into between Northwest Fire District, an Arizona Fire District, hereinafter called "NWFD," and Avra Valley Fire District, an Arizona Fire District, Drexel Heights Fire District, an Arizona Fire District, Golder Ranch Fire District, an Arizona Fire District, Green Valley Fire District, an Arizona Fire District, Picture Rocks Fire District, an Arizona Fire District, and Three Points Fire District, an Arizona Fire District, collectively the "Participating Districts."

W I T N E S S E T H

WHEREAS, NWFD was awarded grant funding by the United States Department of Homeland Security ("DOHS") under the DOHS's Fiscal Year 2007 Assistance to Firefighters Grant Program ("Program") for the purpose of purchasing a mobile fire simulator ("Simulator"); and

WHEREAS, the Participating Districts partnered with NWFD under the Program for the purchase and use of the Simulator; and

WHEREAS, the Participating Districts and NWFD desire to enumerate the terms and conditions for the use of the Simulator; and

WHEREAS, NWFD has built a modern training facility and no longer needs to use the Simulator; and

WHEREAS, NWFD and the Participating Districts may contract for services and enter into agreements with one another for joint or cooperative action pursuant to A.R.S. sections 11-951, et seq., and 48-805 (B)(16)(a); and

WHEREAS, NWFD and the Participating Districts wish to further develop and enhance the purpose of the Program to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards; and

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I – TERM; TERMINATION AND EXTENSION

This Agreement shall commence on January 1, 2016, and shall terminate on December 31, 2017, unless sooner terminated or cancelled pursuant to the provisions of this Agreement. Any modification, or extension of the Agreement termination date, shall be by formal written amendment executed by the parties hereto. NWFD may terminate this Agreement and pursue any remedies at law or in equity for breach of its terms, after providing written notice to all parties and allowing the breaching party or breaching parties thirty days opportunity to cure the breach.

ARTICLE II – SIMULATOR USAGE AND TRANSPORTATION COSTS

NWFD shall exclusively hold title to the Simulator and equipment purchased pursuant to NWFD Resolution No. 2008-037. Any of the Participating Districts may retain the Simulator on their property, provided the Simulator is stored in a secure location and the Participating District is still a party to this Agreement. Golder Ranch Fire District ["GRFD"], in consultation with the Participating

Districts, will maintain a master calendar of planned Simulator use by the Participating Districts. The Participating Districts shall coordinate their use of the Simulator with GRFD and GRFD's master calendar. The following is a tentative draft of GRFD's master calendar for Simulator use. The calendar may be amended upon agreement of the Participating District's administrative personnel, without formal amendment of this Agreement.

Golder Ranch Fire District	September
Avra Valley Fire District	December
Picture Rocks Fire District	January
Drexel Heights Fire District	February
Three Points Fire District	March
Green Valley Fire District	April
Cooperative agreements based on needs (flexible) and Annual maintenance	May, June, July, August, October, November

The Participating Districts will contract with an entity for the delivery and pickup of the Simulator. Each Participating District agrees to pay the contracted entity **directly** for the cost of transporting the Simulator.

Only the contracted entity may be used by Participating Districts for the delivery and pickup of the Simulator.

Each Participating District is responsible for the purchase of expendables necessary to operate the Simulator during training; examples include: propane, smoke fluid, and generator fuel.

ARTICLE III – ANNUAL MAINTENANCE AND INSURANCE

GRFD will create a budgetary line within its Training Division budget that will be dedicated to annual maintenance and insurance of the Simulator. GRFD shall purchase and maintain insurance on the Simulator. NWFD shall be identified as the owner of the Simulator on the insurance policy covering the unit. Each Participating District agrees to pay GRFD an equal share for annually budgeted insurance and a prorated rate for the annual maintenance costs of the Simulator. The prorated costs will be based on the number of personnel from each Participating District, divided by the total number of personnel from all of the Participating Districts. NWFD is not a "Participating District," will not be included in the proration calculations, and will not be paying for any costs under this Agreement.

The Participating Districts' annual maintenance and annual insurance fees will be due to GRFD Training Division upon the commencement of this Agreement. If a Participating District fails to pay the required fees it may not use the Simulator until those fees are paid in full.

The annual maintenance and insurance fees shall not be used to cover damages that agencies may cause to the Simulator during its use.

Annual maintenance and insurance fees that are not used during the fiscal year will be returned to the Participating Districts. GRFD agrees to produce for all parties, at the end of each fiscal year, an accounting document to account for any fees not used during the fiscal year.

In the event that the annual maintenance fees paid to GRFD are not sufficient to cover the actual cost of annual maintenance, each Participating District agrees to pay NWFD a prorated share of the additional costs using the same prorated formula described above in Article III.

ARTICLE IV – TRANSFER AND ACCEPTANCE

When the Simulator is transferred from one party to another, an acceptance checklist will be completed by both parties involved prior to the transfer. The checklist will include, but not be limited to, fuel, damage, supplies, equipment, and operating equipment. The intent of the formal transfer process is to ensure the Simulator has been well-cared for and is being transferred in good condition and is fully operational. A “log book” shall be maintained on the unit for documentation of daily Simulator checks, training use, and any discrepancies noted. The transfer process will include representatives from both agencies prior to the transfer.

ARTICLE V - TRAINING

Only those employees trained in the Simulator’s operation shall operate the unit. Any employees assigned to operate the Simulator will be trained by a representative of the manufacturer in its proper use. Each party must ensure that live fire training is conducted in compliance with applicable National Fire Protection Association (NFPA) standards, and Federal, State, and Local laws and ordinances.

ARTICLE VI – RESPONSIBILITY FOR DAMAGE

The Participating Districts agree to assume sole responsibility for all liabilities and damages to persons or property, including, but not limited to the Simulator, that occur or arise in any way out of the acts or omissions of their officers, officials, agents, employees, and volunteers in connection with the performance of this Agreement or the use of the Simulator. Each Participating District agrees to expedite repair of damages incurred during use. All damage incurred shall be documented in the Simulator log book.

ARTICLE VII - INSURANCE

The Participating Districts represent that they shall maintain for the duration of this Agreement, sufficient policies of public liability insurance to cover all of their obligations undertaken in the implementation of this Agreement, including bodily injury, property damage and employer’s liability coverage. The insurance policy limits shall not be deemed to limit the scope of indemnification set forth in Article VIII below. Such insurance shall be without prejudice to coverage otherwise existing therein, and shall name as additional insured NWFD, its officers, officials, agents, employees and volunteers.

ARTICLE VIII - INDEMNIFICATION

To the extent permitted by law, the Participating Districts agree to indemnify, defend, and hold harmless NWFD, including NWFD’s officers, officials, agents, employees and volunteers, from any and all suits, actions, legal administrative proceedings, claims, demands, costs (including reasonable attorney’s fees), losses, damages of any kind and judgments arising out of any acts or omissions of the Participating Districts’ officers, officials, agents, employees and volunteers in connection with the performance of this Agreement or the use of the Simulator. This section shall survive any termination or cancellation of this Agreement.

ARTICLE IX - COMPLIANCE WITH LAWS

The parties shall comply with the Grant Articles and all federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this Agreement. The laws and regulations of the State of Arizona shall govern the rights of the parties,

the performance of this Agreement, and any disputes hereunder. Any action relating to this Agreement shall be brought in a court of the State of Arizona in Pima County. Any changes in the governing laws, rules, and regulations during the terms of this Agreement shall apply, but do not require an amendment.

ARTICLE X - NON-DISCRIMINATION

The parties shall not discriminate against any NWFD employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out the parties' duties pursuant to this Agreement.

ARTICLE XI - AMERICANS WITH DISABILITIES ACT

The parties shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.

ARTICLE XII - CANCELLATION FOR CONFLICT OF INTEREST

This Agreement is subject to cancellation for conflict of interest pursuant to ARS § 38-511, the pertinent provisions of which are incorporated into this Agreement by reference. Any party may cancel participation in this Agreement with 90-days written notice to all other parties.

ARTICLE XIII – NON-APPROPRIATION

Notwithstanding any other provision in this Agreement, this Agreement may be terminated if for any reason the parties do not appropriate sufficient monies for the purpose of maintaining this Agreement. In the event of such cancellation, the parties shall have no further obligation to each other except for payment for services rendered prior to cancellation.

ARTICLE XIV – INJURY AND WORKERS' COMPENSATION

Each party shall comply with the notice provisions of A.R.S. § 23-1022(E). For purposes of A.R.S. § 23-1022, each party shall be considered the primary employer of all personnel currently or hereafter employed by that party, irrespective of the operations of protocol in place, and said party shall have the sole responsibility for the payment of Workers' Compensation benefits or other fringe benefits of said employees. Should an injury and/or death to personnel occur while using the Simulator, notifications shall be made to all parties in accordance with their respective agencies' policies.

ARTICLE XV - NO JOINT VENTURE

It is not intended by this Agreement to, and nothing contained in this Agreement shall be construed to, create any partnership, joint venture or employment relationship between the parties or create any employer-employee relationship between NWFD and any Participating Districts' employees, or between the Participating Districts and any NWFD employees. Neither party shall be liable for any debts, accounts, obligations nor other liabilities whatsoever of the other, including (without limitation) the other party's obligation to withhold Social Security and income taxes for itself or any of its employees.

ARTICLE XVI - NO THIRD PARTY BENEFICIARIES

Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or affect the legal liability of either party to the Agreement

by imposing any standard of care different from the standard of care imposed by law.

ARTICLE XVII - SEVERABILITY

Each provision of this Agreement stands alone, and any provision of this Agreement found to be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remainder of this Agreement.

ARTICLE XVIII - ENTIRE AGREEMENT

This document constitutes the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Agreement may be modified, amended, altered or extended only by a written amendment signed by the parties.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

IN WITNESS THEREOF, the Northwest Fire District has affixed its signature to this Agreement on the date written below.

Northwest Fire District

Board Chair

Date:_____

ATTEST

Clerk of Board

Date:_____

Pursuant to A.R.S. § 11-952, the undersigned attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

District Attorney, Northwest Fire District

Date:_____

IN WITNESS THEREOF, the Avra Valley Fire District has affixed its signature to this Agreement on the date written below.

Avra Valley Fire District

Board Chair

Date:_____

ATTEST

Clerk of Board

Date:_____

Pursuant to A.R.S. § 11-952, the undersigned attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

District Attorney, Avra Valley Fire District

Date:_____

IN WITNESS THEREOF, the Drexel Heights Fire District has affixed its signature to this Agreement on the date written below.

Drexel Heights Fire District

Board Chair

Date:_____

ATTEST

Clerk of Board

Date:_____

Pursuant to A.R.S. § 11-952, the undersigned attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

District Attorney, Drexel Heights Fire District

Date:_____

IN WITNESS THEREOF, the Golder Ranch Fire District has affixed its signature to this Agreement on the date written below.

Golder Ranch Fire District

Board Chair

Date:_____

ATTEST

Clerk of Board

Date:_____

Pursuant to A.R.S. § 11-952, the undersigned attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

District Attorney, Golder Ranch Fire District

Date:_____

IN WITNESS THEREOF, the Green Valley Fire District has affixed its signature to this Agreement on the date written below.

Green Valley Fire District

Board Chair

Date:_____

ATTEST

Clerk of Board

Date:_____

Pursuant to A.R.S. § 11-952, the undersigned attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

District Attorney, Green Valley Fire District

Date:_____

IN WITNESS THEREOF, the Picture Rocks Fire District has affixed its signature to this Agreement on the date written below.

Picture Rocks Fire District

Board Chair

Date:_____

ATTEST

Clerk of Board

Date:_____

Pursuant to A.R.S. § 11-952, the undersigned attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

District Attorney, Picture Rocks Fire District

Date:_____

IN WITNESS THEREOF, the Three Points Fire District has affixed its signature to this Agreement on the date written below.

Three Points Fire District

Board Chair

Date:_____

ATTEST

Clerk of Board

Date:_____

Pursuant to A.R.S. § 11-952, the undersigned attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

District Attorney, Three Points Fire District

Date:_____



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.F

SCHEDULED

MEMORANDUM NO. 2016-7

Date: January 26, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of an Amendment Renewing the Fire Protection Agreement with CalPortland Company, Rillito Cement Plant, from February 14, 2016, through February 13, 2017

RECOMMENDATION:

Approve the amendment

MOTION:

Move to approve an amendment to extend the Fire Protection Agreement with the CalPortland Company, Rillito Cement Plant, for the period of February 14, 2016, through February 13, 2017, with an annual fee of \$13,523.12; the agreement is renewable for one additional year.

DISCUSSION:

Attached is a copy of the 2016 amendment to extend the CalPortland Company's fire protection and medical emergency services for another year. The current agreement will expire on February 13, 2016, and has an optional renewal for an additional year.

For the previous 2015 agreement, CalPortland Company paid an annual amount of \$13,323.27 for services to the Rillito Cement Plant. The agreement requires an annual adjustment based on the CPI for the Western United States. A copy of last year's agreement has been attached for your review.

FISCAL IMPACT:

The 2016 annual revenue would total \$13,523.12 with quarterly payments of \$3,380.78. Any fiscal impact would be based on the cost of responses provided to the property compared to the contract fee received. The number of responses have remained relatively stable and fairly low.

ALTERNATIVES:

The Governing Board may choose to not renew the agreement.

ATTACHMENTS:

- 2016 Agreement & Invoice (PDF)

Memorandum 2016-7

Meeting of January 26, 2016

- 2015 Amendment (PDF)

AMENDMENT TO NORTHWEST FIRE DISTRICT FIRE PROTECTION AGREEMENT

This Amendment entered into on January 26, 2016, amends the Fire Protection Agreement previously made and entered into on December 16, 2003, between Northwest Fire District ("Northwest") and CalPortland Company, Rillito Cement Plant ("Applicant").

RECITALS

- A. Northwest and Applicant entered into a fire protection agreement (the "Agreement") which may be renewed for subsequent one-year terms; and
- B. Northwest and Applicant wish to renew the Agreement for a one-year term; and
- C. Pursuant to the Agreement, renewal terms are subject to cost increases.

Now, therefore, Northwest and Applicant amend their Agreement as follows:

2. TERM. This Agreement will be effective from February 14, 2016 to February 13, 2017.

5. COMPENSATION. Applicant will pay Northwest \$13,523.12 as consideration for this Agreement. Payment will be due and payable in quarterly installments of \$3,380.78 for each of the four quarters commencing upon the execution of this Agreement. Payment must be received by Northwest for the Applicant to receive services from Northwest. Compensation for the Agreement will be reviewed annually at renewal, and the existing amount of compensation will be increased by at least a percentage equal to the Consumer Price Index (CPI) for Western States for the most recent period.

NORTHWEST

APPLICANT

Northwest Fire District

CalPortland Company,
Rillito Cement Plant

By: George Carter
Its: Board Chair

By: David N. Bittel
Its: Plant Manager

Approved as to form:

Thomas Benavidez
Northwest Fire District Attorney



INVOICE

NORTHWEST FIRE DISTRICT

5225 W Massingale Rd
Tucson, AZ 85743-8416
Phone (520) 887-1010

CALPORTLAND
P.O. Box 338
Rillito AZ 85654

Customer Number: 10-1001

Invoice Number: 201601062364

Invoice Date: 1/06/2016

Due Date: 2/05/2016

P.O. # :

ITEM DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
16/17-Qtr Billing-02/14-05/13	N/A		N/A	3,380.78
*****THANK YOU*****				TOTAL DUE
				\$3,380.78

AMENDMENT TO NORTHWEST FIRE DISTRICT FIRE PROTECTION AGREEMENT

This Amendment entered into on January 27, 2015, amends the Fire Protection Agreement previously made and entered into on December 16, 2003, between Northwest Fire District ("Northwest") and CalPortland Company, Rillito Cement Plant ("Applicant").

RECITALS

- A. Northwest and Applicant entered into a fire protection agreement (the "Agreement") which may be renewed for subsequent one-year terms; and
- B. Northwest and Applicant wish to renew the Agreement for a one-year term; and
- C. Pursuant to the Agreement, renewal terms are subject to cost increases.

Now, therefore, Northwest and Applicant amend their Agreement as follows:

2. TERM. This Agreement will be effective from February 14, 2015 to February 13, 2016.

5. COMPENSATION. Applicant will pay Northwest \$13,323.27 as consideration for this Agreement. Payment will be due and payable in quarterly installments of \$3,330.82 for each of the first three quarters and \$3,330.81 for the remaining fourth quarter commencing upon the execution of this Agreement. Payment must be received by Northwest for the Applicant to receive services from Northwest. Compensation for the Agreement will be reviewed annually at renewal, and the existing amount of compensation will be increased by at least a percentage equal to the Consumer Price Index (CPI) for Western States for the most recent period.

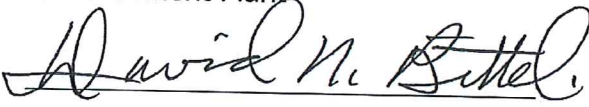
NORTHWEST

APPLICANT

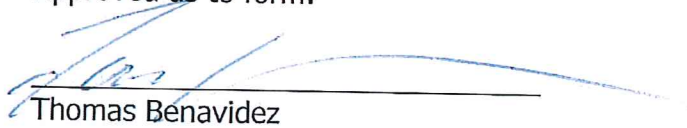
Northwest Fire District

CalPortland Company,
Rillito Cement Plant


By: George Carter
Its: Board Chair


By: David N. Bittel
Its: Plant Manager

Approved as to form:


Thomas Benavidez
Northwest Fire District Attorney

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-8**

Date: January 26, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Approval of Contract Extension for Grant Consultant Services with James Grasham

RECOMMENDATION:

Approve the contract extension for an additional term of one year

MOTION:

Move to approve a contract for Grant Consultation Services to James Grasham for one year commencing January 1, 2016 to December 31, 2016.

DISCUSSION:

James "Jim" Grasham has completed several terms as the District's contracted grant consultant since his retirement in January, 2011. Jim has successfully written proposals totaling nearly 6 million dollars in grant funds over this time frame including SAFER, AFG, GOHS and others. Staffing and other factors including success rate, very affordable fees and expertise make this relationship a very good value to the District.

There is a clause in this contract to work with our in house personnel to gain experience in the grant writing and application tasks.

FISCAL IMPACT:

Fees for service in this agreement are \$50.00 per hour not to exceed \$2500.00 for any single grant application. These fees and the fee structure have not changed in the time we have used these services. The highest amount paid in one year was just over \$10,500; the average over the five year period we have used this service is approximately \$7,000. Fees for grant writing services can be included in many of the applications submitted.

ALTERNATIVES:

Not renew the contract; not recommended as we currently do not have the in house expertise to reach the same levels of success we have experienced in the past.

Memorandum 2016-8

Meeting of January 26, 2016

ATTACHMENTS:

- Contract for Services (PDF)

NORTHWEST FIRE DISTRICT

CONTRACT FOR SERVICES

This Contract, made and entered into by the Northwest Fire District, an Arizona fire district, referred to as “NWFD” in this Contract, and James Grasham, a Grant Consultant, referred to as “Contractor” in this Contract.

WITNESSETH:

WHEREAS, NWFD is an internationally accredited emergency medical, fire and rescue services provider and an Arizona Fire District, organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, NWFD requires those services as specified in this Contract; and

WHEREAS, NWFD desires to engage the Contractor to perform professional services as specified in this Contract; and

WHEREAS, the Contractor represents that he is fully able and professionally qualified to perform such services; and

WHEREAS, the NWFD Governing Board authorized the execution of this Contract at its public meeting on January 26, 2016.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter contained, NWFD does hereby engage the Contractor and the Contractor does hereby accept engagement in accordance with the conditions and terms that follow:

A. SCOPE OF WORK & STATEMENT OF WORK

SEE ATTACHMENTS: A & B, incorporated herein by this reference.

B. SPECIAL TERMS AND CONDITIONS

1) Key Personnel:

Principal in Charge: James Grasham will serve as the Principal in Charge and will have the authority to commit resources necessary to complete the Scope of Work and will be ultimately responsible for satisfactory execution of all work tasks.

Contractor's Project Manager: James Grasham will serve as the primary contact with the NWFD Project Manager, Dugger Hughes and/or Doug Emans. The Contractor's Project Manager's responsibilities will include coordination and management of day-to-day work, development and production of all deliverables, reviewing and responding to NWFD inquiries and comments, and tracking the status of the Contract budget and schedule.

- 2) **Performance Schedule:** The Contractor may begin performing on January 4, 2016. The work shall be completed in a timely manner and all deliverables shall be submitted to the NWFD Project Manager prior to the due date of the specific grant being produced by the Contractor. This Contract shall terminate on January 1, 2017, unless extended in writing at the sole option of NWFD for up to one-year terminating January 1, 2018.
- 3) **Payment Terms:** NWFD will pay Contractor at the rate of \$50.00 per hour for actual hours worked on the Scope of Work and the Statement of Work, attached hereto. However, total billing for any one grant application project shall not exceed \$2,500.00.
- 4) **Insurance:** The Contractor shall obtain insurance as described below and keep such coverage in force throughout the life of the Contract. All policies must contain an endorsement providing that written notice be given to NWFD at least ten (10) calendar days prior to termination or cancellation in coverage in any policy. Except for professional liability and workers' compensation insurance, the liability insurance policy(s) shall include NWFD as an additional insured with respect to liability arising out of the Contract. The Contractor agrees that its insurance will be primary and that any insurance carried by NWFD will be excess and non-contributing.

<u>Coverage Required</u>	<u>Minimum Limits of Liability</u>
Worker's Compensation	\$ N/A
Professional Liability (Errors and Omissions)	\$ N/A
General Liability	\$100,000.00
Vehicles	\$100,000.00

The Contractor must present to the NWFD Project Manager written evidence (Certificates of Insurance) of compliance with these insurance requirements prior to the start of work and shall satisfy NWFD regarding their adequacy.

- 5) **Summary Progress Reporting Requirements:** The Contractor shall prepare and submit summary progress reports to the NWFD Project Manager on a monthly basis or as otherwise requested by the NWFD Project Manager.

- 6) **Payment and Performance Bonds:** Payment shall be submitted for completed work only after review and approval from Battalion Chief Dugger Hughes or Assistant Chief Doug Emans. Bonds are not required.
- 7) **Warranties:** The Contractor shall warrant all workmanship and deliverables to the reasonable satisfaction of the NWFD Project Manager. Contractor also warrants that he is ethically and professionally able to perform the services hereunder without violating any of the terms or provisions of other agreements that the Contractor, or its officers, agents and employees, may be party to. Contractor also warrants that he has no ethical or financial conflicts of interest which would prevent Contractor from fully and faithfully performing the services hereunder.

GENERAL TERMS AND CONDITIONS

1) Key Terms and Definitions:

- **NWFD's Mailing Address:** 5225 W. Massingale Road Tucson, Arizona 85743.
- **Contract:** This document executed between NWFD and the Contractor.
- **Contractor's Mailing Address:** 6374 E. Calle De Mirar, Tucson, AZ 85750-1210
- **May:** Indicates an action that is permissible, but not mandatory.
- **NWFD Project Manager:** The NWFD officer or employee who is responsible for overseeing the Contractor's performance under this Contract.
- **Shall, Must and Will:** Indicate an action that is mandatory.
- **Should:** Indicates an action that is recommended, but not mandatory.

- 2) **Termination:** NWFD, upon certification of the NWFD Project Manager, without prejudice to any other right or remedy of NWFD, and without incurring further liability hereunder, and after giving the Contractor ten (10) working days written notice, may terminate this Contract with the Contractor. Such termination will apply to all work, or any part thereof, for the following reasons:

- The Contractor should be adjudged bankrupt;
- The Contractor should persistently or repeatedly refuse or fail to perform in accordance with the requirements of the Contract;
- The Contractor abandons the work, or unnecessarily or unreasonably delays the work;
- Funds are not appropriated or are otherwise unavailable to NWFD;
- The Contractor should be found by NWFD to have a conflict of interest; or

- NWFD determines that termination is in the best interest of NWFD.
- 3) **Records:** Internal control over all financial transactions related to the Contract shall be in accordance with sound fiscal policies. NWFD may, at reasonable times and places, audit the books and records of the Contractor, or any and all of the sub-contractors' records. Such audit shall be limited to the subject matter of this Contract and the execution of its Scope of Work.
 - 4) **Arbitration:** It is understood and agreed that no provision of the Contract relating to arbitration or requiring arbitration, shall apply to or be binding upon NWFD except by NWFD's express written consent given subsequent to execution of the Contract. However, at NWFD's sole option, or by other means expressly approved by NWFD, disputes may be resolved through arbitration.
 - 5) **Independent Contractor:** It is clearly understood that each party will act in its individual capacity and not as an agent, employee, partner, joint venture, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other party for any purpose whatsoever.
 - 6) **Non-Exclusive Contract:** This Contract is awarded with the understanding and agreement that it is for the sole convenience of NWFD. NWFD reserves the right to obtain like goods and services from another source at NWFD's convenience.
 - 7) **Patents and Copyrights:** All services, information, computer program elements, reports and other deliverables which may have a potential copyright or patent value, and which are created under the Contract, shall be the property of NWFD and shall not be used by the Contractor or any other person except with the prior written permission of NWFD.
 - 8) **Completion of Work:** The Contractor shall complete all work to the reasonable satisfaction of NWFD in accordance with the Scope of Work.
 - 9) **Records and Information:** The Contractor understands that NWFD is a public entity subject to Arizona's public records laws as codified in Arizona Revised Statutes Title 39, as interpreted by Arizona case law.
 - 10) **Certification:** By signature on the Contract, the Contractor certifies that:
 - a. The submission of the offer did not involve collusion or anti-competitive practices.
 - b. The Contractor has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a NWFD officer or employee or to any public servant in connection with the submitted offer. Signing the Contract with a

false statement in connection with this provision shall void the Contract and may result in NWFD exercising other remedies under the law and the Contract.

- 11) The individual signing the Contract hereby certifies and warrants that he is an authorized agent for the Contractor and has the authority to bind the Contractor to the Contract.
- 12) **Conflict of Interest:** NWFD may cancel this Contract, pursuant to A.R.S. 38-511.

No member of the governing body of NWFD, and no other officer, employee or agent of NWFD who exercises any function or responsibility in connection with planning and carrying out work or services under this Contract or any relative thereof shall have any substantial interest, direct or indirect, in this Contract or subcontract, or to the proceeds thereof; and the Contractor shall take appropriate steps to assure compliance.

- 13) **Applicable Law:** The laws of the State of Arizona shall govern the Contract, and all suits regarding this Contract shall be brought only in Federal or State courts in the State of Arizona. Venue and jurisdiction for any suit or other dispute resolution proceeding shall be in Pima County, Arizona.
- 14) **Contract Terms and Conditions:** NWFD reserves the right to clarify any contractual terms or conditions with the concurrence of the Contractor; however, any substantial non-conformity in the Contract, as determined by NWFD, shall be deemed non-responsive and the Contract terminated. This Contract contains the entire agreement between NWFD and the Contractor relating to the work and services provided hereunder and shall prevail over any and all previous agreements, oral or written statements, proposals, negotiations, or purchase orders in any form.
- 15) **Contract Amendments:** The Contract shall be modified only by a written Contract amendment signed by NWFD, and persons duly authorized to enter into contracts on behalf of the Contractor. While amendments are discouraged, they may be considered when NWFD adds related work to the original Scope of Work, or when NWFD and the Contractor agree that changes to the nature of one or more tasks are sufficient to warrant modification of the Scope. NWFD may choose to issue a new RFP for such work, rather than provide a Contract amendment. Amendments may also be required to extend the term of the Contract. Any additional work performed by the Contractor without an appropriate amendment shall be at the Contractor's sole cost and risk.
- 16) **Assignment – Delegation:** No right or interest in the Contract shall be assigned by the Contractor without prior written permission of NWFD, and no delegation of any duty of the Contractor shall be made without the prior written permission of the NWFD Project Manager. NWFD shall not unreasonably withhold approval, and shall notify the Contractor of NWFD's position within thirty (30) days of receipt of written notice by the Contractor.

17) Rights and Remedies: No provision in this Contract shall be construed, expressly or by implication, as a waiver by NWFD of any existing or future right and/or remedy available by law in the event of any claim of default or breach of contract. The failure of NWFD to insist upon the strict performance of any term or condition of the Contract, or to exercise, or to delay the exercise of, any right or remedy provided in the Contract or by law, shall not be deemed a waiver of the right of NWFD to insist upon strict performance of the Contract.

18) Indemnification: The Contractor shall indemnify, defend, and hold NWFD harmless from any and all claims, demands, suits, actions, proceedings, loss cost, and damages of every kind and description, including any reasonable attorney's fees and/or litigation expenses, which may be brought or made against the Contractor, NWFD, any of NWFD's officers, directors and employees, or any person, regardless of who makes the claim, to the extent they result from the acts of the Contractor, his employees, agents, representatives, or sub-contractors, their employees, agents or representatives in connection with or incidental to the performance of this Contract. The Contractor's obligation under this section shall not apply to any damages caused by the negligence of NWFD or its employees. The indemnity provided in this section shall survive termination of this Contract. Neither the contract amount, nor the minimum limits and types of insurance provided for in section B4, above, shall limit the scope and extent of indemnity hereunder.

19) Force Majeure: Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance is prevented by reason of Force Majeure. The term "Force Majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Force Majeure shall not include late performance by a sub-contractor unless the delay arises out of a Force Majeure occurrence in accordance with this Force Majeure term and condition.

If either party is delayed at any time in the progress of the work by Force Majeure, the delayed party shall promptly notify the other party in writing of such delay, and shall specify the cause(s) of the delay in the notice. The notice shall be hand-delivered or mailed certified – return receipt, and shall make a specific reference to this section, thereby invoking its provisions. The delayed party shall cause the delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time of completion shall be extended by contract modification for a period of time equal to the time that results.

20) Right to Assurance: Whenever NWFD has reason to question the Contractor's intent or ability to perform, NWFD may demand that the Contractor give a written assurance of its intent or ability to perform. In the event that a demand is made, and no written assurance is given within five (5) working days, NWFD may treat this failure as an anticipated breach of the Contract.

21) Right to Inspect: N/A

22) Quality of Materials, Services and Deliverables: All materials, services and other deliverables are subject to acceptance by NWFD. Materials, services or other deliverables (either interim or final) failing to conform to the specifications of the Contract or which are deemed to be substantially deficient by the NWFD Project Manager, shall be returned to the Contractor for remedy. If so returned, all costs to remedy the deficiencies shall be the responsibility of the Contractor. Should the Contractor dispute the Project Manager's decision regarding the quality of the work product at issue, the Contractor may appeal the Project Manager's decision, through the NWFD Fire Chief. The decision of the Fire Chief shall be final. In the event the Fire Chief should find the work product at issue to be deficient, and the Contractor refuses to correct the work product at the Contractor's sole cost, the Fire Chief may invoke remedies set forth in this Contract for noncompliance.

23) Exclusive Possession: All services, information, computer program elements, reports, and other deliverables created under the Contract, are the sole properties of NWFD, and shall not be used or released by the Contractor or any other person, except with prior written permission of NWFD.

24) Title and Risk of Loss: The title and risk of loss of material or service shall not pass to NWFD until NWFD actually accepts the material or service at the point of delivery, unless otherwise provided within this Contract.

25) Default in One Installment to Constitute Total Breach: The Contractor shall deliver conforming work or materials in each installment or lot of the Contract and may not substitute non-conforming work or materials. Delivery of non-conforming work or materials, or default of any nature, shall, at the option of NWFD, constitute a breach of the Contract as a whole.

26) Liens: All materials, services and other deliverables supplied to NWFD under this Contract shall be free from all liens.

27) Licenses and Compliance with Laws: The Contractor shall maintain in current status all Federal, State and local licenses and permits required for the performance of the work hereunder and operation of the business conducted by the Contractor as applicable to the Contract, throughout its duration. The Contractor and any sub-contractors shall fully comply with all applicable federal, state and local laws in performing hereunder.

28) Americans with Disabilities Act: The Contractor shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101 – 12213), and applicable Federal regulations under this Act.

29) Non-Discrimination. The Parties shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion,

sex, disability or national origin in the course of carrying out their duties pursuant to this Master Agreement. The Parties shall comply with the provisions of Executive Order 75-5, as amended by Executive Order 2009-09 issued by the Governor of the State of Arizona, which is incorporated into this Master Agreement by reference, as if set forth in full herein.

30) Method and Schedule of Payment: The method and schedule of payment is subject to the requirements and restrictions of NWFD.

NWFD agrees to reimburse the Contractor as specified on page 2 which shall constitute full and complete compensation for the Contractor's services.

NWFD's normal policy is to process invoices requesting payment for work done within forty-five (45) days, upon satisfactory delivery of products, services, and/or goods, as well as receipt of properly complete invoices and the necessary NWFD Project Manager approvals. Each itemized invoice must bear a written certification by the authorized NWFD Project Manager confirming completion of services for which payment is requested.

Invoices for payment will be submitted by completed task as presented in the Scope of Work. From time to time, additional documentation may be requested by NWFD.

Invoices for payment will be submitted by first class mail or electronic mail to the NWFD Project Manager.

Costs incurred by the Contractor as a result of any work performed outside the Scope of Work of this Contract will not be allowed for reimbursement under this Contract, unless such changes and related costs were approved pursuant to a contract amendment.

Payment to the Contractor in advance of the Contractor completing an assignment within the Scope of Work of this Contract is prohibited unless NWFD makes a written determination prior to the payment that an advance payment is in NWFD's best interest.

31) Equipment Maintenance: N/A.

32) Safety: N/A

33) Retention of Records: The Contractor shall retain all work materials and records relating to the performance of the Scope of Work of the Contract for a period of not less than five (5) years after the final payment is made under the Contract.

34) Right to Financial Audit: NWFD retains the right to audit at reasonable times and places the financial books and records of the Contractor relating to the performance of the Contract for a period of not less than three (3) years after the final payment is made under the Contract.

35) Assignment of Principals: The Contractor shall maintain the assignment of its Principals as shown in section B1, above. Prior written permission shall be obtained from the NWFD Project Manager for any change in these assignments. NWFD will notify Contractor if NWFD changes its Project Manager.

36) Compliance with Immigration Laws: As mandated by Arizona Revised Statutes ["A.R.S."] § 41-4401, the District is prohibited from awarding a contract to any contractor or subcontractor that fails to comply with A.R.S. § 23-214(A). The District must also ensure that every contractor and subcontractor complies with federal immigration laws and regulations that relate to their employees and A.R.S. § 23-214(A). Therefore, in signing or performing any contract (including this Agreement) for the District, the Contractor fully understands that:

A. It warrants that both it and any subcontractors it may use comply with all federal immigration laws and regulations that relate to their employees and their compliance with A.R.S. § 23-214(A);

B. A breach of the warranty described in subsection A, shall be deemed a material breach of the Contract that is subject to penalties up to and including termination of the Contract; and

C. The District or its designee retains the legal right to inspect the papers of any contractor or subcontractor employee who works on the Contract to ensure that the contractor or subcontractor is complying with the warranty under subsection A.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the date signed by the NWFD.

NORTHWEST FIRE DISTRICT

CONTRACTOR

by: George Carter

its: Board Chair

Date: _____

by: James Grasham

Date: _____

APPROVED AS TO FORM:

Thomas A. Benavidez, NWFD Legal Counsel

Date: _____

ATTACHMENT A
[Scope of Work]

The attached Scope of Work performed by the Contractor **may** include, but not limited to the following:

Arizona Department of Homeland Security Grant Program

- Arizona State Home Security Grant Program (SHSGP)
- Citizen Corps Program (CCP)

FEMA – Assistance To Firefighters Grant Program

- Assistance to Firefighters Grants
- SAFER Grant
- Fire Prevention & Safety Grant

Pima County Community Development block Grant (CDGB) Program

- Only projects in the Flowing Wells Target Area are eligible.

U.S. Department Of Health & Human Services

Community Grants

- WalMart
- State Farm Insurance
- Fireman's Fund Heritage Grant Program
- Factory Mutual Insurance
- Firehouse Subs

Arizona Governor's Office of Highway Safety

- Funds projects for EMS, occupant protection (car seats), pedestrian and bicycle safety, pedestrian safety

Other Grants

(As agreed by NWFD and the Contractor)

ATTACHMENT B
[Statement of Work]

The following is the Statement of Work that the Contractor will perform:

- Work with District to identify grant opportunities and determine District's eligibility.
- Meet with staff to develop a calendar for selected grant opportunities.
- Develop proposal preparation plan for selected grants.
- Assist with the identification of District needs with respect to each grant.
- Assist with the preparation of grant forms/proposal for District review and approval.
- Update identified staff of progress/problems associated with preparation of proposal(s).
- Assist with submittal of approved grant application.
- Participate in other grant related work as agreed upon with the Northwest Fire District's Project Manager(s).
- Provide for grant project contract administration. This contract administration shall include reporting at intervals outlined in grant acceptance and guidance documentation as well as final and close-out reporting upon successful implementation and completion of specified grant performance periods. This also includes preparing correspondence related to any changes to the grant award, agreement or contract. This does *not* include any work toward completion of the scope of work of any grant.

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-9**

Date: January 26, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Formal Action/Motion
Agenda Item: Approval of the Northwest Fire District Proposed Budget Development and Adoption Calendar for the Fiscal Year Ending June 30, 2017

RECOMMENDATION:

Review and approval of the Proposed Budget Calendar as presented.

MOTION:

Move to approve the Northwest Fire District Proposed Budget Development and Adoption Calendar for the Fiscal Year Ending June 30, 2017, as presented.

DISCUSSION:

Attached is a proposed budget calendar for your review. As per last year, Regular Governing Board meetings will be utilized as well as Special Governing Board meetings, as needed. The schedule is tentative and subject to change.

FISCAL IMPACT:

None

ALTERNATIVES:

Approve the Proposed Budget Calendar with changes or not approve the Proposed Budget Calendar.

ATTACHMENTS:

- 16-17 BudgetAdoption schedule (DOCX)

**NORTHWEST FIRE DISTRICT
BUDGET/ADOPTION SCHEDULE
F/Y 2016 – 2017**

1

<u>DATE (2016)</u>	<u>ACTION</u>	<u>LOCATION</u>
January 26	Regular Governing Board Meeting – 6:00 p.m.	Training Facility
January 29	Preliminary Assessed Values received from Pima County	Pima County Assessor
February 5	Assessed Values required to compute the levy limit worksheet for Fire Districts certified by County Assessor	
February 9	Assessed Values must be made available for public inspection	
February 9	Special Governing Board Meeting – 6:00 p.m.	Training Facility
February 23	Regular Governing Board Meeting – 6:00 p.m.	Training Facility
March 22	Regular Governing Board Meeting – 6:00 p.m.	Training Facility
April 26	Regular Governing Board Meeting – 6:00 p.m. Approve Tentative Budget and set hearing (or approve at May 12 special meeting)	Training Facility
April 27	Budget to the AZ Daily Star for publication and review ad proof	Administration
April 27	Post budget in posting places and on Internet	
May 24	Hearing notice deadline	
May 24	Publish Tentative Budget and Public Budget Hearing information	Administration
May 24	Regular Governing Board Meeting – 6:00 p.m.	Training Facility
June 28	Hold Public Budget Hearing and adopt final budget at Regular Governing Board Meeting – 6:00 p.m.	Training Facility
July 8 / August 1	Deadline to submit Budget to Pima County Board of Supervisors (County deadline July 08)	
August 9	Property Tax Rate Finalized	

This schedule is subject to changes and additions.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-1

Meeting: 01/26/16 06:00 PM

Department: Fire Chief

Category: Chief's Board Report

Prepared By: Heather D'Amico

Initiator: Michael J. Brandt

Sponsors:

DOC ID: 2122

6.A.1

FIRE CHIEF'S REPORT Chief Michael J. Brandt January, 2016

The Administrative Offices were closed on Friday, January 1st for the New Year's Day holiday and Monday, January 18th in observance of Martin Luther King, Jr./Civil Rights Day.

A new Transition Academy 2016-01 began on January 4th, 2016 at NWFD Training Center and will continue until February 25th, 2016.

ACTIVITIES:

Regional representatives from ISO and senior staff met at NWFD Training to discuss the District's ISO review. We believe the entire process went very well. Hats off, once again, to our incredible team.

I met with George Carter, Chairman, NWFD Governing Board, to discuss general organizational matters.

I attended the Arizona Ambulance Association Meeting in Laughlin, Nevada, on January 13th and 14th 2016, followed by the Arizona Fire Districts Association 2016 Winter Conference, also held in Laughlin, Nevada on January 14th, 15th and 16th. These events continue to provide a forum for discussion on many legislative as well as other Fire/EMS related topics. NWFD Governing Board Vice-Chair Bruce Kaplan was also in attendance.

I, and members of Senior Staff, met with Dr. Peate from Well America to review our performance as a team and to identify mutual goals and wellness issues moving forward.

Meetings continue to be scheduled with Marana Town Manager Gilbert Davidson and other key staff members to continue in identifying and developing mutual goals and partnering opportunities.

ROUTINE EXTERNAL MEETINGS INCLUDED:

The Marana Community and Regional Update Meeting; Town of Marana Department Head meetings; Marana Town Council Meetings and the Southern Arizona Fire/EMS Regional Consortium Quarterly Meeting; PCWIN and associated Boards/Committees.

As Chair of the Pima County Fire Chiefs Association, I continue to underscore the importance of our legislative challenges and ways to support our efforts from a statewide platform.

We will be once again sponsoring the Greater Tucson Fire Foundation Poker Run this year. This event provides financial support to the various health and wellness initiatives within the Tucson area.

INTERNAL MEETINGS:

A full schedule of internal meetings included: Executive Staff Meetings, Executive Team Meetings with all members of Senior Staff; Meetings with Asst. Chiefs Emans and Bradley on Operational and Support coordination; HR Meetings; Meeting regarding our Strategic Plan; Meeting regarding Annexations; Operational meetings with Executive Staff - Finance, Operations, Support, HR, and Community Affairs.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-2

6.A.2

Meeting: 01/26/16 06:00 PM
Department: Support Services
Category: Chief's Board Report
Prepared By: Heather D'Amico

Initiator: Doug Emans

Sponsors:

DOC ID: 2121

SUPPORT SERVICES REPORT Assistant Chief Doug Emans January, 2016

ACTIVITIES:

- December is typically a month when tasks are more difficult to complete with people taking time off for family and holiday travel. Many major vendors close or stop production lines and in general, most industries slow way down in terms of productivity. We are unlike most industries and our personnel still need support to do their work, however, we are impacted primarily in the support roles.
- Northwest Fire District, on December 2, hosted our second Legislative Day in Southern AZ. this year. While we did not have a great turnout from legislators themselves, we did have very good support from the fire chiefs in the region and a program topic which generated a great deal of discussion. Mergers, consolidations and interagency cooperative agreements were the topic moderated by Chief Cheryl Horvath. Three chief officers from central Arizona, the White Mountain and Mogollon Rim communities in the state were panelists due to the current state of progress in their communities relating to the topic. Much was learned by all in attendance.

Prevention and Safety

- Prevention and Safety worked to provide information in support of our ISO evaluation taking place on the 15th of the month. Water supply, code enforcement, inspections, pre-planning and record keeping are the big ticket items involving Prevention and Safety personnel relating to ISO.
- Prevention and Safety along with all Division provided a review of accomplishments for the past year. The Division has coordinated and participated in a wide variety of coursework and professional development opportunities this year. Prevention and Safety alone have earned over 70 new certifications and participated in nearly 1700 combined hours of training in raising the quality and consistency in our professional services in the community.

Planning

- Our planning section has experienced a very positive setback in December. Division Chief Cheryl Horvath accepted the position as Fire Chief of Mountain Vista Fire District as most of the Board is aware. This is a well-earned appointment for her and our Planning Section, no doubt, will feel the impact until we can adjust our staffing to fill the void. We have not slowed down in our work in the section with several annexation and strategic planning meetings and projects continuing to move forward.

- In terms of the GIS component of the Planning Section, we continue to provide a great deal of support to all areas of the District. Primarily Prevention and Safety in tracking development projects, infrastructure improvements in the county and Town of Marana; as well as Operations as preparations continue in the accreditation process and development of the Standards of Response Coverage documents that drive much of the process.

Logistics

Warehouse

- The warehouse personnel measured, ordered and received all the uniform and PPE items necessary to outfit the recruit class beginning January 4, 2016. This task wasn't made easier with the short lead time between selection of personnel and academy start date given the slowing of vendors through the holidays noted above. This is where vendor relationships are particularly valuable and we work hard all year to keep those relationships strong.
- Trend analysis is ongoing as we adjust our inventory and stocking systems including the electronic inventory system we are implementing currently. Use of light duty personnel and student interns are largely responsible for this project. This particular project has been a great experience for the students as they are able to provide consistency and supervision to meet our goals and objectives.

Fleet

- Fleet staff are always productive in their own constantly changing environment. Fleet completed 115 work orders generated this month keeping our personnel on the road. Our drivers and operators completed nearly 68,000 miles of combined travel in all areas this month. At a fuel cost of \$.17/mile and average of 12.86 mpg, we are slightly under budget with nearly \$12,000 in fuel cost.
- Fleet continues to stay well connected to the two manufacturers building the three apparatus we have on order to insure delivery within the time frames for the budget cycle. One engine and two ambulances are currently within the time frames specified with no delivery conflicts noted at this time.

Facilities

- Facilities continue to be a challenge for us as one person is responsible for the coordination and oversight of 17 separate facilities. While we have many people to supervise at the stations and sites, consistency and knowing how to interpret quality is a challenge. We are all working together and we have a very good pool of contractors and professional service providers to keep our capital infrastructure functioning and well maintained.

Technology

- IT personnel continue to move methodically through our software implementation into the Office 365 environment. This project has gone well due to good planning and sticking to the plan. We have been able to continue moving forward despite some unintended bumps along the way. Only one more major hurdle remains in this implementation. It will be the trickiest and is why we waited to the very end, email. There are some risks, but we are confident we will be able to execute without complete failure or loss of service.
- Our radio infrastructure upgrade project is back on the fast track following the pause taken for FCC licensure. We have moved to the next phase after receiving concurrence to initiate two new frequencies as part of the project. This allows us to very closely parallel in timing to the network upgrades which should kick off in early February.

GOALS:

- Continue to provide strong support to IT staff until a manager is identified.
- Provide strong support for all divisions or sections preparing for the CFAI review.
- Provide leadership in producing a detailed and valid budget proposal for all reporting sections in Support Services.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-3

Meeting: 01/26/16 06:00 PM

Department: Operations

Category: Assistant Chief/Director's Report

Prepared By: Brad Bradley

Initiator: Brad Bradley

Sponsors:

DOC ID: 2111

6.A.3

OPERATIONAL SERVICES REPORT

Assistant Fire Chief Bradley

January, 2016

ACTIVITIES:

December was spent coordinating personnel, responsibilities, and activities within Operational Services. As is normally reported, work continues on the following primary operational initiatives:

- *Continued reviews within operational services towards completion of 2014-16 strategic plan goals #1 and #5.*

Final recommendations from special operations were presented to the District's Leadership Team for review and contemplation in November. Staff is still awaiting the rewrite of the District's Standards of Cover (SOC) to be finalized so that further decisions pertaining to special operations can be made.

A year-end review of the District's Wildland Program was performed and recommendations for further programmatic adjustments were provided. Executive staff discussion and determination is still pending.

- *The review and revision of all standard operating guidelines (SOG's).*

As was previously reported, Captain Colin Wyckoff was assigned to Training with the primary intent of updating and refining all SOG's in line with industry and agency best practices, as well as our accreditation requirements. Considerable progress to that end, is being seen.

- *Continued review and development of CFAI (accreditation) performance measures and establishment of monthly performance reporting procedures for all operations managers.*

Training was completed for at least 20 District members to allow for greater understanding and usability of Excel 2013, so that District records and data management systems for performance measuring and monitoring can be better utilized.

The 4th meeting of the District's Standards of Response Coverage (SOC) working group was held with the continued intent of measuring the systems response effectiveness and then making recommendations to better drive performance through the adopted CFAI performance objectives. This effort is a requirement of the CFAI process for re-accreditation, as well as it provides for an exceptional tool for transparency and understanding of our operations for our members and our community. District staff expects to have a completed document for review in March or April of 2016.

Work is near complete for automatic performance reporting for all managers within operations to be possible based on the First Watch performance metrics that have been identified as priority indicators. This item is delayed due to technical complications.

In addition to these primary operational initiatives, efforts are ongoing in the following strategically important areas during December as well:

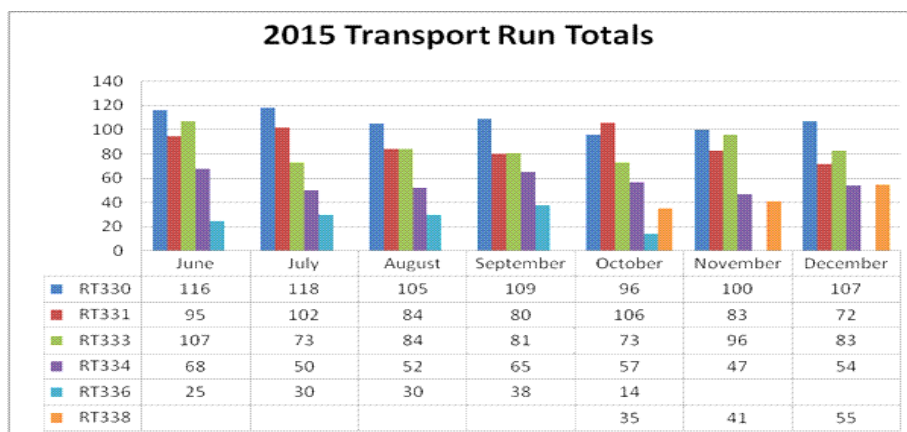
- Captain Selection Testing - This was completed in November and the District has a Captain's eligibility list that contains the following five (5) members: D. Braswell, J. Clark, S. Twilling, A. Czosek, and D. Castillo. Efforts were made in December to complete a comprehensive feedback packet for those candidates who were not successful in the process. These packets will be complete and individual reviews will be performed in January.
- Paramedic Training Process (PTP) - The District promoted nine (9) Paramedics over the course of November and December and all personnel have been transitioned into Paramedic positions within the District.
- Staffing- The selection and hiring process to fill most (12 of 13) existing vacancies was completed in November and is discussed below. The next scheduled retirements will occur at or near the conclusion of the fiscal year; there is one (1) scheduled to retire in April and two (2) personnel are scheduled to retire in June and July respectively. That being said, we are anticipating the loss of another member in Operations who is relocating out of state. These retirements/resignations will result in four (4) vacancies existing that were unable to be filled during the November hiring process.

In addition, we are down at least five (5) members for an extended period of time due to injury.

- Transitional Academy - The final preparations for Academy 16-01 were made in December and the academy began on January 4, 2016.
- Communications / Dispatch - More detail on this effort is provided in Assistant Chief Emans monthly report as well as the report from Division Chief Duncan. That said, Captain Mike Rollman continues to learn his role within the Dispatch center as a replacement to DC Hamblen, and is making great strides towards decreasing call process times as a District priority.
- Ambulance Transportation -The response areas of station 37, 39, and 35 remain a key challenge for the District to meet its 99% CON compliance measures with five (5) ALS units; we ended calendar year 2015 slightly out of compliance with the 99% measure (98%), but were compliant with the 90% measure. As it relates to the 99% measure, a one (1) percent deviation equates to just over one (1) transport per day not achieving the required response time for one reason or another.

Efforts are being made to decrease turn-around times at the hospital to expedite units coming back into service, as a priority. Part of this effort includes researching opportunities for remote medication replacement, as replacement in the hospitals has been determined to be a major contributor to delays in returning to service. Changes in ePCR reporting at the emergency departments (ED's) have also been made to assist in expediting return to service as well, as well as the relocation of RT336 to station 38 to decrease overall response times.

The transport totals for 2015, as well as individual unit response percentage data is as follows:



2015 Transport Percentages

Transport Unit	Year Total	% of Total Tx	Average Tx Per Day
RT330	751	28.54%	3.6
RT331	622	23.64%	3.0
RT333	597	22.69%	2.8
RT334	393	14.94%	1.9
RT336	137	5.21%	0.7
RT338	131	4.98%	0.6
Grand Total	2631	100.00%	12.5

Intermedix has completed the necessary work to begin the process of patient billing for all District transports performed to date. This will begin in the month of January 2016. Associated revenues should begin being deposited into the District's identified account over the next 90 days and we are expecting full

recovery for all transports provided to date, prior to the end of the current FY.

- Deployment -Work continues relative to securing a site for station 40 as well as identification of a suitable relocation site for station 37.
- Budget - The Operations Personnel budget continues to experience much higher than normal utilization given previously discussed staffing shortfalls. This should begin to be somewhat remedied with the graduation of Academy 16-01 and the numbers of newly promoted Paramedics; however, given the number of personnel out on extended leave due to injury, as well as those being lost through normal attrition, any decrease in utilization of OT to maintain minimum staffing levels will be somewhat muted.

The following are the combined percentages of the hourly and unscheduled OT budgets that have been utilized through January 1st, as well as the percentage remaining in the FY:

Combined Percentag es Remaining	% of Year			
	Diff	Spent	Of Year	- % Spent
91.03%	8.97%	8.97%	8.33%	-0.64%
81.54%	9.49%	18.46%	16.67%	-1.79%
71.91%	9.63%	28.09%	25.00%	-3.09%
61.48%	10.43%	38.52%	33.33%	-5.19%
51.59%	9.88%	48.41%	41.67%	-6.74%
37.74%	13.86%	62.26%	50.00%	-12.26%

January begins the budgeting season for FY 16-17. All department heads are currently assessing and reporting their Capital Asset needs for further review and determination over the coming months. Additionally, Finance and Operations personnel will be making some final adjustments to the newly developed staffing calculator for use in determining personnel needs for FY 16-17.

GOALS:

Save lives, protect property, and care for our community

MEDICAL SERVICES (EMS & DISPATCH) BOARD REPORT
Division Chief Mike Duncan
January, 2016

ACTIVITIES:

EMS

- Christmas Eve Miracle - as some are calling it. Station 36C and EMS Captain Harry Holt successfully resuscitated a 45 year old male who suffered a cardiac arrest while on a run with his sister on Christmas Eve. The sister initiated bystander CPR and by the time the patient arrived at the hospital he was sitting up and talking to the staff.
- Continued to work with Intermedix on implementing the billing system. On December 18th the uploading of all previous transports began, later the following week all reports had been uploaded and are working their way through the Intermedix billing process. Transports are now being uploaded every day. Captain Corbell has been the primary contact on this project and has done very good work.
- The five (5) recently graduated paramedics went through a 40 hour transition course to become more familiar with the District's medical protocols and equipment. These paramedics are currently working beside another paramedic for approximately nine shifts and then will start working our busier rescues as solo medics for the remainder of their probationary year.
- Four (4) paramedics that were hired a part of our last fire academy and who have successfully passed their firefighter probationary period where promoted in December. They will be pinned during the January 2016 board meeting.

Communications/Dispatch

- The District continues to work with the City on improving call processing times. This month TFD "test drove" a couple of different shorter cadences (the words used to communicate the information about the incident to the crews). We are pushing to have the City adopt one of them. While this can save a couple of seconds on each dispatch, the benefit becomes truly noticeable when calls are

stacked, waiting to be dispatched, we could realize a 20 or 30 second savings by the time the last call is actually dispatched.

- Captain Rollman has been working on a couple of other enhancements including the possible implementation of Pulse Point. Pulse Point is an app that can alert citizens who know CPR that there is a cardiac arrest in a public place, like a coffee shop or hardware store.
- Captain Rollman continues work on the operational implementation of the dual band - PCWin and NWF VHF system. This month the radios in the field were reprogrammed with the new channels.

OPERATIONS (RESPONSE AND TRAINING) BOARD REPORT

Division Chief Gary West

January, 2016

ACTIVITIES:

- Our ISO (Insurance Services Office) review team was here, and we provided them with all relevant information regarding our ISO Grading. In years' past, this would have been a 2-3 day event, however, with ISO upgrading the scoring style, and associating their grading rubric with Accreditation, it is now a 2-hour meeting. We should know the results of the ISO report within 2 months. Our expectation is that we'll remain at a "3".
- Media covered the good deeds of Northwest Firefighters making Christmas special for more than a dozen children through Local 3572's "Shop with a Firefighter" Program. Firefighters were photographed with local children in the midst of a Holiday Shopping Spree to brighten the holidays. The event took place at Target on Ina.
- CAP Responder Stacy Christian spoke with Ch. 11/13 regarding stress responses, and how parents can speak to their kids about trauma and critical incidents that they may have seen or heard about, how to recognize the signs and symptoms associated, and how to cope with the stress. This was a morning show live interview. The CAP team cleared the interview and took the news reported directly to a working fire for a "real demonstration" of how the CAP team works.
- Work begun on an Operations plan for a major flood event. This is in response to an anticipated heavy El Nino event in the coming months. This plan is being

developed with input from Pima County, Town of Marana, and National Weather Service. Completion of the plan is expected in early January.

- Planning continues for a major exercise at Marana Regional Airport May 4th.

Response

- 12/7/2015: Station 38 units were first on scene of a declared working fire at Mountain View High School. A full alarm response was dispatched after school officials contacted 9-1-1 to advise they had smoke visible in the J/K classroom building. EN338 arrived and declared a working fire after noting "smoke showing" from the roof area. A fire was found and quickly extinguished in a restroom. All students were at lunch at the time of the incident and no injuries were reported.
- 12/28/15: Station 31 units were first due to a "shed fire, endangering" an abandoned house in the 1900 block of West Hadley Street. The shed, brush, and debris around the home were well-involved upon the arrival of EN331. A quick attack by EN331 from the west, and EN332 from the east, kept the fire from spreading to the house and neighboring homes.
- 12/30/2015: Station 32 was first due (along with 35, 31 and 30) to a working house fire in the 4400 block of North Paseo De Los Cerritos just before 0800. A 66 year-old wheelchair bound homeowner was able to make it out safely with the family dog before the home office fire spread to 30 % of the house. Station 32 and 31 were able to stop the progress of the fire and limit damages. The homeowner's wife returned home and they were assisted by the CAP team and the Red Cross. An 18 year-old cat perished in the fire. This was the couples 45 year wedding anniversary. The cause of the fire was an electrical issue in the office area and damages were estimated to be \$100,000.
- 12/30/2015: Engine 342, Station 30 and BC331 responded to I-10 and Ina for a reported pedestrian struck on the westbound side of I-10. When units arrived to the closed westbound freeway, they found multiple police units and a male patient who had sustained critical life threatening injuries after a "law enforcement matter." Crews learned that the patient was not struck by a vehicle, rather the patient sustained self-inflicted stab wounds while reportedly trying to elude capture by the U.S. Marshals. The patient was transported by RT330 to Banner UMC trauma.
- 12/30/2015: Station 31 and EN332 spent just over an hour using the Jaws-of-Life to free a 12 year-old boy from the wreckage of a small compact car that was rear-ended by another vehicle at a high rate of speed. The child suffered serious injuries, but had ALS interventions initiated by NWFD paramedics while still trapped and was then transported by RT333 to Banner UMC trauma.

Training

- Hosted media Training for internal personnel
- Hosted the monthly Marana Chamber of Commerce Meeting
- Hosted the regularly scheduled Motorcycle Safety courses
- Hosted Pima Regional Haz-Mat Drills
- Hosted Haz-Mat Technician class
- Hosted December monthly Governing Board Meeting
- Continued to accommodate pump testing for internal and external apparatus
- Hosted several internal meetings for multiple divisions
- Hosted on-duty crews for physical training and various fire based training evolutions
- Hosted a Legislative Day for all area fire departments and political figures
- Conducted Tender Operations for ISO evaluation
- Hosted 3 days of Health Fair activities for employees and their families
- Training Staff has been involved in the hiring process of candidates for the upcoming transitional academy. Extensive preparation also occurred for the academy which begins January 4.
- Hosted Excel Training from Fred Pryor, all Training Staff attended
- Hosted the Wizard ALS refresher program for internal and external members
- Conducted Driver/Operator credentialing for three (3) new pump operators



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-4

6.A.4

Meeting: 01/26/16 06:00 PM

Department: Prevention and Safety Division

Category: Chief's Board Report

Prepared By: Donald P. Garcia

Initiator: Donald P. Garcia

Sponsors:

DOC ID: 2110

PREVENTION AND SAFETY DIVISION FIRE MARSHAL REPORT

Fire Marshal Donald P. Garcia

January, 2016

We continue to evaluate, coordinate and direct all activities related to inspections, plan reviews, public education, training, strategic planning, and community partnerships.

Lead Fire Inspector Rich Severson is responsible for all Inspections which includes new construction and "Own Your Zone" with some supervisory responsibilities and internal training specifically for the new trainees.

Lead Fire Inspector Robinson continues to gain experience in plan review and also maintains the additional responsibility as our FireHouse RMS Manager for the Division. He is tasked with revamping the activity codes and building checklists that will assist the Inspectors in becoming more consistent and efficient. As the FireHouse Manager, he is also responsible for all statistics.

Fire Plans Examiner Bob Camps is tasked with the development and implementation of electronic plan review process along with the submittal checklists that will assist the customer with pre-loaded requirements for all plans.

Deputy Fire Marshal Jim Pratt continues to evaluate methods and procedures on how to create fire and life safety goals and objectives, mission statements and review loss statistics so that goals are consistent with the organization's mission. Deputy Fire Marshal Pratt is scheduled to retire on February 29, 2016.

The 2015 -2016 school year has begun. Our Fire Inspectors started providing our public education / fire safety classes to the following grades:

Grade	Number of Classes	Number of Students
Kindergarten:	---	---
2nd Grade:	---	---
4th Grade:	12	474

We have been working with Jim Long to develop an interactive project develop map. The primary purpose of this map is to identify and communicate development projects within the District that are either currently under review, in the construction phase or recently completed where a Certificate of Occupancy has been issued. The map also identifies the Fire Inspector Zones and which Fire Inspector is responsible for a

particular project and/or zone. The map is ready for distribution. We will need to coordinate training through Target Solutions in February.

I attend the 16 hour Blue Card Incident Command Continuing Education Course on December 2 and 3, 2015 in Phoenix, Arizona.

On December 15, 2016, I attended the Insurance Services Office (ISO) evaluation. The Prevention and Safety Division completed the required data that included but no limited to fire hydrants and water supply; fire code enforcement and inspections; staffing; record keeping; certifications; quality assurance; pre-incident planning; public fire education; fire investigations.

We have partnered with the Arizona Center for Fire Service Excellence and the Arizona State Fire Training Committee to host National Fire Academy Classes at the Northwest Fire District Training Center. We were awarded one (1) 6-day course, titled Fire and Life Safety Plan Review which is scheduled for February 29, 2016 through March 5, 2016 and one (1), 2-day course, titled Residential Sprinkler Plan Review scheduled for April 4-5, 2016.

The six (6) day course is and the two (2) day course are both full.

The Division has coordinated and participated in numerous professional development courses that establishes the highest level of training for Inspectors available region wide. The direct benefit to Northwest Fire District has been the addition of 70 Certifications as a result of approximately 1700 hours of instruction. This level of training improves the professional standing of our inspectors and improves the quality and consistency of service.

We are still researching the possibility of implementing a web-based service for tracking and collecting annual fire protection contractor's inspection reports for all safety systems through "The Compliance Engine" It is a proactive, efficient process to review reports, notify customers, track deficiencies and ensures compliance.

On June 23, 2015, we were awarded \$15,000 for fire hydrants in the Flowing Wells area through a federal Community Development Block Grant (CDBG). Pima County anticipates formal notice of funds to be released in September and expenditures cannot be incurred prior to October 1, 2015. Lead Fire Inspector Rich Severson and Jim Long and I met with Jim Gresham and identified three locations for new hydrants.

We continue to provide Fire Prevention and Safety services including on the job training and oversight for Mountain Vista Fire District and Fire Inspector Brad White. Seamless services include the following:

- New development/construction-related plan review
- Alterations of building or tenant improvement plan review
- Fire inspections related to new developments and tenant improvements
- Special events (pyrotechnics, tents) plan review and inspections
- Annual occupancy fire inspections required by the State of Arizona (assisted living, hospitals, day cares, schools etc.)

PREVENTION AND SAFETY STATISTICS

Activity	Marana	Pima	MVFD	December Total 2015	2015 YTD
Inspections	32	97	0	129	3,435
Re-Inspections	8	26	0	34	1,448
Construction Inspections	65	18	12	95	2,777
Plan Review	47	26	8	81	1,681
Fire Investigations	0	2	1	3	37
Car Seat Inspections	6	0	0	6	114

I also attended the following meetings:

- Executive Staff (2)
- Human Resources Recruitment (2)
- Fire District Board Meeting
- General Staff
- Internal Division Meeting (Daily)
- Support Services Meeting (2)
- Arizona Fire Marshal Association
- Phoenix Fire Department Coffee Forum

GOALS FOR MARCH INCLUDE:

- Complete Fire Code Standard Detail Sheets for contractors and place on web site.
- Evaluate the Blue Beam Electronic Plan Review software and make a recommendation.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-5

Meeting: 01/26/16 06:00 PM

Department: Fire Chief

Category: Chief's Board Report

Prepared By: Trina Motto

Initiator: Trina Motto

Sponsors:

DOC ID: 2114

6.A.5

COMMUNITY AFFAIRS REPORT

Manager, Trina Motto

December (December 3 - January 12), 2015 - 2016

ACTIVITIES:

- Developed, designed and distributed holiday messaging on behalf of NWFD to maintain ties with stakeholders, partners and employees; digital mailing included a link to a winter safety message linked to our website; project involved update of stakeholder list in partnership with division heads.
- Continued to coordinate with IT's James DeVoy on Office 365 implementation, training and deployment timelines
- Attended professional development opportunity: 2-day Excel Training course- The Basics and Beyond the Basics courses
- Involved with internal and external recognitions including partner award presentations, pinnings, retirements, and citizen awards nominations and staff recognitions for community events to celebrate our victories
- Provided consultation to staff on the development and design of the Emergency Response Guide and the Standards of Cover documents
- Initiated recognition piece with media for the Prevention and Safety division relative to a success story for the babysitter course; managed an interview with AC Emans on NWFD's involvement with PCWinn; continued to foster the use of helmets by those on motorcycles and bicycles through the media
- Meeting with GRFD to conceptualize a joint or regional safety messaging (helmet safety)
- Captured the 2015 highlights from Community Affairs for year-end report for the Fire Chief
- Presented the Strategic Plan for new recruits (T Motto), presented the history of NWFD to new recruits (A Goldberg)
- Continued to partner with IT's James DeVoy in managing and updating NWFD's BackOffice; significantly updated the SOPs section
- Coordinated with Town of Marana on the origin of a widespread and significant odor through the Town reported through dispatch. Coordinated communications and reporting processes
- Continued to freshen the NWFD website with significant updates to the Fire investigations, Babysitters class, Winter Safety tips page
- Coordinated NWFD's representation at various community events in conjunction with Prevention & Safety, Support Services and Operations (*i.e. Marana Holiday Festival, multi-agency DUI event, safety fairs and neighborhood events*)

- Attended internal meetings and events as required or requested; inclusive of morning check-ins, Executive, Leadership, & General Staff, Communications and various internal meetings (*Accreditation, Standards of Cover, Emergency Response Guide, CPR at NWFD in 2016 and beyond, NWFD Admin Holiday event...*)
- Met with neighboring Districts, agencies, organizations and municipalities to promote information and resource sharing in line with cooperative teaming plans (*i.e. Red Cross, Tucson Premium Outlets, Town of Marana, Marana Chamber of Commerce, Golder Ranch Fire*)
- Managed public safety messaging and press for the following:
 - o 1/1/2016: Units responded to a working house fire in the 12,200 block of West Moore Road in Northern Marana. The house was "fully involved" upon arrival and a defensive operation was initiated. The homeowners were accounted for and efforts were made to keep the fire from spreading beyond the home. The three adult occupants of the house were able to escape the fire without injury after hearing a popping noise, waking to smoke and an orange glow. Smoke detectors began sounding as they exited the building. Three dogs and several rabbits were unaccounted for after the fire was brought under control.
 - o 12/31/2015: PIO Adam Goldberg demonstrated the safe use of legal fireworks and how to safely dispose of them after use to enjoy a safe New Year's Eve.
 - o 12/30/15: Units responded to an area near Wetmore and Flowing Wells just after 2100 hours for an adult male bicyclist that was struck by a car. The bicyclist received critical injuries. NWFD crews initiated advanced life support measures, but unfortunately the patient succumbed to his injuries and was pronounced deceased at the scene.
 - o 12/30/15: Units spent just over an hour using the Jaws-of-Life to free a 12 year-old boy from the wreckage of a small compact car involved in an accident. The child suffered serious injuries, but had ALS interventions initiated by NWFD paramedics while still trapped and was then transported to Banner UMC Trauma.
 - o 12/30/2015: Units responded to I-10 and Ina for a reported pedestrian struck on the westbound side of I-10. When units arrived to the closed westbound freeway, they found multiple police units and a male patient who had sustained critical life threatening injuries after a "law enforcement matter." The patient was transported to Banner UMC trauma.
 - o 12/30/2015: Units responded to a working house fire in the 4400 block of North Paseo De Los Cerritos just before 0800. A 66 year-old, wheelchair-bound homeowner was able to make it out safely with the family dog before

- the home office fire began to spread to the house. Firefighters were able to stop the progress of the fire and limit damages. The homeowners were assisted by the CAP team and the Red Cross.
- o 12/30/2015: CAP responder Stacy Christian spoke with media about stress responses and how families/parents can speak to their kids about critical incidents. The story also addressed what families can do when trauma or critical incidents affect them, how to recognize harmful signs and symptoms, and how to cope with the stress.
 - o 12/28/15: Station 31 units were first due to a shed fire endangering an abandoned house in the 1900 block of West Hadley Street. The shed as well as brush and debris around the home were well involved upon the arrival responders. A quick attack by responding units kept the fire from spreading to the house and neighboring homes.
 - o 12/16/2015: Media covered the good deeds of Northwest Firefighters making Christmas special for more than a dozen children through Local 3572's "Shop with a Firefighter" Program. Firefighters were photographed with local children in the midst of a Holiday Shopping Spree to brighten the holidays.
 - o 12/5/2015: In an ongoing attempt to improve helmet use in teens as well as adults, KVOA ran an interview with a 14 year-old boy who survived a critical injury bicycle versus car collision on November 12, 2015.
 - o 12/4/2015: A first alarm medical response was dispatched to I-10 at Ruthrauff after reports of a multi-car accident. Responding units found two separate multi-vehicle crash. The southernmost incident which was closer to Prince Road was within the City of Tucson and handled by TFD. The Northern most incident was a four-car collision which sent 1 occupant of the incident to the hospital with minor injuries.

GOALS:

- Attend professional development opportunities: Program Management course and Social Media responses to natural disasters
- Continue development of communications projects including: graphic standards and mission, vision, & values posters
- Coordinate with Division and Department heads to facilitate Strategic Plan Goal #2 and #3 objectives
- Update Digital Imaging Policy update with HR, Ops
- Promote seasonal, proactive and medical safety messaging for general public and associated event attendees
- Work with Divisions on addressing urgent internal/external messaging projects
- Manage safety message for upcoming local, annual publication



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-6

6.A.6

Meeting: 01/26/16 06:00 PM
Department: Human Resources
Category: Chief's Board Report
Prepared By: Patricia Aguilar

Initiator: Patricia Aguilar

Sponsors:

DOC ID: 2117

HUMAN RESOURCES REPORT December 2015 for January 2016

ACTIVITIES:

- Human Resources Staff attending AGTS Supervisory Training Academy for 16 weeks. Completion date in February 2016. Meet weekly on Wednesday at NWFD Training Center for an 8 hour session.
- Recruit and conduct selection process for internal eligibility lists: Captain and BC.
- Contact, schedule, and conduct external Firefighter EMT and Firefighter Paramedic Oral Boards. Physical Ability Practice Tests, and actual test. First Oral Boards consisted of 44 candidates, second Oral Boards consisted of 19 candidates, and PAT tested 16 candidates. Extended job offers to 12 candidates, which included 2 females.
- Schedule 12 Firefighter EMT and Paramedic candidates for physicals with the District's physician, conducted pre-employment background checks to include fingerprints, drug tests, employment references and driver's license checks.
- Planned and executed successful Insurance Benefit Fair with 13 carriers and vendors, entertainment for the children of face painting and balloon twisting, and prizes. This included computers set up for Open Enrollment assistance and a separate room for biometric screening.
- Schedule successful Fire Plans Examiner candidate for 2nd Oral Board with the Fire Chief.
- New hire Orientation for Fire Plans Examiner employee.
- Work with District physician and injured workers on return-to-work.
- Strategize with Asst. Chief of Logistics on IT Manager recruitment.
- Meet with BC of Logistics regarding recruitment for EVT I.
- Conduct recruitment for EVT I.
- Work on compiling District records and prepare them for destruction.
- Work with Labor on District Personnel Policies.
- Recruit for Technical Rescue Team Students - class to begin in January, 2016.
- Work with Tyler Technologies on system capabilities for separation and destruction of records no longer in compliance with State Record Retention laws of for AZ.
- Work with Selerix on Online Open Enrollment.
- Open Enrollment for insurance Benefits.
- Weekly conference call with District insurance broker.
- Meet with Benefit Commerce Group and Blue Cross Blue Shield teams RE: Trend Neutralizer Program. This program provides insurance premium credits based on employee participation in District wellness programs, i.e. annual physicals, health screenings, etc..
- Attend Wellness Council of Arizona Annual Meeting Award Luncheon.

- Meetings: Human Resources Staff, Governing Board, Executive, and Leadership Team.

SHORT AND LONG TERM GOALS FOR 2015:

- Full implementation of digital signature program with establishing a policy.
- Recruitment for Administrative and Operational support positions.
- Monitor of Valley Schools Employee Benefit Trust paying of NWFD employee claims, reviewing monthly/quarterly reports, and return of District reserve.
- Human Resources Annual Audit of Personnel Files.
- Update District Personnel Policies and creating Procedures.
- Document Destruction per State of Arizona guidelines.
- Research options for a stand-alone Human Resource Information System.



Governing Board

5225 West Massingale Rd.
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SCHEDULED

FIRE CHIEF'S REPORT 2016-7

6.A.7

Meeting: 01/26/16 06:00 PM

Department: Logistics

Category: Chief's Board Report

Prepared By: Dugger Hughes

Initiator: Dugger Hughes

Sponsors:

DOC ID: 2107

LOGISTICS BOARD REPORT

Battalion Chief Hughes

January, 2016

ACTIVITIES:

Facilities:

- Water Inspections for the County and State were completed at all stations.
- Work on the redesign of the Station 333 cement apron continues.
- Final submittals were received from the electrical contractor for the construction of the generator at Station 331. These are currently being reviewed by an electrical engineer to assure that everything is correct, and we hope to begin construction within the next month.
- Supplied information to the District's Grant Writer in an attempt to get funding for exhaust extraction systems at Stations 335 and 337.
- Twenty one work orders were initiated during the month, with 5 others completed and closed.

Warehouse:

- Uniforms and equipment were obtained for the new Recruit class. Measurements were completed and orders placed so that the new employees would be properly outfitted when the Academy began.
- Hose testing was initiated with an outside vendor. Approximately 18,000 feet of hose was tested before the testing machine broke down. The company was unable to correct the problem while the machine was on site, and they plan on finishing all of our hose in January.
- Discussions with uniform vendors were initiated, and are ongoing, as we attempt to obtain most efficient and effective agreement for the District.
- Light duty personnel were utilized to augment the Warehouse Inventory project. Due to our current staffing levels, Warehouse personnel have very little extra time to work on this important project, but the light duty personnel have allowed us to get quite a bit done on this important project

PPE:

- PPE personnel measured all of the new recruits, and ordered all of the appropriate PPE for the academy. Due to some manufacturer issues, our personnel had to make some last minute changes and additions for the academy, but they were able to get everything accomplished so that the academy was not disrupted. A big thank you for the creativeness and drive that our PPE folks showed to get this done.
- Twenty seven sets of turnouts were inspected, cleaned, and repaired as needed.
- Work orders were created for 7 sets of boots, 9 pairs of gloves, 8 helmets, and 8 hoods.

- Twenty one work orders were processed for SCBA maintenance and repair.

Fleet:

- A total of 115 work orders were created in December in the Fleet Department.
- District vehicles tallied a combined 67,989 miles for the month. Average miles per gallon came out to 12.86, with a fuel only cost of .17 per mile.
- Final procurement procedures were completed for the new Type 1 engine, and the building process has begun.
- We have remained in frequent communications with Braun, as they continue building our two new ambulances.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-8

6.A.8

Meeting: 01/26/16 06:00 PM

Department: Finance

Category: Chief's Board Report

Prepared By: Dave Gephart

Initiator: Dave Gephart

Sponsors:

DOC ID: 2109

FINANCE REPORT

Finance Director David Gephart

January, 2016

ACTIVITIES:

- Continued to process payroll and vendor payments
- Continued to work on ambulance billing setup
- Worked on budget development and plan for upcoming budget season
- Started process of searching for vendor to perform capital asset inventory for the District
- Met with Workiva sales representative to discuss their reporting software solution and District needs

GOALS:

- Continue to process payroll and vendor payments
- Continue work on transitioning to new Purchasing Card environment
- Continue working toward a seamless billings process for Ambulance revenue
- Continue participation in Leadership Team processes
- Continue work on budget development and preparation



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FINANCIAL REPORTS 2016-1

Meeting: 01/26/16 06:00 PM

Department: Finance

Category: Financial Report

Prepared By: Phyllis Schumacher

Initiator: Phyllis Schumacher

Sponsors:

DOC ID: 2106

ATTACHMENTS:

- Nov 2015 Monthly Board Rept Fund Balance (PDF)
- Nov 2015 Monthly Budget Report (PDF)
- Nov 2015 Monthly Board Report-Pooled Cash Report (PDF)
- Nov 2015 Comparison Revenue Received Current Year-Prior Year (PDF)
- Nov 2015 Check Report (PDF)



NORTHWEST FIRE DISTRICT AZ

Monthly Board Rept Fund Balance

As Of 11/30/2015

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - GENERAL FUND	0.00	20,436,360.51	10,991,569.65	9,444,790.86
110 - MEDICAL SELF INSURANCE	0.00	3,978,922.07	1,765,489.36	2,213,432.71
200 - WILDLAND FUND	0.00	631,587.01	211,411.22	420,175.79
250 - AMBULANCE FUND	0.00	0.00	121,069.61	-121,069.61
400 - CAPITAL PROJECTS	0.00	2,112,701.59	1,147,992.12	964,709.47
410 - CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
450 - CAPITAL RESERVE	0.00	2,093,618.00	0.00	2,093,618.00
480 - GRANT PROGRAM	0.00	1,464,258.09	332,823.41	1,131,434.68
500 - GO DEBT SERVICE	0.00	2,540,171.18	813,179.74	1,726,991.44
800 - GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	0.00	33,257,618.45	15,383,535.11	17,874,083.34

Attachment: Nov 2015 Monthly Board Rept Fund Balance (FR-2016-1 : Financial Reports)



NORTHWEST FIRE DISTRICT AZ

Monthly Budget Report

Account Summa

For Fiscal: 2015-2016 Period Ending: 11/30/20

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 100 - GENERAL FUND							
Revenue							
FinancialRpt: 2 - Community Safety							
Department: 2100 - PREVENTION & SAFETY							
100-2100-42330-000	Prevention Service Fees	0.00	0.00	0.00	4,480.20	4,480.20	0.00
100-2100-42335-000	Prevention Review Fees	110,000.00	110,000.00	19,885.50	115,160.88	5,160.88	104.00
Department: 2100 - PREVENTION & SAFETY Total:		110,000.00	110,000.00	19,885.50	119,641.08	9,641.08	8.00
Department: 2300 - BEHAVIORAL HLTH/COMM SVC							
100-2300-45000-000	Donations & Contributions	0.00	0.00	5.00	215.00	215.00	0.00
Department: 2300 - BEHAVIORAL HLTH/COMM SVC Total:		0.00	0.00	5.00	215.00	215.00	0.00
FinancialRpt: 2 - Community Safety Total:		110,000.00	110,000.00	19,890.50	119,856.08	9,856.08	8.00
FinancialRpt: 3 - Operational							
Department: 3100 - TRAINING							
100-3100-42700-000	Facility Use Revenue	15,000.00	15,000.00	700.00	6,820.00	-8,180.00	54.00
100-3100-44100-000	Training Revenue	0.00	0.00	-300.00	2,822.50	2,822.50	0.00
100-3100-44150-000	Mobile Burn Simulator Revenue	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.00
Department: 3100 - TRAINING Total:		24,000.00	24,000.00	400.00	9,642.50	-14,357.50	59.00
Department: 3400 - EMS							
100-3400-42350-000	EMS Standby Revenue	0.00	0.00	0.00	3,920.74	3,920.74	0.00
100-3400-42355-000	EMS Ride-A-Long Fees	0.00	0.00	0.00	1,134.00	1,134.00	0.00
Department: 3400 - EMS Total:		0.00	0.00	0.00	5,054.74	5,054.74	0.00
FinancialRpt: 3 - Operational Total:		24,000.00	24,000.00	400.00	14,697.24	-9,302.76	38.00
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
100-9000-40000-000	Beginning Fund Balance	7,500,000.00	7,500,000.00	0.00	6,381,906.57	-1,118,093.43	14.00
100-9000-41100-000	Property Taxes-CY	25,924,140.00	25,924,140.00	5,186,121.55	12,861,555.02	-13,062,584.98	50.00
100-9000-41150-000	Property Taxes-PY	350,000.00	350,000.00	20,549.49	422,474.81	72,474.81	120.00
100-9000-41200-000	FDAT-CY	390,000.00	390,000.00	81,279.93	195,657.69	-194,342.31	49.00
100-9000-41250-000	FDAT-PY	0.00	0.00	393.33	7,555.56	7,555.56	0.00
100-9000-42310-000	Fire Protection Fees	10,000.00	10,000.00	3,330.82	6,661.64	-3,338.36	33.00
100-9000-42360-000	Technology Maint Revenue	27,000.00	27,000.00	2,524.54	9,022.70	-17,977.30	66.00
100-9000-42390-000	Dispatch Revenue	850,000.00	850,000.00	46,363.09	244,384.93	-605,615.07	71.00
100-9000-42600-000	Rents And Leases	0.00	0.00	3,750.00	27,750.00	27,750.00	0.00
100-9000-43100-000	Investment Revenue	50,000.00	50,000.00	1,882.95	23,993.89	-26,006.11	52.00
100-9000-46000-000	Miscellaneous Revenue	2,500.00	2,500.00	37.26	391.11	-2,108.89	84.00
100-9000-46100-000	State Insurance Program	275,000.00	275,000.00	21,723.34	120,453.27	-154,546.73	56.00
Department: 9000 - NON-DEPARTMENTAL Total:		35,378,640.00	35,378,640.00	5,367,956.30	20,301,807.19	-15,076,832.81	42.00
FinancialRpt: 9 - Undesignated Total:		35,378,640.00	35,378,640.00	5,367,956.30	20,301,807.19	-15,076,832.81	42.00
Revenue Total:		35,512,640.00	35,512,640.00	5,388,246.80	20,436,360.51	-15,076,279.49	42.00

Expense

FinancialRpt: 1 - Administrative Costs

Department: 1200 - FIRE CHIEF

100-1200-51110-000	Salaries	150,500.00	150,500.00	11,924.24	58,785.47	91,714.53	60.00
100-1200-51190-000	PTO Paid Out	2,634.00	2,634.00	0.00	0.00	2,634.00	100.00
100-1200-51195-000	PTO Reserve Fund	1,129.00	1,129.00	0.00	0.00	1,129.00	100.00
100-1200-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	4,409.59	6,173.41	58.00
100-1200-51212-000	Dental Insurance	457.00	457.00	38.08	190.41	266.59	58.00
100-1200-51213-000	Vision Insurance	96.00	96.00	8.00	40.00	56.00	58.00
100-1200-51215-000	PSPRS-Cancer Insurance	200.00	200.00	0.00	50.00	150.00	75.00

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1200-51216-000	Life Insurance	55.00	55.00	4.80	24.00	31.00	56.3
100-1200-51218-000	STD Insurance	542.00	542.00	18.02	90.10	451.90	83.3
100-1200-51231-000	Medicare	2,237.00	2,237.00	172.66	851.09	1,385.91	61.9
100-1200-51250-000	PSPRS	30,958.00	30,958.00	3,412.72	16,819.83	14,138.17	45.6
100-1200-51270-000	Workers Compensation	7,646.00	7,646.00	0.00	1,605.86	6,040.14	79.0
100-1200-51280-000	Deferred Compensation	17,277.00	17,277.00	1,335.52	6,582.21	10,694.79	61.9
100-1200-51290-000	PEHP	1,505.00	1,505.00	0.00	381.92	1,123.08	74.0
100-1200-52110-000	Office Supplies	100.00	100.00	0.00	14.63	85.37	85.3
100-1200-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	0.00	300.00	1,200.00	80.0
100-1200-52170-000	Travel & Per Diem	3,000.00	3,000.00	358.58	3,003.16	-3.16	-0.1
100-1200-52177-000	Meals & Entertainment	2,000.00	2,000.00	333.97	493.97	1,506.03	75.3
100-1200-52180-000	Training	5,000.00	5,000.00	-51.70	384.00	4,616.00	92.3
100-1200-52196-000	Employee Recognition	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-1200-52270-000	Organizational Development	3,500.00	3,500.00	0.00	0.00	3,500.00	100.0
100-1200-52310-000	Cell Phones & Pagers	2,200.00	2,200.00	76.71	926.19	1,273.81	57.9
Department: 1200 - FIRE CHIEF Total:		244,619.00	244,619.00	18,513.52	94,952.43	149,666.57	61.3

Department: 1220 - FIRE OPERATIONS - ADMIN

100-1220-51110-000	Salaries	245,500.00	245,500.00	18,076.92	89,125.39	156,374.61	63.3
100-1220-51190-000	PTO Paid Out	4,296.00	4,296.00	0.00	0.00	4,296.00	100.0
100-1220-51195-000	PTO Reserve Fund	1,841.00	1,841.00	0.00	0.00	1,841.00	100.0
100-1220-51211-000	Medical Insurance	21,166.00	21,166.00	1,763.83	8,819.16	12,346.84	58.3
100-1220-51212-000	Dental Insurance	914.00	914.00	76.17	380.84	533.16	58.3
100-1220-51213-000	Vision Insurance	192.00	192.00	16.00	80.00	112.00	58.3
100-1220-51215-000	PSPRS-Cancer Insurance	400.00	400.00	0.00	100.00	300.00	75.0
100-1220-51216-000	Life Insurance	110.00	110.00	9.60	48.00	62.00	56.3
100-1220-51218-000	STD Insurance	884.00	884.00	36.04	180.20	703.80	79.6
100-1220-51231-000	Medicare	3,649.00	3,649.00	250.52	1,240.51	2,408.49	66.0
100-1220-51250-000	PSPRS	50,499.00	50,499.00	3,718.44	18,326.60	32,172.40	63.3
100-1220-51270-000	Workers Compensation	13,327.00	13,327.00	0.00	2,434.33	10,892.67	81.7
100-1220-51290-000	PEHP	1,600.00	1,600.00	0.00	763.84	836.16	52.3
100-1220-52110-000	Office Supplies	100.00	100.00	0.00	0.00	100.00	100.0
100-1220-52139-000	Operational Equipment	200.00	200.00	0.00	0.00	200.00	100.0
100-1220-52140-000	Operational Supplies	200.00	200.00	0.00	0.00	200.00	100.0
100-1220-52160-000	Dues, Memberships & Subscripti	1,000.00	1,000.00	43.42	549.26	450.74	45.0
100-1220-52170-000	Travel & Per Diem	5,400.00	5,400.00	0.00	2,261.31	3,138.69	58.3
100-1220-52177-000	Meals & Entertainment	400.00	400.00	0.00	120.00	280.00	70.0
100-1220-52180-000	Training	2,200.00	2,200.00	0.00	1,175.70	1,024.30	46.5
100-1220-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	132.62	619.88	1,380.12	69.0
100-1220-52360-000	Television	1,000.00	1,000.00	66.18	330.90	669.10	66.9
Department: 1220 - FIRE OPERATIONS - ADMIN Total:		356,878.00	356,878.00	24,189.74	126,555.92	230,322.08	64.3

Department: 1230 - ADMINISTRATIVE SERVICES

100-1230-51120-000	Hourly	134,116.00	134,116.00	7,184.11	41,540.37	92,575.63	69.0
100-1230-51150-000	Overtime-Unscheduled	1,049.00	1,049.00	19.80	19.82	1,029.18	98.3
100-1230-51190-000	PTO Paid Out	7,061.00	7,061.00	0.00	13,269.78	-6,208.78	-87.9
100-1230-51195-000	PTO Reserve Fund	969.00	969.00	0.00	0.00	969.00	100.0
100-1230-51211-000	Medical Insurance	31,749.00	31,749.00	2,645.75	13,228.75	18,520.25	58.3
100-1230-51212-000	Dental Insurance	1,371.00	1,371.00	114.25	571.25	799.75	58.3
100-1230-51213-000	Vision Insurance	288.00	288.00	24.00	120.00	168.00	58.3
100-1230-51216-000	Life Insurance	165.00	165.00	14.40	67.20	97.80	59.2
100-1230-51218-000	STD Insurance	465.00	465.00	24.59	138.24	326.76	70.2
100-1230-51230-000	Social Security	8,212.00	8,212.00	539.06	3,609.70	4,602.30	56.0
100-1230-51231-000	Medicare	1,921.00	1,921.00	126.08	844.17	1,076.83	56.0
100-1230-51251-000	ASRS	15,285.00	15,285.00	826.28	4,764.23	10,520.77	68.8
100-1230-51270-000	Workers Compensation	515.00	515.00	0.00	138.65	376.35	73.0
100-1230-51290-000	PEHP	2,542.00	2,542.00	0.00	1,145.76	1,396.24	54.9
100-1230-52110-000	Office Supplies	3,500.00	3,500.00	180.03	712.56	2,787.44	79.6
100-1230-52112-000	Copier Supplies	2,500.00	2,500.00	77.37	728.34	1,771.66	70.8
100-1230-52115-000	Fees	3,600.00	3,600.00	0.00	370.00	3,230.00	89.7

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1230-52120-000	Printing & Duplicating	500.00	500.00	0.00	0.00	500.00	100.0
100-1230-52130-000	Computer Supplies	200.00	200.00	0.00	0.00	200.00	100.0
100-1230-52150-000	Postage & Mailings	8,982.00	8,982.00	1,712.13	6,173.78	2,808.22	31.2
100-1230-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	250.00	343.00	1,157.00	77.2
100-1230-52170-000	Travel & Per Diem	2,000.00	2,000.00	0.00	24.56	1,975.44	98.7
100-1230-52180-000	Training	2,100.00	2,100.00	0.00	1,826.00	274.00	13.0
100-1230-52195-000	Election Costs	48,000.00	48,000.00	0.00	0.00	48,000.00	100.0
100-1230-52198-000	Books & Periodicals	200.00	200.00	0.00	0.00	200.00	100.0
100-1230-52223-000	Consultants-General	5,000.00	5,000.00	2,000.00	12,500.00	-7,500.00	-150.0
100-1230-52227-000	Contract Labor	3,000.00	3,000.00	0.00	2,718.66	281.34	9.3
100-1230-52230-000	Engineering & Architectural	5,000.00	5,000.00	0.00	0.00	5,000.00	100.0
100-1230-52250-000	Legal Advertising	7,000.00	7,000.00	0.00	450.88	6,549.12	93.5
100-1230-52260-000	Legal	80,662.00	80,662.00	2,328.00	13,032.00	67,630.00	83.8
100-1230-52310-000	Cell Phones & Pagers	1,275.00	1,275.00	36.85	184.22	1,090.78	85.5
100-1230-52320-000	Electric	34,666.00	34,666.00	1,733.55	14,104.06	20,561.94	59.3
100-1230-52340-000	Refuse Removal	1,400.00	1,400.00	0.00	299.13	1,100.87	78.6
100-1230-52350-000	Telephone	17,322.00	17,322.00	1,435.54	7,169.85	10,152.15	58.6
100-1230-52370-000	Water & Sewer	800.00	800.00	28.11	278.59	521.41	65.2
100-1230-52410-000	Claim Settlement	2,000.00	2,000.00	0.00	-1,190.74	3,190.74	159.5
100-1230-52430-000	Gen. Liab. & Auto Insurance	170,000.00	170,000.00	0.00	103,611.00	66,389.00	39.0
100-1230-52540-000	Building Services	306.00	306.00	0.00	150.00	156.00	50.9
100-1230-52542-000	Janitorial Services	3,200.00	3,200.00	0.00	0.00	3,200.00	100.0
100-1230-52560-000	Equipment Services	500.00	500.00	0.00	0.00	500.00	100.0
100-1230-52620-000	Equipment Rental	10,400.00	10,400.00	713.87	4,838.62	5,561.38	53.4
Department: 1230 - ADMINISTRATIVE SERVICES Total:		621,321.00	621,321.00	22,013.77	247,782.43	373,538.57	60.1

Department: 1240 - HUMAN RESOURCES

100-1240-51110-000	Salaries	117,225.00	117,225.00	8,821.16	43,491.72	73,733.28	62.9
100-1240-51120-000	Hourly	136,415.00	136,415.00	12,626.84	54,292.61	82,122.39	60.2
100-1240-51150-000	Overtime-Unscheduled	6,500.00	6,500.00	942.41	1,745.92	4,754.08	73.1
100-1240-51190-000	PTO Paid Out	4,552.00	4,552.00	0.00	0.00	4,552.00	100.0
100-1240-51195-000	PTO Reserve Fund	1,951.00	1,951.00	0.00	0.00	1,951.00	100.0
100-1240-51211-000	Medical Insurance	42,332.00	42,332.00	3,527.67	17,638.34	24,693.66	58.3
100-1240-51212-000	Dental Insurance	1,828.00	1,828.00	152.33	761.66	1,066.34	58.3
100-1240-51213-000	Vision Insurance	384.00	384.00	32.00	160.00	224.00	58.3
100-1240-51216-000	Life Insurance	220.00	220.00	19.20	96.00	124.00	56.3
100-1240-51217-000	AD&D Insurance	11,000.00	11,000.00	0.00	5,388.51	5,611.49	51.0
100-1240-51218-000	STD Insurance	937.00	937.00	61.73	282.29	654.71	69.8
100-1240-51230-000	Social Security	15,920.00	15,920.00	1,323.76	5,937.37	9,982.63	62.7
100-1240-51231-000	Medicare	3,866.00	3,866.00	309.58	1,388.51	2,477.49	64.0
100-1240-51251-000	ASRS	30,771.00	30,771.00	2,568.16	11,408.74	19,362.26	62.9
100-1240-51270-000	Workers Compensation	1,617.00	1,617.00	0.00	222.22	1,394.78	86.2
100-1240-51290-000	PEHP	3,200.00	3,200.00	0.00	1,527.68	1,672.32	52.2
100-1240-52110-000	Office Supplies	2,000.00	2,000.00	332.47	1,189.23	810.77	40.5
100-1240-52110-015	Office Supplies	0.00	0.00	0.00	52.47	-52.47	0.0
100-1240-52120-000	Printing & Duplicating	2,000.00	2,000.00	0.00	39.76	1,960.24	98.0
100-1240-52160-000	Dues, Memberships & Subscripti	3,050.00	3,050.00	0.00	1,330.93	1,719.07	56.3
100-1240-52170-000	Travel & Per Diem	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-1240-52177-000	Meals & Entertainment	0.00	0.00	1,062.62	1,456.35	-1,456.35	0.0
100-1240-52177-015	Meals & Entertainment	0.00	0.00	6.76	6.76	-6.76	0.0
100-1240-52180-000	Training	4,915.00	4,915.00	0.00	3,115.00	1,800.00	36.6
100-1240-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-1240-52235-000	Evaluation Services	14,500.00	14,500.00	0.00	0.00	14,500.00	100.0
100-1240-52240-000	Health Services	25,000.00	25,000.00	0.00	2,373.50	22,626.50	90.5
100-1240-52250-000	Legal Advertising	12,000.00	12,000.00	0.00	-314.25	12,314.25	102.6
100-1240-52270-000	Organizational Development	1,050.00	1,050.00	0.00	0.00	1,050.00	100.0
100-1240-52280-000	Recruitment	0.00	0.00	0.00	2,440.34	-2,440.34	0.0
100-1240-52280-015	Recruitment	0.00	0.00	4,754.39	6,382.88	-6,382.88	0.0
100-1240-52290-000	Testing & Background Services	21,000.00	21,000.00	57.00	570.00	20,430.00	97.2

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1240-52290-015	Testing & Background Services	0.00	0.00	840.00	3,469.25	-3,469.25	0.00
100-1240-52310-000	Cell Phones & Pagers	1,650.00	1,650.00	128.61	651.97	998.03	60.40
100-1240-52540-000	Building Services	350.00	350.00	0.00	150.00	200.00	57.00
Department: 1240 - HUMAN RESOURCES Total:		468,733.00	468,733.00	37,566.69	167,255.76	301,477.24	64.00

Department: 1250 - FINANCE

100-1250-51110-000	Salaries	183,248.00	183,248.00	16,165.36	69,519.26	113,728.74	62.00
100-1250-51120-000	Hourly	145,897.00	145,897.00	11,123.86	54,707.34	91,189.66	62.00
100-1250-51150-000	Overtime-Unscheduled	2,646.00	2,646.00	69.68	201.00	2,445.00	92.00
100-1250-51190-000	PTO Paid Out	5,806.00	5,806.00	0.00	0.00	5,806.00	100.00
100-1250-51195-000	PTO Reserve Fund	2,488.00	2,488.00	0.00	0.00	2,488.00	100.00
100-1250-51211-000	Medical Insurance	52,915.00	52,915.00	4,409.58	22,047.91	30,867.09	58.00
100-1250-51212-000	Dental Insurance	2,285.00	2,285.00	190.42	952.09	1,332.91	58.00
100-1250-51213-000	Vision Insurance	480.00	480.00	40.00	200.00	280.00	58.00
100-1250-51216-000	Life Insurance	275.00	275.00	24.00	117.60	157.40	57.00
100-1250-51218-000	STD Insurance	1,194.00	1,194.00	81.57	372.24	821.76	68.00
100-1250-51230-000	Social Security	21,085.00	21,085.00	1,582.18	7,195.15	13,889.85	65.00
100-1250-51231-000	Medicare	4,931.00	4,931.00	370.04	1,682.74	3,248.26	65.00
100-1250-51251-000	ASRS	39,246.00	39,246.00	3,138.05	14,268.58	24,977.42	63.00
100-1250-51270-000	Workers Compensation	1,200.00	1,200.00	0.00	281.70	918.30	76.00
100-1250-51290-000	PEHP	3,318.00	3,318.00	0.00	1,909.60	1,408.40	42.00
100-1250-52110-000	Office Supplies	1,600.00	1,600.00	163.07	633.38	966.62	60.00
100-1250-52115-000	Fees	8,000.00	8,000.00	213.19	9,008.29	-1,008.29	-12.00
100-1250-52120-000	Printing & Duplicating	780.00	780.00	201.15	201.15	578.85	74.00
100-1250-52160-000	Dues, Memberships & Subscripti	1,400.00	1,400.00	280.00	735.00	665.00	47.00
100-1250-52170-000	Travel & Per Diem	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00
100-1250-52177-000	Meals & Entertainment	50.00	50.00	0.00	0.00	50.00	100.00
100-1250-52180-000	Training	2,000.00	2,000.00	0.00	905.00	1,095.00	54.00
100-1250-52198-000	Books & Periodicals	200.00	200.00	0.00	0.00	200.00	100.00
100-1250-52210-000	Accounting & Auditing	20,000.00	20,000.00	2,951.25	17,707.50	2,292.50	11.00
100-1250-52223-000	Consultants-General	0.00	0.00	0.00	3,000.00	-3,000.00	0.00
100-1250-52310-000	Cell Phones & Pagers	600.00	600.00	25.29	111.57	488.43	81.00
Department: 1250 - FINANCE Total:		505,144.00	505,144.00	41,028.69	205,757.10	299,386.90	59.00

Department: 1280 - COMMUNITY AFFAIRS

100-1280-51110-000	Salaries	83,633.00	83,633.00	6,228.84	30,699.28	52,933.72	63.00
100-1280-51120-000	Hourly	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00
100-1280-51150-000	Overtime-Unscheduled	7,698.00	7,698.00	415.70	2,278.07	5,419.93	70.00
100-1280-51190-000	PTO Paid Out	1,808.00	1,808.00	0.00	0.00	1,808.00	100.00
100-1280-51195-000	PTO Reserve Fund	775.00	775.00	0.00	0.00	775.00	100.00
100-1280-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	4,409.59	6,173.41	58.00
100-1280-51212-000	Dental Insurance	457.00	457.00	38.08	190.41	266.59	58.00
100-1280-51213-000	Vision Insurance	96.00	96.00	8.00	40.00	56.00	58.00
100-1280-51216-000	Life Insurance	55.00	55.00	5.03	25.20	29.80	54.00
100-1280-51218-000	STD Insurance	372.00	372.00	18.88	94.59	277.41	74.00
100-1280-51230-000	Social Security	6,567.00	6,567.00	384.82	1,897.29	4,669.71	71.00
100-1280-51231-000	Medicare	1,536.00	1,536.00	95.80	475.70	1,060.30	69.00
100-1280-51250-000	PSPRS	2,469.00	2,469.00	85.51	468.44	2,000.56	81.00
100-1280-51251-000	ASRS	10,803.00	10,803.00	714.46	3,521.27	7,281.73	67.00
100-1280-51270-000	Workers Compensation	5,250.00	5,250.00	0.00	838.67	4,411.33	84.00
100-1280-51290-000	PEHP	1,033.00	1,033.00	0.00	381.92	651.08	63.00
100-1280-52110-000	Office Supplies	100.00	100.00	0.00	29.70	70.30	70.00
100-1280-52111-000	Photographic Supplies	660.00	660.00	0.00	744.77	-84.77	-12.00
100-1280-52160-000	Dues, Memberships & Subscripti	370.00	370.00	300.00	883.34	-513.34	-138.00
100-1280-52170-000	Travel & Per Diem	140.00	140.00	0.00	0.00	140.00	100.00
100-1280-52177-000	Meals & Entertainment	520.00	520.00	0.00	155.11	364.89	70.00
100-1280-52180-000	Training	2,325.00	2,325.00	0.00	179.00	2,146.00	92.00
100-1280-52192-000	Public Affairs	53,605.00	53,605.00	399.14	5,125.27	48,479.73	90.00
100-1280-52223-000	Consultants-General	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1280-52310-000 Cell Phones & Pagers	1,600.00	1,600.00	130.36	1,364.37	235.63	14.0
Department: 1280 - COMMUNITY AFFAIRS Total:	205,855.00	205,855.00	9,706.54	53,801.99	152,053.01	73.8
FinancialRpt: 1 - Administrative Costs Total:	2,402,550.00	2,402,550.00	153,018.95	896,105.63	1,506,444.37	62.0

FinancialRpt: 2 - Community Safety

Department: 2100 - PREVENTION & SAFETY

100-2100-51110-000 Salaries	177,546.00	177,546.00	13,675.00	67,414.21	110,131.79	62.0
100-2100-51120-000 Hourly	523,123.00	523,123.00	39,581.33	187,148.14	335,974.86	64.0
100-2100-51140-000 Holiday Pay	0.00	0.00	336.18	1,008.54	-1,008.54	0.0
100-2100-51150-000 Overtime-Unscheduled	31,907.00	31,907.00	506.40	1,996.25	29,910.75	93.0
100-2100-51190-000 PTO Paid Out	12,820.00	12,820.00	0.00	5,130.84	7,689.16	59.0
100-2100-51195-000 PTO Reserve Fund	5,494.00	5,494.00	0.00	0.00	5,494.00	100.0
100-2100-51211-000 Medical Insurance	126,996.00	126,996.00	10,583.00	52,915.00	74,081.00	58.0
100-2100-51212-000 Dental Insurance	5,484.00	5,484.00	457.00	2,285.00	3,199.00	58.0
100-2100-51213-000 Vision Insurance	1,152.00	1,152.00	96.00	480.00	672.00	58.0
100-2100-51215-000 PSPRS-Cancer Insurance	200.00	200.00	0.00	150.00	50.00	25.0
100-2100-51216-000 Life Insurance	660.00	660.00	57.60	280.80	379.20	57.0
100-2100-51218-000 STD Insurance	2,637.00	2,637.00	172.76	828.36	1,808.64	68.0
100-2100-51230-000 Social Security	36,244.00	36,244.00	2,281.39	11,092.22	25,151.78	69.0
100-2100-51231-000 Medicare	10,888.00	10,888.00	756.31	3,689.22	7,198.78	66.0
100-2100-51250-000 PSPRS	31,431.00	31,431.00	3,254.75	15,953.54	15,477.46	49.0
100-2100-51251-000 ASRS	67,461.00	67,461.00	4,290.52	20,148.95	47,312.05	70.0
100-2100-51270-000 Workers Compensation	30,306.00	30,306.00	0.00	6,682.35	23,623.65	77.0
100-2100-51290-000 PEHP	5,965.00	5,965.00	0.00	4,583.04	1,381.96	23.0
100-2100-52110-000 Office Supplies	2,000.00	2,000.00	93.62	559.82	1,440.18	72.0
100-2100-52112-000 Copier Supplies	400.00	400.00	0.00	0.00	400.00	100.0
100-2100-52120-000 Printing & Duplicating	2,500.00	2,500.00	0.00	545.89	1,954.11	78.0
100-2100-52139-000 Operational Equipment	1,600.00	1,600.00	0.00	257.09	1,342.91	83.0
100-2100-52140-000 Operational Supplies	1,600.00	1,600.00	0.00	36.97	1,563.03	97.0
100-2100-52148-000 Small Tools & Instruments	3,100.00	3,100.00	0.00	350.08	2,749.92	88.0
100-2100-52160-000 Dues, Memberships & Subscripti	4,746.00	4,746.00	21.00	1,976.50	2,769.50	58.0
100-2100-52170-000 Travel & Per Diem	7,622.00	7,622.00	761.57	9,960.70	-2,338.70	-30.0
100-2100-52177-000 Meals & Entertainment	1,200.00	1,200.00	201.15	482.57	717.43	59.0
100-2100-52180-000 Training	5,460.00	5,460.00	0.00	9,643.57	-4,183.57	-76.0
100-2100-52193-000 Public Education	9,000.00	9,000.00	42.42	1,134.84	7,865.16	87.0
100-2100-52196-000 Employee Recognition	0.00	1,000.00	0.00	0.00	1,000.00	100.0
100-2100-52198-000 Books & Periodicals	1,000.00	1,000.00	290.05	695.43	304.57	30.0
100-2100-52227-000 Contract Labor	14,000.00	14,000.00	0.00	1,450.00	12,550.00	89.0
100-2100-52240-000 Health Services	5,500.00	5,500.00	0.00	0.00	5,500.00	100.0
100-2100-52310-000 Cell Phones & Pagers	3,450.00	3,450.00	548.24	3,116.72	333.28	9.0
100-2100-52549-000 Hydrant Maintenance	10,000.00	10,000.00	0.00	0.00	10,000.00	100.0
100-2100-52560-000 Equipment Services	4,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-2100-52620-000 Equipment Rental	6,000.00	6,000.00	12.50	1,059.03	4,940.97	82.0
Department: 2100 - PREVENTION & SAFETY Total:	1,153,492.00	1,153,492.00	78,018.79	413,055.67	740,436.33	64.0

Department: 2250 - HEALTH & SAFETY

100-2250-51150-000 Overtime-Unscheduled	5,891.00	5,891.00	63.20	1,276.48	4,614.52	78.0
100-2250-51190-000 PTO Paid Out	103.00	103.00	0.00	0.00	103.00	100.0
100-2250-51195-000 PTO Reserve Fund	44.00	44.00	0.00	0.00	44.00	100.0
100-2250-51216-000 Life Insurance	0.00	0.00	0.03	0.76	-0.76	0.0
100-2250-51218-000 STD Insurance	21.00	21.00	0.11	2.85	18.15	86.0
100-2250-51231-000 Medicare	88.00	88.00	0.89	17.92	70.08	79.0
100-2250-51250-000 PSPRS	1,212.00	1,212.00	13.00	253.91	958.09	79.0
100-2250-51270-000 Workers Compensation	299.00	299.00	0.00	0.00	299.00	100.0
100-2250-51280-000 Deferred Compensation	0.00	0.00	0.00	3.22	-3.22	0.0
100-2250-51290-000 PEHP	59.00	59.00	0.00	0.00	59.00	100.0
100-2250-52120-000 Printing & Duplicating	300.00	300.00	0.00	0.00	300.00	100.0
100-2250-52149-000 Small Fitness Equip & Supplies	3,500.00	3,500.00	0.00	5,446.05	-1,946.05	-55.0
100-2250-52160-000 Dues, Memberships & Subscripti	2,000.00	2,000.00	225.00	225.00	1,775.00	88.0

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-2250-52170-000	Travel & Per Diem	2,500.00	2,500.00	0.00	0.00	2,500.00	100.0
100-2250-52180-000	Training	2,500.00	2,500.00	0.00	1,634.98	865.02	34.6
100-2250-52198-000	Books & Periodicals	300.00	300.00	0.00	0.00	300.00	100.0
100-2250-52223-000	Consultants-General	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
100-2250-52227-000	Contract Labor	0.00	0.00	600.00	2,037.50	-2,037.50	0.0
100-2250-52310-000	Cell Phones & Pagers	1,200.00	1,200.00	0.00	0.00	1,200.00	100.0
100-2250-52550-000	Equipment Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-2250-54130-000	Furniture & Equipment	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
Department: 2250 - HEALTH & SAFETY Total:		45,517.00	45,517.00	902.23	10,898.67	34,618.33	76.0

Department: 2300 - BEHAVIORAL HLTH/COMM SVC

100-2300-51110-000	Salaries	103,975.00	103,975.00	7,998.08	39,435.11	64,539.89	62.0
100-2300-51120-000	Hourly	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
100-2300-51130-000	Temporary Or Part-Time	9,248.00	9,248.00	1,444.88	9,041.91	206.09	2.2
100-2300-51150-000	Overtime-Unscheduled	1,049.00	1,049.00	0.00	0.00	1,049.00	100.0
100-2300-51190-000	PTO Paid Out	2,210.00	2,210.00	0.00	0.00	2,210.00	100.0
100-2300-51195-000	PTO Reserve Fund	947.00	947.00	0.00	0.00	947.00	100.0
100-2300-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	4,409.59	6,173.41	58.3
100-2300-51212-000	Dental Insurance	457.00	457.00	38.08	190.41	266.59	58.3
100-2300-51213-000	Vision Insurance	96.00	96.00	8.00	40.00	56.00	58.3
100-2300-51216-000	Life Insurance	55.00	55.00	4.80	24.00	31.00	56.3
100-2300-51218-000	STD Insurance	421.00	421.00	18.02	90.10	330.90	78.6
100-2300-51230-000	Social Security	8,025.00	8,025.00	573.04	2,949.58	5,075.42	63.2
100-2300-51231-000	Medicare	1,877.00	1,877.00	134.01	689.77	1,187.23	63.2
100-2300-51251-000	ASRS	13,842.00	13,842.00	917.38	4,521.37	9,320.63	67.3
100-2300-51270-000	Workers Compensation	8,000.00	8,000.00	0.00	1,730.12	6,269.88	78.3
100-2300-51290-000	PEHP	1,263.00	1,263.00	0.00	381.92	881.08	69.7
100-2300-52110-000	Office Supplies	300.00	300.00	0.00	0.00	300.00	100.0
100-2300-52120-000	Printing & Duplicating	0.00	0.00	0.00	140.10	-140.10	0.0
100-2300-52140-000	Operational Supplies	200.00	200.00	0.00	0.00	200.00	100.0
100-2300-52160-000	Dues, Memberships & Subscripti	125.00	125.00	0.00	0.00	125.00	100.0
100-2300-52170-000	Travel & Per Diem	200.00	200.00	0.00	59.00	141.00	70.5
100-2300-52180-000	Training	300.00	300.00	252.46	252.46	47.54	15.5
100-2300-52198-000	Books & Periodicals	100.00	100.00	0.00	67.00	33.00	33.0
100-2300-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	235.08	915.78	1,084.22	54.2
100-2300-52320-000	Electric	600.00	600.00	0.00	0.00	600.00	100.0
100-2300-52370-000	Water & Sewer	150.00	150.00	0.00	0.00	150.00	100.0
Department: 2300 - BEHAVIORAL HLTH/COMM SVC Total:		178,023.00	178,023.00	12,505.75	64,938.22	113,084.78	63.5

FinancialRpt: 2 - Community Safety Total: **1,377,032.00** **1,377,032.00** **91,426.77** **488,892.56** **888,139.44** **64.5**

FinancialRpt: 3 - Operational**Department: 3100 - TRAINING**

100-3100-51110-000	Salaries	86,040.00	86,040.00	6,878.72	33,813.58	52,226.42	60.7
100-3100-51120-000	Hourly	108,523.00	108,523.00	8,464.16	41,745.82	66,777.18	61.5
100-3100-51150-000	Overtime-Unscheduled	21,075.00	21,075.00	0.00	0.00	21,075.00	100.0
100-3100-51190-000	PTO Paid Out	3,774.00	3,774.00	0.00	0.00	3,774.00	100.0
100-3100-51195-000	PTO Reserve Fund	1,617.00	1,617.00	0.00	0.00	1,617.00	100.0
100-3100-51211-000	Medical Insurance	31,749.00	31,749.00	2,645.75	13,228.75	18,520.25	58.3
100-3100-51212-000	Dental Insurance	1,371.00	1,371.00	114.25	571.25	799.75	58.3
100-3100-51213-000	Vision Insurance	288.00	288.00	24.00	120.00	168.00	58.3
100-3100-51215-000	PSPRS-Cancer Insurance	400.00	400.00	0.00	100.00	300.00	75.0
100-3100-51216-000	Life Insurance	165.00	165.00	13.43	68.43	96.57	58.5
100-3100-51218-000	STD Insurance	776.00	776.00	44.17	227.52	548.48	70.6
100-3100-51230-000	Social Security	4,426.00	4,426.00	217.92	1,080.25	3,345.75	75.5
100-3100-51231-000	Medicare	3,205.00	3,205.00	208.93	1,037.97	2,167.03	67.6
100-3100-51250-000	PSPRS	30,031.00	30,031.00	2,391.78	11,765.84	18,265.16	60.8
100-3100-51251-000	ASRS	8,238.00	8,238.00	426.16	2,100.36	6,137.64	74.5
100-3100-51270-000	Workers Compensation	10,955.00	10,955.00	0.00	3,776.70	7,178.30	65.5
100-3100-51290-000	PEHP	2,156.00	2,156.00	0.00	1,145.76	1,010.24	46.8

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-3100-52110-000	Office Supplies	3,060.00	3,060.00	295.60	1,517.85	1,542.15	50.4
100-3100-52120-000	Printing & Duplicating	3,650.00	3,650.00	0.00	93.40	3,556.60	97.4
100-3100-52139-000	Operational Equipment	3,250.00	3,250.00	0.00	19.60	3,230.40	99.4
100-3100-52140-000	Operational Supplies	0.00	0.00	0.00	1,304.91	-1,304.91	0.0
100-3100-52142-000	Propane Gas	2,500.00	2,500.00	0.00	0.00	2,500.00	100.0
100-3100-52150-000	Postage & Mailings	400.00	400.00	0.00	0.00	400.00	100.0
100-3100-52160-000	Dues, Memberships & Subscripti	150.00	150.00	0.00	1,775.93	-1,625.93	-1,083.9
100-3100-52170-000	Travel & Per Diem	10,920.00	10,920.00	0.00	0.00	10,920.00	100.0
100-3100-52177-000	Meals & Entertainment	100.00	100.00	512.17	1,289.28	-1,189.28	-1,189.2
100-3100-52180-000	Training	4,900.00	4,900.00	275.00	7,958.00	-3,058.00	-62.4
100-3100-52186-000	Training - Suppression	15,310.00	15,310.00	1,670.30	13,323.07	1,986.93	12.9
100-3100-52187-000	Training - Target Safety	21,535.00	21,535.00	0.00	0.00	21,535.00	100.0
100-3100-52191-000	Tuition Reimbursement	33,900.00	33,900.00	3,524.20	7,806.73	26,093.27	76.9
100-3100-52196-000	Employee Recognition	60.00	60.00	0.00	0.00	60.00	100.0
100-3100-52198-000	Books & Periodicals	7,893.00	7,893.00	0.00	69.87	7,823.13	99.7
100-3100-52310-000	Cell Phones & Pagers	2,400.00	2,400.00	215.12	729.62	1,670.38	69.6
100-3100-52320-000	Electric	30,600.00	30,600.00	1,987.76	15,127.75	15,472.25	50.9
100-3100-52340-000	Refuse Removal	1,650.00	1,650.00	0.00	361.64	1,288.36	78.0
100-3100-52370-000	Water & Sewer	8,950.00	8,950.00	1,013.71	5,028.69	3,921.31	43.8
100-3100-52540-000	Building Services	875.00	875.00	0.00	330.00	545.00	62.2
100-3100-52542-000	Janitorial Services	8,500.00	8,500.00	0.00	0.00	8,500.00	100.0
100-3100-52546-000	Facility Use/Maintenance	3,000.00	3,000.00	47.28	215.51	2,784.49	92.8
100-3100-52550-000	Equipment Supplies	370.00	370.00	0.00	0.00	370.00	100.0
100-3100-52565-000	Mobile Burn Simulator	8,500.00	8,500.00	0.00	0.00	8,500.00	100.0
100-3100-52620-000	Equipment Rental	10,800.00	10,800.00	409.22	3,056.84	7,743.16	71.7
Department: 3100 - TRAINING Total:		498,062.00	498,062.00	31,379.63	170,790.92	327,271.08	65.7

Department: 3110 - BATTALION CHIEFS

100-3110-51110-000	Salaries	1,233,049.00	1,233,049.00	96,813.78	503,264.39	729,784.61	59.7
100-3110-51140-000	Holiday Pay	14,702.00	14,702.00	1,839.26	6,228.75	8,473.25	57.6
100-3110-51190-000	PTO Paid Out	21,836.00	21,836.00	0.00	0.00	21,836.00	100.0
100-3110-51195-000	PTO Reserve Fund	9,358.00	9,358.00	0.00	0.00	9,358.00	100.0
100-3110-51211-000	Medical Insurance	137,579.00	137,579.00	11,464.92	57,324.59	80,254.41	58.3
100-3110-51212-000	Dental Insurance	5,941.00	5,941.00	495.08	2,475.41	3,465.59	58.3
100-3110-51213-000	Vision Insurance	1,248.00	1,248.00	104.00	520.00	728.00	58.3
100-3110-51215-000	PSPRS-Cancer Insurance	2,600.00	2,600.00	0.00	750.00	1,850.00	71.2
100-3110-51216-000	Life Insurance	715.00	715.00	61.43	289.23	425.77	59.5
100-3110-51218-000	STD Insurance	4,492.00	4,492.00	230.61	1,085.74	3,406.26	75.8
100-3110-51231-000	Medicare	18,545.00	18,545.00	1,365.30	7,103.07	11,441.93	61.7
100-3110-51250-000	PSPRS	256,662.00	256,662.00	16,919.44	84,527.68	172,134.32	67.0
100-3110-51270-000	Workers Compensation	63,389.00	63,389.00	0.00	12,220.86	51,168.14	80.7
100-3110-51280-000	Deferred Compensation	14,268.00	14,268.00	844.45	4,846.39	9,421.61	66.0
100-3110-51290-000	PEHP	12,478.00	12,478.00	0.00	4,201.12	8,276.88	66.3
100-3110-52110-000	Office Supplies	500.00	500.00	5.18	16.03	483.97	96.8
100-3110-52140-000	Operational Supplies	400.00	400.00	0.00	0.00	400.00	100.0
100-3110-52160-000	Dues, Memberships & Subscripti	1,000.00	1,000.00	0.00	325.00	675.00	67.5
100-3110-52170-000	Travel & Per Diem	11,000.00	11,000.00	0.00	1,602.68	9,397.32	85.4
100-3110-52177-000	Meals & Entertainment	1,200.00	1,200.00	0.00	94.60	1,105.40	92.1
100-3110-52180-000	Training	2,400.00	2,400.00	0.00	458.00	1,942.00	80.9
100-3110-52310-000	Cell Phones & Pagers	5,300.00	5,300.00	797.94	3,521.02	1,778.98	33.4
100-3110-52320-000	Electric	6,000.00	6,000.00	224.28	2,787.34	3,212.66	53.7
Department: 3110 - BATTALION CHIEFS Total:		1,824,662.00	1,824,662.00	131,165.67	693,641.90	1,131,020.10	61.9

Department: 3300 - FIRE/RESCUE SERVICES

100-3300-51120-000	Hourly	8,411,108.00	8,411,108.00	759,569.86	3,709,387.61	4,701,720.39	55.9
100-3300-51140-000	Holiday Pay	252,569.00	252,569.00	26,905.24	111,658.36	140,910.64	55.7
100-3300-51150-000	Overtime-Unscheduled	757,359.00	757,359.00	146,684.26	728,712.93	28,646.07	3.7
100-3300-51190-000	PTO Paid Out	195,703.00	195,703.00	0.00	0.00	195,703.00	100.0
100-3300-51195-000	PTO Reserve Fund	83,873.00	83,873.00	0.00	0.00	83,873.00	100.0
100-3300-51211-000	Medical Insurance	1,357,315.00	1,357,315.00	113,109.58	565,547.91	791,767.09	58.3

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-3300-51212-000	Dental Insurance	58,612.00	58,612.00	4,884.33	24,421.66	34,190.34	58.3
100-3300-51213-000	Vision Insurance	12,312.00	12,312.00	1,026.00	5,130.00	7,182.00	58.3
100-3300-51215-000	PSPRS-Cancer Insurance	30,800.00	30,800.00	0.00	8,000.00	22,800.00	74.0
100-3300-51216-000	Life Insurance	8,550.00	8,550.00	721.85	3,558.23	4,991.77	58.3
100-3300-51218-000	STD Insurance	39,949.00	39,949.00	2,499.50	12,238.24	27,710.76	69.3
100-3300-51231-000	Medicare	120,972.00	120,972.00	12,873.68	63,139.11	57,832.89	47.8
100-3300-51250-000	PSPRS	1,927,023.00	1,927,023.00	185,225.24	906,968.67	1,020,054.33	52.9
100-3300-51270-000	Workers Compensation	505,199.00	505,199.00	-7,549.60	106,564.76	398,634.24	78.9
100-3300-51280-000	Deferred Compensation	53,651.00	53,651.00	3,455.92	18,531.76	35,119.24	65.4
100-3300-51290-000	PEHP	120,000.00	120,000.00	0.00	63,780.64	56,219.36	46.8
100-3300-52120-000	Printing & Duplicating	0.00	0.00	0.00	93.40	-93.40	0.0
100-3300-52139-000	Operational Equipment	4,000.00	4,000.00	0.00	162.00	3,838.00	95.9
100-3300-52140-000	Operational Supplies	7,500.00	7,500.00	0.00	0.00	7,500.00	100.0
100-3300-52146-000	Protective Equipment	4,600.00	4,600.00	0.00	0.00	4,600.00	100.0
100-3300-52148-000	Small Tools & Instruments	1,200.00	1,200.00	0.00	0.00	1,200.00	100.0
100-3300-52170-000	Travel & Per Diem	3,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-3300-52180-000	Training	2,500.00	2,500.00	0.00	2,400.00	100.00	4.0
100-3300-52183-000	Rover Mileage	500.00	500.00	0.00	0.00	500.00	100.0
100-3300-52240-000	Health Services	105,000.00	105,000.00	55,955.60	76,458.80	28,541.20	27.1
100-3300-52310-000	Cell Phones & Pagers	7,300.00	7,300.00	840.77	4,505.98	2,794.02	38.2
100-3300-52380-000	Hydrant Fees	2,000.00	2,000.00	164.46	822.30	1,177.70	58.8
100-3300-52620-000	Equipment Rental	1,200.00	1,200.00	110.35	445.24	754.76	62.9
100-3330-52320-000	Electric	24,750.00	24,750.00	1,406.74	12,206.79	12,543.21	50.6
100-3330-52330-000	Natural Gas	3,100.00	3,100.00	137.91	733.99	2,366.01	76.3
100-3330-52340-000	Refuse Removal	500.00	500.00	0.00	0.00	500.00	100.0
100-3330-52350-000	Telephone	450.00	450.00	32.16	160.92	289.08	64.2
100-3330-52370-000	Water & Sewer	3,300.00	3,300.00	348.98	2,152.06	1,147.94	34.7
100-3331-52320-000	Electric	15,000.00	15,000.00	1,101.21	10,252.68	4,747.32	31.6
100-3331-52330-000	Natural Gas	3,000.00	3,000.00	95.07	474.22	2,525.78	84.2
100-3331-52340-000	Refuse Removal	850.00	850.00	17.61	382.16	467.84	55.0
100-3331-52350-000	Telephone	450.00	450.00	32.16	160.92	289.08	64.2
100-3331-52370-000	Water & Sewer	3,475.00	3,475.00	282.07	1,656.19	1,818.81	52.3
100-3332-52142-000	Propane Gas	150.00	150.00	20.40	54.28	95.72	63.8
100-3332-52320-000	Electric	18,000.00	18,000.00	1,609.03	11,044.59	6,955.41	38.6
100-3332-52340-000	Refuse Removal	660.00	660.00	9.98	260.09	399.91	60.6
100-3332-52350-000	Telephone	450.00	450.00	32.16	160.92	289.08	64.2
100-3332-52370-000	Water & Sewer	2,500.00	2,500.00	186.84	1,152.85	1,347.15	53.8
100-3333-52320-000	Electric	20,000.00	20,000.00	1,018.40	10,841.13	9,158.87	45.7
100-3333-52330-000	Natural Gas	2,200.00	2,200.00	98.04	539.68	1,660.32	75.4
100-3333-52340-000	Refuse Removal	850.00	850.00	12.94	300.43	549.57	64.6
100-3333-52350-000	Telephone	450.00	450.00	32.16	160.92	289.08	64.2
100-3333-52370-000	Water & Sewer	4,000.00	4,000.00	403.02	2,494.41	1,505.59	37.6
100-3334-52320-000	Electric	12,000.00	12,000.00	860.30	6,965.30	5,034.70	41.9
100-3334-52330-000	Natural Gas	2,200.00	2,200.00	94.07	466.68	1,733.32	78.7
100-3334-52340-000	Refuse Removal	660.00	660.00	4.99	174.51	485.49	73.2
100-3334-52350-000	Telephone	450.00	450.00	15.43	77.21	372.79	82.8
100-3334-52370-000	Water & Sewer	1,300.00	1,300.00	127.02	746.31	553.69	42.6
100-3335-52320-000	Electric	7,500.00	7,500.00	528.55	6,137.56	1,362.44	18.1
100-3335-52330-000	Natural Gas	1,300.00	1,300.00	41.91	202.32	1,097.68	84.4
100-3335-52340-000	Refuse Removal	660.00	660.00	9.98	420.17	239.83	36.3
100-3335-52350-000	Telephone	450.00	450.00	32.16	160.92	289.08	64.2
100-3335-52370-000	Water & Sewer	750.00	750.00	133.42	922.69	-172.69	-23.0
100-3336-52142-000	Propane Gas	150.00	150.00	0.00	9.68	140.32	93.5
100-3336-52320-000	Electric	18,000.00	18,000.00	906.35	11,100.91	6,899.09	38.3
100-3336-52330-000	Natural Gas	1,200.00	1,200.00	92.86	473.14	726.86	60.5
100-3336-52340-000	Refuse Removal	660.00	660.00	9.63	288.44	371.56	56.3
100-3336-52350-000	Telephone	450.00	450.00	33.99	170.07	279.93	62.2
100-3336-52370-000	Water & Sewer	2,650.00	2,650.00	224.42	1,398.28	1,251.72	47.2

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-3337-52320-000	Electric	13,500.00	13,500.00	1,040.16	5,998.42	7,501.58	55.0
100-3337-52330-000	Natural Gas	1,350.00	1,350.00	84.54	455.80	894.20	66.0
100-3337-52340-000	Refuse Removal	660.00	660.00	9.98	290.19	369.81	56.0
100-3337-52350-000	Telephone	45.00	45.00	31.78	159.02	-114.02	-253.0
100-3337-52370-000	Water & Sewer	1,650.00	1,650.00	151.97	790.78	859.22	52.0
100-3338-52320-000	Electric	19,500.00	19,500.00	1,320.64	11,349.02	8,150.98	41.0
100-3338-52330-000	Natural Gas	1,400.00	1,400.00	95.97	469.91	930.09	66.0
100-3338-52340-000	Refuse Removal	660.00	660.00	9.98	349.03	310.97	47.0
100-3338-52350-000	Telephone	450.00	450.00	33.99	170.07	279.93	62.0
100-3338-52370-000	Water & Sewer	3,500.00	3,500.00	355.81	1,864.19	1,635.81	46.0
100-3339-52320-000	Electric	12,500.00	12,500.00	997.39	6,872.53	5,627.47	45.0
100-3339-52330-000	Natural Gas	1,500.00	1,500.00	66.98	271.42	1,228.58	81.0
100-3339-52340-000	Refuse Removal	660.00	660.00	9.26	286.59	373.41	56.0
100-3339-52350-000	Telephone	450.00	450.00	33.08	165.52	284.48	63.0
100-3339-52370-000	Water & Sewer	2,750.00	2,750.00	243.00	1,374.76	1,375.24	50.0
Department: 3300 - FIRE/RESCUE SERVICES Total:		14,288,885.00	14,288,885.00	1,320,953.53	6,528,298.27	7,760,586.73	54.0
Department: 3400 - EMS							
100-3400-51110-000	Salaries	107,150.00	107,150.00	13,757.44	83,489.13	23,660.87	22.0
100-3400-51120-000	Hourly	341,961.00	341,961.00	5,474.29	31,101.35	310,859.65	90.0
100-3400-51140-000	Holiday Pay	5,825.00	5,825.00	288.12	2,086.10	3,738.90	64.0
100-3400-51150-000	Overtime-Unscheduled	75,710.00	75,710.00	2,535.98	47,510.04	28,199.96	37.0
100-3400-51190-000	PTO Paid Out	9,286.00	9,286.00	0.00	0.00	9,286.00	100.0
100-3400-51195-000	PTO Reserve Fund	3,980.00	3,980.00	0.00	0.00	3,980.00	100.0
100-3400-51211-000	Medical Insurance	52,915.00	52,915.00	4,409.58	22,047.91	30,867.09	58.0
100-3400-51212-000	Dental Insurance	2,285.00	2,285.00	190.42	952.09	1,332.91	58.0
100-3400-51213-000	Vision Insurance	480.00	480.00	40.00	200.00	280.00	58.0
100-3400-51215-000	PSPRS-Cancer Insurance	1,000.00	1,000.00	0.00	200.00	800.00	80.0
100-3400-51216-000	Life Insurance	275.00	275.00	14.86	110.57	164.43	59.0
100-3400-51218-000	STD Insurance	1,910.00	1,910.00	55.80	414.12	1,495.88	78.0
100-3400-51231-000	Medicare	7,887.00	7,887.00	305.66	2,284.67	5,602.33	71.0
100-3400-51250-000	PSPRS	109,154.00	109,154.00	4,536.88	33,756.60	75,397.40	69.0
100-3400-51270-000	Workers Compensation	26,958.00	26,958.00	0.00	10,230.47	16,727.53	62.0
100-3400-51290-000	PEHP	5,306.00	5,306.00	0.00	2,291.52	3,014.48	56.0
100-3400-52110-000	Office Supplies	500.00	500.00	0.00	161.12	338.88	67.0
100-3400-52139-000	Operational Equipment	5,300.00	5,300.00	517.59	7,078.43	-1,778.43	-33.0
100-3400-52140-000	Operational Supplies	579.00	579.00	0.00	243.08	335.92	58.0
100-3400-52160-000	Dues, Memberships & Subscripti	534.00	534.00	0.00	0.00	534.00	100.0
100-3400-52170-000	Travel & Per Diem	7,000.00	7,000.00	0.00	0.00	7,000.00	100.0
100-3400-52177-000	Meals & Entertainment	150.00	150.00	0.00	0.00	150.00	100.0
100-3400-52180-000	Training	9,168.00	9,168.00	600.00	6,465.00	2,703.00	29.0
100-3400-52198-000	Books & Periodicals	400.00	400.00	0.00	0.00	400.00	100.0
100-3400-52223-000	Consultants-General	46,974.00	46,974.00	0.00	0.00	46,974.00	100.0
100-3400-52224-000	Exposure Control Program	17,500.00	17,500.00	0.00	0.00	17,500.00	100.0
100-3400-52260-000	Legal	0.00	0.00	0.00	2,618.10	-2,618.10	0.0
100-3400-52310-000	Cell Phones & Pagers	5,280.00	5,280.00	262.33	1,359.33	3,920.67	74.0
100-3400-52320-000	Electric	6,000.00	6,000.00	238.86	2,317.70	3,682.30	61.0
100-3400-52330-000	Natural Gas	600.00	600.00	30.47	152.22	447.78	74.0
100-3400-52340-000	Refuse Removal	0.00	0.00	4.99	174.52	-174.52	0.0
100-3400-52350-000	Telephone	0.00	0.00	15.43	77.21	-77.21	0.0
100-3400-52370-000	Water & Sewer	0.00	0.00	127.01	746.28	-746.28	0.0
100-3400-52550-000	Equipment Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-3400-52560-000	Equipment Services	300.00	300.00	0.00	0.00	300.00	100.0
100-3400-52620-000	Equipment Rental	0.00	0.00	247.03	1,228.27	-1,228.27	0.0
Department: 3400 - EMS Total:		853,367.00	853,367.00	33,652.74	259,295.83	594,071.17	69.0
FinancialRpt: 3 - Operational Total:		17,464,976.00	17,464,976.00	1,517,151.57	7,652,026.92	9,812,949.08	56.0

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
FinancialRpt: 4 - Support Services							
Department: 4100 - INFORMATION TECHNOLOGY							
100-4100-51110-000	Salaries	163,483.00	163,483.00	5,201.92	29,774.13	133,708.87	81.7
100-4100-51120-000	Hourly	98,547.00	98,547.00	8,421.62	41,376.39	57,170.61	58.0
100-4100-51150-000	Overtime-Unscheduled	0.00	0.00	25.77	1,315.53	-1,315.53	0.0
100-4100-51190-000	PTO Paid Out	4,586.00	4,586.00	0.00	25,028.19	-20,442.19	-445.7
100-4100-51195-000	PTO Reserve Fund	1,965.00	1,965.00	0.00	0.00	1,965.00	100.0
100-4100-51211-000	Medical Insurance	42,332.00	42,332.00	3,527.67	17,638.34	24,693.66	58.3
100-4100-51212-000	Dental Insurance	1,828.00	1,828.00	152.33	761.66	1,066.34	58.3
100-4100-51213-000	Vision Insurance	384.00	384.00	32.00	160.00	224.00	58.3
100-4100-51216-000	Life Insurance	220.00	220.00	14.40	74.40	145.60	66.2
100-4100-51218-000	STD Insurance	943.00	943.00	46.55	240.31	702.69	74.9
100-4100-51230-000	Social Security	16,652.00	16,652.00	793.52	5,809.10	10,842.90	65.7
100-4100-51231-000	Medicare	3,894.00	3,894.00	185.58	1,358.58	2,535.42	65.7
100-4100-51251-000	ASRS	30,994.00	30,994.00	1,565.58	8,308.17	22,685.83	73.7
100-4100-51270-000	Workers Compensation	13,312.00	13,312.00	0.00	3,111.43	10,200.57	76.6
100-4100-51290-000	PEHP	2,620.00	2,620.00	0.00	1,527.68	1,092.32	41.6
100-4100-52110-000	Office Supplies	400.00	400.00	0.00	0.00	400.00	100.0
100-4100-52130-000	Computer Supplies	65,000.00	65,000.00	3,311.06	63,100.63	1,899.37	2.9
100-4100-52139-000	Operational Equipment	0.00	0.00	0.00	141.32	-141.32	0.0
100-4100-52140-000	Operational Supplies	50,000.00	50,000.00	767.17	2,500.41	47,499.59	95.0
100-4100-52160-000	Dues, Memberships & Subscripti	7,250.00	7,250.00	8,030.00	20,806.99	-13,556.99	-186.9
100-4100-52170-000	Travel & Per Diem	1,500.00	1,500.00	14.75	14.75	1,485.25	99.0
100-4100-52180-000	Training	20,000.00	20,000.00	0.00	537.00	19,463.00	97.3
100-4100-52198-000	Books & Periodicals	2,500.00	2,500.00	0.00	0.00	2,500.00	100.0
100-4100-52220-000	Computer Services	167,300.00	167,300.00	58,968.83	189,122.96	-21,822.96	-13.0
100-4100-52223-000	Consultants-General	5,300.00	5,300.00	0.00	0.00	5,300.00	100.0
100-4100-52310-000	Cell Phones & Pagers	6,250.00	6,250.00	850.02	2,080.58	4,169.42	66.7
100-4100-52320-000	Electric	3,600.00	3,600.00	131.29	1,139.28	2,460.72	68.3
100-4100-52330-000	Natural Gas	300.00	300.00	18.01	91.23	208.77	69.6
100-4100-52350-000	Telephone	22,500.00	22,500.00	2,179.44	10,909.35	11,590.65	51.5
100-4100-52370-000	Water & Sewer	300.00	300.00	16.45	102.56	197.44	65.8
100-4100-52381-000	Radio Parts	7,500.00	7,500.00	0.00	880.45	6,619.55	88.3
100-4100-52382-000	Radio Maintenance	15,000.00	15,000.00	0.00	19,253.41	-4,253.41	-28.3
100-4100-52385-000	Transmitter Fees	11,000.00	11,000.00	935.76	20,339.23	-9,339.23	-84.9
100-4100-52560-000	Equipment Services	20,000.00	20,000.00	127.78	3,442.16	16,557.84	82.8
Department: 4100 - INFORMATION TECHNOLOGY Total:		787,460.00	787,460.00	95,317.50	470,946.22	316,513.78	40.7
Department: 4150 - COMMUNICATIONS							
100-4150-51110-000	Salaries	60,183.00	60,183.00	4,511.54	22,251.45	37,931.55	63.0
100-4150-51190-000	PTO Paid Out	1,053.00	1,053.00	0.00	0.00	1,053.00	100.0
100-4150-51195-000	PTO Reserve Fund	451.00	451.00	0.00	0.00	451.00	100.0
100-4150-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	4,409.59	6,173.41	58.3
100-4150-51212-000	Dental Insurance	457.00	457.00	38.08	190.41	266.59	58.3
100-4150-51213-000	Vision Insurance	96.00	96.00	8.00	40.00	56.00	58.3
100-4150-51216-000	Life Insurance	55.00	55.00	4.80	24.00	31.00	56.2
100-4150-51218-000	STD Insurance	217.00	217.00	15.38	76.90	140.10	64.5
100-4150-51230-000	Social Security	3,825.00	3,825.00	264.02	1,309.09	2,515.91	65.7
100-4150-51231-000	Medicare	894.00	894.00	61.74	306.13	587.87	65.7
100-4150-51251-000	ASRS	7,119.00	7,119.00	517.48	2,550.43	4,568.57	64.7
100-4150-51270-000	Workers Compensation	3,057.00	3,057.00	0.00	608.55	2,448.45	80.0
100-4150-51290-000	PEHP	602.00	602.00	0.00	381.92	220.08	36.5
100-4150-52140-000	Operational Supplies	500.00	500.00	0.00	0.00	500.00	100.0
100-4150-52160-000	Dues, Memberships & Subscripti	368.00	368.00	0.00	0.00	368.00	100.0
100-4150-52170-000	Travel & Per Diem	2,500.00	2,500.00	0.00	1,861.23	638.77	25.5
100-4150-52177-000	Meals & Entertainment	250.00	250.00	0.00	0.00	250.00	100.0
100-4150-52180-000	Training	6,833.00	6,833.00	0.00	0.00	6,833.00	100.0
100-4150-52198-000	Books & Periodicals	150.00	150.00	0.00	249.00	-99.00	-66.0
100-4150-52310-000	Cell Phones & Pagers	925.00	925.00	36.85	224.00	701.00	75.8

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-4150-52390-000	Dispatch Services	910,038.00	910,038.00	411,406.65	411,406.65	498,631.35	54.7
Department: 4150 - COMMUNICATIONS Total:		1,010,156.00	1,010,156.00	417,746.46	445,889.35	564,266.65	55.8
Department: 4200 - FLEET SERVICES							
100-4200-51110-000	Salaries	76,500.00	76,500.00	5,728.84	28,251.00	48,249.00	63.0
100-4200-51120-000	Hourly	306,843.00	306,843.00	19,180.10	113,354.48	193,488.52	63.0
100-4200-51130-000	Temporary Or Part-Time	9,391.00	9,391.00	602.00	2,867.24	6,523.76	69.4
100-4200-51150-000	Overtime-Unscheduled	5,128.00	5,128.00	56.70	939.05	4,188.95	81.0
100-4200-51190-000	PTO Paid Out	6,963.00	6,963.00	0.00	3,347.63	3,615.37	51.9
100-4200-51195-000	PTO Reserve Fund	2,984.00	2,984.00	0.00	0.00	2,984.00	100.0
100-4200-51211-000	Medical Insurance	63,498.00	63,498.00	5,291.50	26,457.50	37,040.50	58.3
100-4200-51212-000	Dental Insurance	2,742.00	2,742.00	228.50	1,142.50	1,599.50	58.3
100-4200-51213-000	Vision Insurance	576.00	576.00	48.00	240.00	336.00	58.3
100-4200-51216-000	Life Insurance	330.00	330.00	24.00	136.80	193.20	58.3
100-4200-51218-000	STD Insurance	1,398.00	1,398.00	82.04	468.92	929.08	66.4
100-4200-51230-000	Social Security	25,284.00	25,284.00	1,487.01	8,728.79	16,555.21	65.4
100-4200-51231-000	Medicare	5,913.00	5,913.00	351.25	2,060.93	3,852.07	65.4
100-4200-51251-000	ASRS	45,950.00	45,950.00	2,919.89	16,610.86	29,339.14	63.8
100-4200-51270-000	Workers Compensation	20,212.00	20,212.00	0.00	4,147.45	16,064.55	79.4
100-4200-51290-000	PEHP	3,885.00	3,885.00	0.00	2,673.44	1,211.56	31.7
100-4200-52110-000	Office Supplies	0.00	0.00	0.00	18.36	-18.36	0.0
100-4200-52115-000	Fees	0.00	0.00	31.00	31.00	-31.00	0.0
100-4200-52148-000	Small Tools & Instruments	6,500.00	6,500.00	531.27	718.06	5,781.94	88.9
100-4200-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-4200-52170-000	Travel & Per Diem	7,300.00	7,300.00	0.00	4,392.02	2,907.98	39.8
100-4200-52180-000	Training	5,000.00	5,000.00	106.00	2,662.00	2,338.00	46.7
100-4200-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	137.75	862.25	86.2
100-4200-52310-000	Cell Phones & Pagers	3,200.00	3,200.00	156.63	823.05	2,376.95	74.2
100-4200-52320-000	Electric	22,100.00	22,100.00	1,113.49	9,349.65	12,750.35	57.7
100-4200-52325-000	Environmental Disposal	400.00	400.00	0.00	0.00	400.00	100.0
100-4200-52330-000	Natural Gas	1,500.00	1,500.00	71.05	345.78	1,154.22	76.9
100-4200-52340-000	Refuse Removal	1,200.00	1,200.00	0.00	431.13	768.87	64.0
100-4200-52350-000	Telephone	1,000.00	1,000.00	66.16	331.04	668.96	66.9
100-4200-52360-000	Television	450.00	450.00	41.78	208.90	241.10	53.8
100-4200-52370-000	Water & Sewer	3,000.00	3,000.00	225.82	1,252.33	1,747.67	58.4
100-4200-52511-000	Fuel	260,000.00	260,000.00	10,780.82	63,669.88	196,330.12	75.5
100-4200-52512-000	Oil, Lubricants, Etc.	12,000.00	12,000.00	2,472.28	4,324.83	7,675.17	63.9
100-4200-52513-000	Vehicle Parts	125,000.00	125,000.00	6,740.85	82,951.47	42,048.53	33.6
100-4200-52514-000	Tires & Repairs	50,500.00	50,500.00	5,931.89	30,815.76	19,684.24	38.9
100-4200-52515-000	Batteries	16,500.00	16,500.00	49.42	3,902.32	12,597.68	76.3
100-4200-52519-000	Shop Supplies	18,000.00	18,000.00	4,053.99	7,766.78	10,233.22	56.8
100-4200-52520-000	Vehicle Services	110,000.00	110,000.00	27,069.11	75,051.64	34,948.36	31.7
100-4200-52521-000	Ground Ladder Testing	4,000.00	4,000.00	0.00	0.00	4,000.00	100.0
100-4200-52522-000	Aerial Ladder Testing	2,000.00	2,000.00	0.00	0.00	2,000.00	100.0
100-4200-52540-000	Building Services	0.00	0.00	0.00	150.00	-150.00	0.0
100-4200-52560-000	Equipment Services	5,500.00	5,500.00	0.00	2,968.59	2,531.41	46.0
Department: 4200 - FLEET SERVICES Total:		1,235,247.00	1,235,247.00	95,441.39	503,728.93	731,518.07	59.5
Department: 4230 - FACILITY MAINTENANCE							
100-4230-51120-000	Hourly	43,572.00	43,572.00	4,073.60	20,196.69	23,375.31	53.6
100-4230-51150-000	Overtime-Unscheduled	911.00	911.00	3.00	56.78	854.22	93.7
100-4230-51190-000	PTO Paid Out	778.00	778.00	0.00	0.00	778.00	100.0
100-4230-51195-000	PTO Reserve Fund	334.00	334.00	0.00	0.00	334.00	100.0
100-4230-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	4,409.59	6,173.41	58.3
100-4230-51212-000	Dental Insurance	457.00	457.00	38.08	190.41	266.59	58.3
100-4230-51213-000	Vision Insurance	96.00	96.00	8.00	40.00	56.00	58.3
100-4230-51216-000	Life Insurance	55.00	55.00	4.80	24.00	31.00	56.3
100-4230-51218-000	STD Insurance	160.00	160.00	13.91	70.02	89.98	56.2
100-4230-51230-000	Social Security	2,824.00	2,824.00	235.61	1,178.84	1,645.16	58.2
100-4230-51231-000	Medicare	661.00	661.00	55.10	275.70	385.30	58.2

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-4230-51251-000	ASRS	5,262.00	5,262.00	381.57	1,894.23	3,367.77	64.0
100-4230-51270-000	Workers Compensation	1,905.00	1,905.00	0.00	549.73	1,355.27	71.0
100-4230-51290-000	PEHP	800.00	800.00	0.00	381.92	418.08	52.0
100-4230-52148-000	Small Tools & Instruments	2,000.00	2,000.00	0.00	1,072.32	927.68	46.0
100-4230-52160-000	Dues, Memberships & Subscripti	500.00	500.00	0.00	0.00	500.00	100.0
100-4230-52170-000	Travel & Per Diem	0.00	0.00	0.00	22.10	-22.10	0.0
100-4230-52223-000	Consultants-General	15,000.00	15,000.00	0.00	0.00	15,000.00	100.0
100-4230-52310-000	Cell Phones & Pagers	800.00	800.00	55.29	276.57	523.43	65.0
100-4230-52320-000	Electric	2,000.00	2,000.00	131.30	1,139.31	860.69	43.0
100-4230-52330-000	Natural Gas	300.00	300.00	6.01	30.43	269.57	89.0
100-4230-52350-000	Telephone	120.00	120.00	3.31	16.55	103.45	86.0
100-4230-52370-000	Water & Sewer	1,000.00	1,000.00	5.48	34.17	965.83	96.0
100-4230-52530-000	Building Supplies	25,000.00	25,000.00	991.77	4,480.10	20,519.90	82.0
100-4230-52540-000	Building Services	135,000.00	135,000.00	25,222.01	77,958.47	57,041.53	42.0
100-4230-52541-000	Pest Control	7,500.00	7,500.00	480.00	4,065.00	3,435.00	45.0
100-4230-52542-000	Janitorial Services	11,000.00	11,000.00	2,205.00	6,337.50	4,662.50	42.0
100-4230-52543-000	Emergency Bldg. Maint.	45,000.00	45,000.00	3,183.82	4,671.89	40,328.11	89.0
100-4230-52544-000	Preventive Maintenance	100,000.00	100,000.00	21,811.52	102,230.22	-2,230.22	-2.0
100-4230-52545-000	Furnishings & Appliances	20,000.00	20,000.00	105.11	3,590.27	16,409.73	82.0
100-4230-52545-058	Furnishings & Appliances	0.00	0.00	0.00	208.91	-208.91	0.0
100-4230-52560-000	Equipment Services	10,000.00	10,000.00	6.76	1,927.08	8,072.92	80.0
100-4230-52620-000	Equipment Rental	2,500.00	2,500.00	183.00	759.48	1,740.52	69.0
Department: 4230 - FACILITY MAINTENANCE Total:		446,118.00	446,118.00	60,085.97	238,088.28	208,029.72	46.0
Department: 4260 - WAREHOUSE							
100-4260-51110-000	Salaries	0.00	0.00	0.00	4.00	-4.00	0.0
100-4260-51120-000	Hourly	103,385.00	103,385.00	7,367.46	34,961.09	68,423.91	66.0
100-4260-51130-000	Temporary Or Part-Time	28,174.00	28,174.00	3,487.57	19,114.38	9,059.62	32.0
100-4260-51150-000	Overtime-Unscheduled	1,140.00	1,140.00	0.00	57.30	1,082.70	94.0
100-4260-51190-000	PTO Paid Out	2,322.00	2,322.00	0.00	0.00	2,322.00	100.0
100-4260-51195-000	PTO Reserve Fund	995.00	995.00	0.00	0.00	995.00	100.0
100-4260-51211-000	Medical Insurance	21,166.00	21,166.00	1,763.83	8,819.16	12,346.84	58.0
100-4260-51212-000	Dental Insurance	914.00	914.00	76.17	380.84	533.16	58.0
100-4260-51213-000	Vision Insurance	192.00	192.00	16.00	80.00	112.00	58.0
100-4260-51216-000	Life Insurance	110.00	110.00	9.60	52.80	57.20	52.0
100-4260-51218-000	STD Insurance	306.00	306.00	24.97	136.68	169.32	55.0
100-4260-51230-000	Social Security	8,433.00	8,433.00	644.02	3,302.87	5,130.13	60.0
100-4260-51231-000	Medicare	1,972.00	1,972.00	150.63	772.52	1,199.48	60.0
100-4260-51251-000	ASRS	15,696.00	15,696.00	1,150.44	5,468.55	10,227.45	65.0
100-4260-51270-000	Workers Compensation	6,741.00	6,741.00	0.00	2,740.04	4,000.96	59.0
100-4260-51290-000	PEHP	3,200.00	3,200.00	0.00	1,909.60	1,290.40	40.0
100-4260-52110-000	Office Supplies	7,600.00	7,600.00	348.71	1,511.21	6,088.79	80.0
100-4260-52120-000	Printing & Duplicating	2,000.00	2,000.00	0.00	973.23	1,026.77	51.0
100-4260-52130-000	Computer Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-4260-52139-000	Operational Equipment	40,000.00	40,000.00	4.54	6,058.38	33,941.62	84.0
100-4260-52140-000	Operational Supplies	30,000.00	30,000.00	0.00	907.83	29,092.17	96.0
100-4260-52141-000	Uniforms	93,490.00	93,490.00	8,308.37	31,407.13	62,082.87	66.0
100-4260-52143-000	Station Supplies	15,000.00	15,000.00	374.67	1,875.04	13,124.96	87.0
100-4260-52144-000	Medical Supplies	90,000.00	90,000.00	16,485.27	114,717.15	-24,717.15	-27.0
100-4260-52145-000	Consumable Rehab Goods	5,000.00	5,000.00	277.96	376.58	4,623.42	92.0
100-4260-52146-000	Protective Equipment	130,000.00	130,000.00	2,813.36	21,178.09	108,821.91	83.0
100-4260-52146-015	Protective Equipment	0.00	0.00	0.00	5,890.67	-5,890.67	0.0
100-4260-52160-000	Dues, Memberships & Subscripti	600.00	600.00	0.00	0.00	600.00	100.0
100-4260-52170-000	Travel & Per Diem	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-4260-52180-000	Training	2,000.00	2,000.00	0.00	478.00	1,522.00	76.0
100-4260-52196-000	Employee Recognition	0.00	0.00	658.45	658.45	-658.45	0.0
100-4260-52227-000	Contract Labor	23,000.00	23,000.00	0.00	7,333.34	15,666.66	68.0
100-4260-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	101.34	573.60	1,426.40	71.0
100-4260-52320-000	Electric	3,500.00	3,500.00	206.32	1,790.33	1,709.67	48.0

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-4260-52325-000	Environmental Disposal	500.00	500.00	107.50	392.50	107.50	21.5
100-4260-52330-000	Natural Gas	1,500.00	1,500.00	36.04	182.49	1,317.51	87.8
100-4260-52340-000	Refuse Removal	1,000.00	1,000.00	0.00	431.13	568.87	56.8
100-4260-52350-000	Telephone	240.00	240.00	19.85	99.31	140.69	58.6
100-4260-52370-000	Water & Sewer	3,000.00	3,000.00	87.72	546.89	2,453.11	81.7
100-4260-52515-000	Batteries	6,000.00	6,000.00	0.00	675.74	5,324.26	88.7
100-4260-52535-000	Janitorial Supplies	30,000.00	30,000.00	2,316.56	9,607.29	20,392.71	67.9
100-4260-52551-000	SCBA Supplies	10,000.00	10,000.00	0.00	2,248.35	7,751.65	77.5
100-4260-52552-000	SCBA Services	12,000.00	12,000.00	0.00	405.60	11,594.40	96.6
100-4260-52560-000	Equipment Services	35,000.00	35,000.00	491.11	7,268.18	27,731.82	79.7
100-4260-52562-000	Fire Extinguisher Insp/Maint	1,000.00	1,000.00	0.00	505.42	494.58	49.4
100-4260-52620-000	Equipment Rental	5,000.00	5,000.00	0.00	0.00	5,000.00	100.0
Department: 4260 - WAREHOUSE Total:		748,176.00	748,176.00	47,328.46	295,891.76	452,284.24	60.4
FinancialRpt: 4 - Support Services Total:		4,227,157.00	4,227,157.00	715,919.78	1,954,544.54	2,272,612.46	53.7
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
100-9000-58000-000	Interfund Transfers	2,540,925.00	2,540,925.00	0.00	0.00	2,540,925.00	100.0
100-9000-59000-000	Contingency	7,500,000.00	7,500,000.00	0.00	0.00	7,500,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
FinancialRpt: 9 - Undesignated Total:		10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
Expense Total:		35,512,640.00	35,512,640.00	2,477,517.07	10,991,569.65	24,521,070.35	69.0
Fund: 100 - GENERAL FUND Surplus (Deficit):		0.00	0.00	2,910,729.73	9,444,790.86	9,444,790.86	0.0
Fund: 110 - MEDICAL SELF INSURANCE							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
110-9000-40000-000	Beginning Fund Balance	1,000,000.00	1,000,000.00	0.00	1,904,439.04	904,439.04	190.4
110-9000-42400-000	Medical Self Ins Billings	3,250,000.00	3,250,000.00	194,043.76	970,218.80	-2,279,781.20	70.7
110-9000-42401-000	Dental Self Ins Billings	0.00	0.00	419.60	34,283.56	34,283.56	0.0
110-9000-42402-000	Vision Self Ins Billings	0.00	0.00	1,793.08	8,965.40	8,965.40	0.0
110-9000-42410-000	Employee Medical Withholdings	0.00	0.00	211,205.28	1,040,470.31	1,040,470.31	0.0
110-9000-42411-000	Employee Dental Withholdings	0.00	0.00	593.85	3,199.27	3,199.27	0.0
110-9000-42412-000	Employee Vision Withholdings	0.00	0.00	3,490.80	17,345.69	17,345.69	0.0
Department: 9000 - NON-DEPARTMENTAL Total:		4,250,000.00	4,250,000.00	411,546.37	3,978,922.07	-271,077.93	6.3
FinancialRpt: 9 - Undesignated Total:		4,250,000.00	4,250,000.00	411,546.37	3,978,922.07	-271,077.93	6.3
Revenue Total:		4,250,000.00	4,250,000.00	411,546.37	3,978,922.07	-271,077.93	6.3
Expense							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
110-9000-52700-000	Medical Claims	3,250,000.00	3,250,000.00	303,798.74	1,527,262.39	1,722,737.61	53.0
110-9000-52701-000	Dental Claims	0.00	0.00	-537.73	29,158.23	-29,158.23	0.0
110-9000-52702-000	Vision Claims	0.00	0.00	1,496.00	4,468.00	-4,468.00	0.0
110-9000-52703-000	FSA Claims	0.00	0.00	1,815.25	11,085.29	-11,085.29	0.0
110-9000-52710-000	Administrative Fees	0.00	0.00	39,000.00	193,367.88	-193,367.88	0.0
110-9000-52715-000	Fees	0.00	0.00	0.00	147.57	-147.57	0.0
110-9000-59100-000	Ending Fund Balance	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		4,250,000.00	4,250,000.00	345,572.26	1,765,489.36	2,484,510.64	58.4
FinancialRpt: 9 - Undesignated Total:		4,250,000.00	4,250,000.00	345,572.26	1,765,489.36	2,484,510.64	58.4
Expense Total:		4,250,000.00	4,250,000.00	345,572.26	1,765,489.36	2,484,510.64	58.4
Fund: 110 - MEDICAL SELF INSURANCE Surplus (Deficit):		0.00	0.00	65,974.11	2,213,432.71	2,213,432.71	0.0

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 200 - WILDLAND FUND							
Revenue							
FinancialRpt: 3 - Operational							
Department: 3500 - OUT OF DISTRICT WILDLAND							
200-3500-42300-000	State Land Fires	200,000.00	200,000.00	64,120.20	237,572.81	37,572.81	118.7
Department: 3500 - OUT OF DISTRICT WILDLAND Total:		200,000.00	200,000.00	64,120.20	237,572.81	37,572.81	18.7
FinancialRpt: 3 - Operational Total:		200,000.00	200,000.00	64,120.20	237,572.81	37,572.81	18.7
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
200-9000-40000-000	Beginning Fund Balance	0.00	0.00	0.00	394,014.20	394,014.20	0.0
Department: 9000 - NON-DEPARTMENTAL Total:		0.00	0.00	0.00	394,014.20	394,014.20	0.0
FinancialRpt: 9 - Undesignated Total:		0.00	0.00	0.00	394,014.20	394,014.20	0.0
Revenue Total:		200,000.00	200,000.00	64,120.20	631,587.01	431,587.01	215.7
Expense							
FinancialRpt: 3 - Operational							
Department: 3500 - OUT OF DISTRICT WILDLAND							
200-3500-51110-000	Salaries	0.00	0.00	0.00	-240.04	240.04	0.0
200-3500-51120-000	Hourly	44,846.00	44,846.00	0.00	0.17	44,845.83	100.0
200-3500-51150-000	Overtime-Unscheduled	61,815.00	61,815.00	0.00	145,420.20	-83,605.20	-135.7
200-3500-51211-000	Medical Insurance	21,178.00	21,178.00	1,764.83	8,824.16	12,353.84	58.3
200-3500-51212-000	Dental Insurance	662.00	662.00	55.17	275.84	386.16	58.3
200-3500-51213-000	Vision Insurance	220.00	220.00	18.33	91.65	128.35	58.3
200-3500-51216-000	Life Insurance	0.00	0.00	0.00	48.63	-48.63	0.0
200-3500-51218-000	STD Insurance	0.00	0.00	0.00	182.47	-182.47	0.0
200-3500-51231-000	Medicare	6,211.00	6,211.00	0.00	2,065.50	4,145.50	66.7
200-3500-51250-000	PSPRS	16,368.00	16,368.00	0.00	28,020.30	-11,652.30	-71.7
200-3500-51280-000	Deferred Compensation	0.00	0.00	0.00	683.10	-683.10	0.0
200-3500-52140-000	Operational Supplies	10,000.00	10,000.00	0.00	0.00	10,000.00	100.0
200-3500-52170-000	Travel & Per Diem	15,000.00	15,000.00	1,918.90	19,675.27	-4,675.27	-31.7
200-3500-52180-000	Training	15,000.00	15,000.00	0.00	0.00	15,000.00	100.0
200-3500-52228-000	Contract-Aircraft Services	4,700.00	4,700.00	0.00	0.00	4,700.00	100.0
200-3500-52320-000	Electric	0.00	0.00	140.79	1,466.93	-1,466.93	0.0
200-3500-52330-000	Natural Gas	0.00	0.00	46.24	214.20	-214.20	0.0
200-3500-52340-000	Refuse Removal	0.00	0.00	0.00	22.05	-22.05	0.0
200-3500-52350-000	Telephone	0.00	0.00	71.75	324.07	-324.07	0.0
200-3500-52370-000	Water & Sewer	0.00	0.00	180.47	931.27	-931.27	0.0
200-3500-52450-000	Unemployment Insurance	0.00	0.00	0.00	2,664.87	-2,664.87	0.0
200-3500-52511-000	Fuel	0.00	0.00	0.00	740.58	-740.58	0.0
200-3500-52550-000	Equipment Supplies	4,000.00	4,000.00	0.00	0.00	4,000.00	100.0
Department: 3500 - OUT OF DISTRICT WILDLAND Total:		200,000.00	200,000.00	4,196.48	211,411.22	-11,411.22	-5.7
FinancialRpt: 3 - Operational Total:		200,000.00	200,000.00	4,196.48	211,411.22	-11,411.22	-5.7
Expense Total:		200,000.00	200,000.00	4,196.48	211,411.22	-11,411.22	-5.7
Fund: 200 - WILDLAND FUND Surplus (Deficit):		0.00	0.00	59,923.72	420,175.79	420,175.79	0.0
Fund: 250 - AMBULANCE FUND							
Revenue							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
250-3400-42380-000	Ambulance Billings	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
Department: 3400 - EMS Total:		3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
FinancialRpt: 3 - Operational Total:		3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
Revenue Total:		3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Expense							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
250-3400-51120-000	Hourly	1,763,062.00	1,763,062.00	0.00	0.00	1,763,062.00	100.0
250-3400-51211-000	Medical Insurance	272,720.00	272,720.00	22,726.67	113,633.35	159,086.65	58.3
250-3400-51212-000	Dental Insurance	8,522.00	8,522.00	710.17	3,550.85	4,971.15	58.3
250-3400-51213-000	Vision Insurance	2,841.00	2,841.00	236.75	1,183.75	1,657.25	58.3
250-3400-51231-000	Medicare	47,856.00	47,856.00	0.00	0.00	47,856.00	100.0
250-3400-51250-000	PSPRS	357,300.00	357,300.00	0.00	0.00	357,300.00	100.0
250-3400-52110-000	Office Supplies	3,336.00	3,336.00	0.00	0.00	3,336.00	100.0
250-3400-52115-000	Fees	2,564.00	2,564.00	411.18	1,612.48	951.52	37.1
250-3400-52117-000	Bad Debt Expense	588,808.00	588,808.00	0.00	0.00	588,808.00	100.0
250-3400-52118-000	Collection Fees	197,644.00	197,644.00	0.00	0.00	197,644.00	100.0
250-3400-52119-000	Rent Expense	72,000.00	72,000.00	0.00	0.00	72,000.00	100.0
250-3400-52120-000	Printing & Duplicating	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
250-3400-52140-000	Operational Supplies	63,960.00	63,960.00	0.00	0.00	63,960.00	100.0
250-3400-52141-000	Uniforms	12,510.00	12,510.00	0.00	0.00	12,510.00	100.0
250-3400-52150-000	Postage & Mailings	5,046.00	5,046.00	0.00	0.00	5,046.00	100.0
250-3400-52160-000	Dues, Memberships & Subscripti	2,000.00	2,000.00	0.00	1,089.18	910.82	45.5
250-3400-52170-000	Travel & Per Diem	669.00	669.00	0.00	0.00	669.00	100.0
250-3400-52177-000	Meals & Entertainment	2,107.00	2,107.00	0.00	0.00	2,107.00	100.0
250-3400-52180-000	Training	14,832.00	14,832.00	0.00	0.00	14,832.00	100.0
250-3400-52192-000	Public Affairs	829.00	829.00	0.00	0.00	829.00	100.0
250-3400-52210-000	Accounting & Auditing	3,440.00	3,440.00	0.00	0.00	3,440.00	100.0
250-3400-52227-000	Contract Labor	5,109.00	5,109.00	0.00	0.00	5,109.00	100.0
250-3400-52260-000	Legal	5,926.00	5,926.00	0.00	0.00	5,926.00	100.0
250-3400-52350-000	Telephone	4,200.00	4,200.00	0.00	0.00	4,200.00	100.0
250-3400-52390-000	Dispatch Services	116,424.00	116,424.00	0.00	0.00	116,424.00	100.0
250-3400-52430-000	Gen. Liab. & Auto Insurance	39,431.00	39,431.00	0.00	0.00	39,431.00	100.0
250-3400-52511-000	Fuel	19,877.00	19,877.00	0.00	0.00	19,877.00	100.0
250-3400-52544-000	Preventive Maintenance	56,163.00	56,163.00	0.00	0.00	56,163.00	100.0
250-3400-54140-000	Vehicles	87,640.00	87,640.00	0.00	0.00	87,640.00	100.0
Department: 3400 - EMS Total:		3,758,316.00	3,758,316.00	24,084.77	121,069.61	3,637,246.39	96.0
FinancialRpt: 3 - Operational Total:		3,758,316.00	3,758,316.00	24,084.77	121,069.61	3,637,246.39	96.0
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
250-9000-59000-000	Contingency	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
FinancialRpt: 9 - Undesignated Total:		127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
Expense Total:		3,885,488.00	3,885,488.00	24,084.77	121,069.61	3,764,418.39	96.0
Fund: 250 - AMBULANCE FUND Surplus (Deficit):		0.00	0.00	-24,084.77	-121,069.61	-121,069.61	0.0
Fund: 400 - CAPITAL PROJECTS							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
400-9000-40000-000	Beginning Fund Balance	500,000.00	500,000.00	0.00	2,086,619.83	1,586,619.83	417.3
400-9000-42395-000	Communication Contract R	60,000.00	60,000.00	720.00	19,991.32	-40,008.68	66.0
400-9000-46300-000	Gain On Disposition Of Assets	0.00	0.00	0.00	6,090.44	6,090.44	0.0
400-9000-48000-000	Transfers In	3,427,050.00	3,427,050.00	0.00	0.00	-3,427,050.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		3,987,050.00	3,987,050.00	720.00	2,112,701.59	-1,874,348.41	47.0
FinancialRpt: 9 - Undesignated Total:		3,987,050.00	3,987,050.00	720.00	2,112,701.59	-1,874,348.41	47.0
Revenue Total:		3,987,050.00	3,987,050.00	720.00	2,112,701.59	-1,874,348.41	47.0

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Expense							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
400-3400-54130-000	Furniture & Equipment	0.00	0.00	0.00	35,039.31	-35,039.31	0.0
	Department: 3400 - EMS Total:	0.00	0.00	0.00	35,039.31	-35,039.31	0.0
	FinancialRpt: 3 - Operational Total:	0.00	0.00	0.00	35,039.31	-35,039.31	0.0
FinancialRpt: 4 - Support Services							
Department: 4100 - INFORMATION TECHNOLOGY							
400-4100-54130-000	Furniture & Equipment	0.00	300,000.00	0.00	303,626.96	-3,626.96	-1.0
400-4100-54138-004	Computers & Software	115,000.00	115,000.00	0.00	0.00	115,000.00	100.0
	Department: 4100 - INFORMATION TECHNOLOGY Total:	115,000.00	415,000.00	0.00	303,626.96	111,373.04	26.0
Department: 4200 - FLEET SERVICES							
400-4200-52513-000	Vehicle Parts	0.00	0.00	0.00	6,015.14	-6,015.14	0.0
400-4200-54140-003	Vehicles	1,220,000.00	1,220,000.00	490,019.73	708,648.57	511,351.43	41.9
	Department: 4200 - FLEET SERVICES Total:	1,220,000.00	1,220,000.00	490,019.73	714,663.71	505,336.29	41.4
Department: 4230 - FACILITY MAINTENANCE							
400-4230-54110-053	Land & Improvements	75,000.00	75,000.00	0.00	0.00	75,000.00	100.0
400-4230-54110-055	Land & Improvements	225,000.00	225,000.00	0.00	0.00	225,000.00	100.0
400-4230-54123-055	Engineering & Architectural	0.00	0.00	0.00	3,136.39	-3,136.39	0.0
400-4230-54130-000	Furniture & Equipment	0.00	0.00	0.00	9,494.00	-9,494.00	0.0
	Department: 4230 - FACILITY MAINTENANCE Total:	300,000.00	300,000.00	0.00	12,630.39	287,369.61	95.0
Department: 4260 - WAREHOUSE							
400-4260-54130-018	Furniture & Equipment	650,000.00	650,000.00	0.00	0.00	650,000.00	100.0
400-4260-54130-019	Furniture & Equipment	30,000.00	30,000.00	0.00	0.00	30,000.00	100.0
400-4260-54130-028	Furniture & Equipment	100,000.00	100,000.00	0.00	2,016.75	97,983.25	97.9
400-4260-54130-029	Furniture & Equipment	650,000.00	350,000.00	0.00	0.00	350,000.00	100.0
400-4260-54130-031	Furniture & Equipment	787,050.00	787,050.00	0.00	0.00	787,050.00	100.0
400-4260-54130-032	Furniture & Equipment	135,000.00	135,000.00	0.00	80,015.00	54,985.00	40.7
	Department: 4260 - WAREHOUSE Total:	2,352,050.00	2,052,050.00	0.00	82,031.75	1,970,018.25	96.0
	FinancialRpt: 4 - Support Services Total:	3,987,050.00	3,987,050.00	490,019.73	1,112,952.81	2,874,097.19	72.0
	Expense Total:	3,987,050.00	3,987,050.00	490,019.73	1,147,992.12	2,839,057.88	71.0
	Fund: 400 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-489,299.73	964,709.47	964,709.47	0.0
Fund: 450 - CAPITAL RESERVE							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
450-9000-40000-000	Beginning Fund Balance	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
	Department: 9000 - NON-DEPARTMENTAL Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
	FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
	Revenue Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Expense							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
450-9000-58000-000	Interfund Transfers	886,125.00	886,125.00	0.00	0.00	886,125.00	100.0
450-9000-59100-000	Ending Fund Balance	1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.0
	Department: 9000 - NON-DEPARTMENTAL Total:	2,093,618.00	2,093,618.00	0.00	0.00	2,093,618.00	100.0
	FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	0.00	2,093,618.00	100.0
	Expense Total:	2,093,618.00	2,093,618.00	0.00	0.00	2,093,618.00	100.0
	Fund: 450 - CAPITAL RESERVE Surplus (Deficit):	0.00	0.00	0.00	2,093,618.00	2,093,618.00	0.0

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 480 - GRANT PROGRAM							
Revenue							
FinancialRpt: 2 - Community Safety							
Department: 2200 - SPECIAL PROJECTS							
480-2200-47000-033	Grant Revenue	0.00	0.00	7,753.76	7,753.76	7,753.76	0.00
480-2200-47000-117	Grant Revenue	0.00	0.00	0.00	252,302.00	252,302.00	0.00
480-2200-47000-120	Grant Revenue	0.00	0.00	1,840.49	4,889.01	4,889.01	0.00
Department: 2200 - SPECIAL PROJECTS Total:		0.00	0.00	9,594.25	264,944.77	264,944.77	0.00
FinancialRpt: 2 - Community Safety Total:		0.00	0.00	9,594.25	264,944.77	264,944.77	0.00
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
480-9000-40000-000	Beginning Fund Balance	1,000,000.00	1,000,000.00	0.00	1,199,313.32	199,313.32	119.9
480-9000-47000-000	Grant Revenue	1,500,000.00	1,500,000.00	0.00	0.00	-1,500,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.0
FinancialRpt: 9 - Undesignated Total:		2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.0
Revenue Total:		2,500,000.00	2,500,000.00	9,594.25	1,464,258.09	-1,035,741.91	41.4
Expense							
FinancialRpt: 2 - Community Safety							
Department: 2200 - SPECIAL PROJECTS							
480-2200-51120-117	Hourly	0.00	84,353.38	43,917.04	216,977.94	-132,624.56	-157.2
480-2200-51140-117	Holiday Pay	0.00	1,912.96	2,525.78	6,320.34	-4,407.38	-230.4
480-2200-51150-117	Overtime-Unscheduled	0.00	11,100.46	13,582.05	34,140.65	-23,040.19	-207.9
480-2200-51150-120	Overtime-Unscheduled	0.00	1,165.24	0.00	1,165.24	0.00	0.00
480-2200-51211-117	Medical Insurance	0.00	14,935.52	0.00	0.00	14,935.52	100.0
480-2200-51211-120	Medical Insurance	0.00	17.07	0.00	0.00	17.07	100.0
480-2200-51212-117	Dental Insurance	0.00	579.88	0.00	0.00	579.88	100.0
480-2200-51212-120	Dental Insurance	0.00	0.68	0.00	0.00	0.68	100.0
480-2200-51216-117	Life Insurance	0.00	115.20	56.97	274.05	-158.85	-137.8
480-2200-51216-120	Life Insurance	0.00	0.10	0.00	0.10	0.00	0.00
480-2200-51218-117	STD Insurance	0.00	319.52	175.60	791.81	-472.29	-147.8
480-2200-51218-120	STD Insurance	0.00	0.39	0.00	0.39	0.00	0.00
480-2200-51231-117	Medicare	0.00	1,361.06	835.17	3,585.59	-2,224.53	-163.4
480-2200-51231-120	Medicare	0.00	16.88	0.00	16.88	0.00	0.00
480-2200-51250-117	PSPRS	0.00	19,992.25	12,347.15	52,919.23	-32,926.98	-164.2
480-2200-51250-120	PSPRS	0.00	239.66	0.00	239.66	0.00	0.00
480-2200-51270-117	Workers Compensation	0.00	0.00	0.00	6,718.28	-6,718.28	0.00
480-2200-52139-120	Operational Equipment	0.00	79.00	0.00	79.00	0.00	0.00
480-2200-52170-033	Travel & Per Diem	0.00	0.00	1,349.00	6,253.76	-6,253.76	0.00
480-2200-52180-033	Training	0.00	0.00	0.00	1,500.00	-1,500.00	0.00
480-2200-52180-120	Training	0.00	0.00	1,840.49	1,840.49	-1,840.49	0.00
Department: 2200 - SPECIAL PROJECTS Total:		0.00	136,189.25	76,629.25	332,823.41	-196,634.16	-144.3
FinancialRpt: 2 - Community Safety Total:		0.00	136,189.25	76,629.25	332,823.41	-196,634.16	-144.3
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
480-9000-57000-000	Unfunded Grant Expenses	2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
FinancialRpt: 9 - Undesignated Total:		2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
Expense Total:		2,500,000.00	2,500,000.00	76,629.25	332,823.41	2,167,176.59	86.0
Fund: 480 - GRANT PROGRAM Surplus (Deficit):		0.00	0.00	-67,035.00	1,131,434.68	1,131,434.68	0.00
Fund: 500 - GO DEBT SERVICE							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
500-9000-40000-000	Beginning Fund Balance	0.00	0.00	0.00	982,236.83	982,236.83	0.00
500-9000-41100-000	Property Taxes-CY	3,033,271.00	3,033,271.00	606,761.17	1,504,763.47	-1,528,507.53	50.3

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Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
500-9000-41150-000	Property Taxes-PY	0.00	0.00	2,512.00	51,640.14	51,640.14	0.00
500-9000-43100-000	Investment Revenue	0.00	0.00	113.94	1,530.74	1,530.74	0.00
500-9000-49150-000	Build America Bond Rebate	140,000.00	140,000.00	0.00	0.00	-140,000.00	100.00
Department: 9000 - NON-DEPARTMENTAL Total:		3,173,271.00	3,173,271.00	609,387.11	2,540,171.18	-633,099.82	19.90
FinancialRpt: 9 - Undesignated Total:		3,173,271.00	3,173,271.00	609,387.11	2,540,171.18	-633,099.82	19.90
Revenue Total:		3,173,271.00	3,173,271.00	609,387.11	2,540,171.18	-633,099.82	19.90

Expense

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

500-9000-52116-000	Bond Administrative Fees	5,000.00	5,000.00	0.00	1,295.00	3,705.00	74.10
500-9000-53021-000	2007 Series A Bond Principal	570,000.00	570,000.00	0.00	570,000.00	0.00	0.00
500-9000-53022-000	2010 Series A Bond Principal	455,000.00	455,000.00	0.00	0.00	455,000.00	100.00
500-9000-53023-000	2014 Series Refunding Bond Principal	805,000.00	805,000.00	0.00	0.00	805,000.00	100.00
500-9000-53121-000	2007 Series A Bond Interest	471,662.00	471,662.00	0.00	241,884.74	229,777.26	48.70
500-9000-53122-000	2010 Series A Bond Interest	481,859.00	481,859.00	0.00	0.00	481,859.00	100.00
500-9000-53123-000	2014 Series Refunding Bond Interest	234,750.00	234,750.00	0.00	0.00	234,750.00	100.00
500-9000-59000-000	Contingency	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00
Department: 9000 - NON-DEPARTMENTAL Total:		3,173,271.00	3,173,271.00	0.00	813,179.74	2,360,091.26	74.10
FinancialRpt: 9 - Undesignated Total:		3,173,271.00	3,173,271.00	0.00	813,179.74	2,360,091.26	74.10
Expense Total:		3,173,271.00	3,173,271.00	0.00	813,179.74	2,360,091.26	74.10
Fund: 500 - GO DEBT SERVICE Surplus (Deficit):		0.00	0.00	609,387.11	1,726,991.44	1,726,991.44	0.00
Report Surplus (Deficit):		0.00	0.00	3,065,595.17	17,874,083.34	17,874,083.34	0.00

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Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

Group Summary

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 100 - GENERAL FUND						
Revenue						
FinancialRpt: 2 - Community Safety						
2100 - PREVENTION & SAFETY	110,000.00	110,000.00	19,885.50	119,641.08	9,641.08	8.7
2300 - BEHAVIORAL HLTH/COMM SVC	0.00	0.00	5.00	215.00	215.00	0.0
FinancialRpt: 2 - Community Safety Total:	110,000.00	110,000.00	19,890.50	119,856.08	9,856.08	8.7
FinancialRpt: 3 - Operational						
3100 - TRAINING	24,000.00	24,000.00	400.00	9,642.50	-14,357.50	59.8
3400 - EMS	0.00	0.00	0.00	5,054.74	5,054.74	0.0
FinancialRpt: 3 - Operational Total:	24,000.00	24,000.00	400.00	14,697.24	-9,302.76	38.7
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	35,378,640.00	35,378,640.00	5,367,956.30	20,301,807.19	-15,076,832.81	42.6
FinancialRpt: 9 - Undesignated Total:	35,378,640.00	35,378,640.00	5,367,956.30	20,301,807.19	-15,076,832.81	42.6
Revenue Total:	35,512,640.00	35,512,640.00	5,388,246.80	20,436,360.51	-15,076,279.49	42.4
Expense						
FinancialRpt: 1 - Administrative Costs						
1200 - FIRE CHIEF	244,619.00	244,619.00	18,513.52	94,952.43	149,666.57	61.7
1220 - FIRE OPERATIONS - ADMIN	356,878.00	356,878.00	24,189.74	126,555.92	230,322.08	64.9
1230 - ADMINISTRATIVE SERVICES	621,321.00	621,321.00	22,013.77	247,782.43	373,538.57	60.7
1240 - HUMAN RESOURCES	468,733.00	468,733.00	37,566.69	167,255.76	301,477.24	64.3
1250 - FINANCE	505,144.00	505,144.00	41,028.69	205,757.10	299,386.90	59.7
1280 - COMMUNITY AFFAIRS	205,855.00	205,855.00	9,706.54	53,801.99	152,053.01	73.8
FinancialRpt: 1 - Administrative Costs Total:	2,402,550.00	2,402,550.00	153,018.95	896,105.63	1,506,444.37	62.7
FinancialRpt: 2 - Community Safety						
2100 - PREVENTION & SAFETY	1,153,492.00	1,153,492.00	78,018.79	413,055.67	740,436.33	64.7
2250 - HEALTH & SAFETY	45,517.00	45,517.00	902.23	10,898.67	34,618.33	76.0
2300 - BEHAVIORAL HLTH/COMM SVC	178,023.00	178,023.00	12,505.75	64,938.22	113,084.78	63.5
FinancialRpt: 2 - Community Safety Total:	1,377,032.00	1,377,032.00	91,426.77	488,892.56	888,139.44	64.7
FinancialRpt: 3 - Operational						
3100 - TRAINING	498,062.00	498,062.00	31,379.63	170,790.92	327,271.08	65.7
3110 - BATTALION CHIEFS	1,824,662.00	1,824,662.00	131,165.67	693,641.90	1,131,020.10	61.9
3300 - FIRE/RESCUE SERVICES	14,288,885.00	14,288,885.00	1,320,953.53	6,528,298.27	7,760,586.73	54.3
3400 - EMS	853,367.00	853,367.00	33,652.74	259,295.83	594,071.17	69.6
FinancialRpt: 3 - Operational Total:	17,464,976.00	17,464,976.00	1,517,151.57	7,652,026.92	9,812,949.08	56.7
FinancialRpt: 4 - Support Services						
4100 - INFORMATION TECHNOLOGY	787,460.00	787,460.00	95,317.50	470,946.22	316,513.78	40.7
4150 - COMMUNICATIONS	1,010,156.00	1,010,156.00	417,746.46	445,889.35	564,266.65	55.8
4200 - FLEET SERVICES	1,235,247.00	1,235,247.00	95,441.39	503,728.93	731,518.07	59.7
4230 - FACILITY MAINTENANCE	446,118.00	446,118.00	60,085.97	238,088.28	208,029.72	46.6
4260 - WAREHOUSE	748,176.00	748,176.00	47,328.46	295,891.76	452,284.24	60.4
FinancialRpt: 4 - Support Services Total:	4,227,157.00	4,227,157.00	715,919.78	1,954,544.54	2,272,612.46	53.7
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
FinancialRpt: 9 - Undesignated Total:	10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
Expense Total:	35,512,640.00	35,512,640.00	2,477,517.07	10,991,569.65	24,521,070.35	69.0
Fund: 100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	2,910,729.73	9,444,790.86	9,444,790.86	0.0
Fund: 110 - MEDICAL SELF INSURANCE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	4,250,000.00	4,250,000.00	411,546.37	3,978,922.07	-271,077.93	6.3
FinancialRpt: 9 - Undesignated Total:	4,250,000.00	4,250,000.00	411,546.37	3,978,922.07	-271,077.93	6.3
Revenue Total:	4,250,000.00	4,250,000.00	411,546.37	3,978,922.07	-271,077.93	6.3

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	4,250,000.00	4,250,000.00	345,572.26	1,765,489.36	2,484,510.64	58.4
FinancialRpt: 9 - Undesignated Total:	4,250,000.00	4,250,000.00	345,572.26	1,765,489.36	2,484,510.64	58.4
Expense Total:	4,250,000.00	4,250,000.00	345,572.26	1,765,489.36	2,484,510.64	58.4
Fund: 110 - MEDICAL SELF INSURANCE Surplus (Deficit):	0.00	0.00	65,974.11	2,213,432.71	2,213,432.71	0.0
Fund: 200 - WILDLAND FUND						
Revenue						
FinancialRpt: 3 - Operational						
3500 - OUT OF DISTRICT WILDLAND	200,000.00	200,000.00	64,120.20	237,572.81	37,572.81	18.7
FinancialRpt: 3 - Operational Total:	200,000.00	200,000.00	64,120.20	237,572.81	37,572.81	18.7
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	0.00	0.00	0.00	394,014.20	394,014.20	0.0
FinancialRpt: 9 - Undesignated Total:	0.00	0.00	0.00	394,014.20	394,014.20	0.0
Revenue Total:	200,000.00	200,000.00	64,120.20	631,587.01	431,587.01	215.7
Expense						
FinancialRpt: 3 - Operational						
3500 - OUT OF DISTRICT WILDLAND	200,000.00	200,000.00	4,196.48	211,411.22	-11,411.22	-5.7
FinancialRpt: 3 - Operational Total:	200,000.00	200,000.00	4,196.48	211,411.22	-11,411.22	-5.7
Expense Total:	200,000.00	200,000.00	4,196.48	211,411.22	-11,411.22	-5.7
Fund: 200 - WILDLAND FUND Surplus (Deficit):	0.00	0.00	59,923.72	420,175.79	420,175.79	0.0
Fund: 250 - AMBULANCE FUND						
Revenue						
FinancialRpt: 3 - Operational						
3400 - EMS	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
FinancialRpt: 3 - Operational Total:	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
Revenue Total:	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
Expense						
FinancialRpt: 3 - Operational						
3400 - EMS	3,758,316.00	3,758,316.00	24,084.77	121,069.61	3,637,246.39	96.7
FinancialRpt: 3 - Operational Total:	3,758,316.00	3,758,316.00	24,084.77	121,069.61	3,637,246.39	96.7
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
FinancialRpt: 9 - Undesignated Total:	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
Expense Total:	3,885,488.00	3,885,488.00	24,084.77	121,069.61	3,764,418.39	96.8
Fund: 250 - AMBULANCE FUND Surplus (Deficit):	0.00	0.00	-24,084.77	-121,069.61	-121,069.61	0.0
Fund: 400 - CAPITAL PROJECTS						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,987,050.00	3,987,050.00	720.00	2,112,701.59	-1,874,348.41	47.0
FinancialRpt: 9 - Undesignated Total:	3,987,050.00	3,987,050.00	720.00	2,112,701.59	-1,874,348.41	47.0
Revenue Total:	3,987,050.00	3,987,050.00	720.00	2,112,701.59	-1,874,348.41	47.0
Expense						
FinancialRpt: 3 - Operational						
3400 - EMS	0.00	0.00	0.00	35,039.31	-35,039.31	0.0
FinancialRpt: 3 - Operational Total:	0.00	0.00	0.00	35,039.31	-35,039.31	0.0
FinancialRpt: 4 - Support Services						
4100 - INFORMATION TECHNOLOGY	115,000.00	415,000.00	0.00	303,626.96	111,373.04	26.8
4200 - FLEET SERVICES	1,220,000.00	1,220,000.00	490,019.73	714,663.71	505,336.29	41.4
4230 - FACILITY MAINTENANCE	300,000.00	300,000.00	0.00	12,630.39	287,369.61	95.7
4260 - WAREHOUSE	2,352,050.00	2,052,050.00	0.00	82,031.75	1,970,018.25	96.0

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
FinancialRpt: 4 - Support Services Total:	3,987,050.00	3,987,050.00	490,019.73	1,112,952.81	2,874,097.19	72.0
Expense Total:	3,987,050.00	3,987,050.00	490,019.73	1,147,992.12	2,839,057.88	71.2
Fund: 400 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-489,299.73	964,709.47	964,709.47	0.0
Fund: 450 - CAPITAL RESERVE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Revenue Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,093,618.00	2,093,618.00	0.00	0.00	2,093,618.00	100.0
FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	0.00	2,093,618.00	100.0
Expense Total:	2,093,618.00	2,093,618.00	0.00	0.00	2,093,618.00	100.0
Fund: 450 - CAPITAL RESERVE Surplus (Deficit):	0.00	0.00	0.00	2,093,618.00	2,093,618.00	0.0
Fund: 480 - GRANT PROGRAM						
Revenue						
FinancialRpt: 2 - Community Safety						
2200 - SPECIAL PROJECTS	0.00	0.00	9,594.25	264,944.77	264,944.77	0.0
FinancialRpt: 2 - Community Safety Total:	0.00	0.00	9,594.25	264,944.77	264,944.77	0.0
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.0
FinancialRpt: 9 - Undesignated Total:	2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.0
Revenue Total:	2,500,000.00	2,500,000.00	9,594.25	1,464,258.09	-1,035,741.91	41.4
Expense						
FinancialRpt: 2 - Community Safety						
2200 - SPECIAL PROJECTS	0.00	136,189.25	76,629.25	332,823.41	-196,634.16	-144.3
FinancialRpt: 2 - Community Safety Total:	0.00	136,189.25	76,629.25	332,823.41	-196,634.16	-144.3
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
FinancialRpt: 9 - Undesignated Total:	2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
Expense Total:	2,500,000.00	2,500,000.00	76,629.25	332,823.41	2,167,176.59	86.0
Fund: 480 - GRANT PROGRAM Surplus (Deficit):	0.00	0.00	-67,035.00	1,131,434.68	1,131,434.68	0.0
Fund: 500 - GO DEBT SERVICE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,173,271.00	3,173,271.00	609,387.11	2,540,171.18	-633,099.82	19.9
FinancialRpt: 9 - Undesignated Total:	3,173,271.00	3,173,271.00	609,387.11	2,540,171.18	-633,099.82	19.9
Revenue Total:	3,173,271.00	3,173,271.00	609,387.11	2,540,171.18	-633,099.82	19.9
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,173,271.00	3,173,271.00	0.00	813,179.74	2,360,091.26	74.3
FinancialRpt: 9 - Undesignated Total:	3,173,271.00	3,173,271.00	0.00	813,179.74	2,360,091.26	74.3
Expense Total:	3,173,271.00	3,173,271.00	0.00	813,179.74	2,360,091.26	74.3
Fund: 500 - GO DEBT SERVICE Surplus (Deficit):	0.00	0.00	609,387.11	1,726,991.44	1,726,991.44	0.0
Report Surplus (Deficit):	0.00	0.00	3,065,595.17	17,874,083.34	17,874,083.34	0.0

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 11/30/2015

Fund Summa

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	2,910,729.73	9,444,790.86	9,444,790.86
110 - MEDICAL SELF INSURANCE	0.00	0.00	65,974.11	2,213,432.71	2,213,432.71
200 - WILDLAND FUND	0.00	0.00	59,923.72	420,175.79	420,175.79
250 - AMBULANCE FUND	0.00	0.00	-24,084.77	-121,069.61	-121,069.61
400 - CAPITAL PROJECTS	0.00	0.00	-489,299.73	964,709.47	964,709.47
450 - CAPITAL RESERVE	0.00	0.00	0.00	2,093,618.00	2,093,618.00
480 - GRANT PROGRAM	0.00	0.00	-67,035.00	1,131,434.68	1,131,434.68
500 - GO DEBT SERVICE	0.00	0.00	609,387.11	1,726,991.44	1,726,991.44
Report Surplus (Deficit):	0.00	0.00	3,065,595.17	17,874,083.34	17,874,083.34

Attachment: Nov 2015 Monthly Budget Report (FR-2016-1 : Financial Reports)



Monthly Board Report-Pooled Cash Report

NORTHWEST FIRE DISTRICT AZ

For the Period Ending 11/30/2015

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
100-11015-000	Claim on Pooled Cash	6,495,112.12	3,133,623.80	9,628,735.92	
110-11015-000	Claim on Pooled Cash	2,147,458.60	186,765.16	2,334,223.76	
200-11015-000	Claim on Pooled Cash	236,179.83	10,646.20	246,826.03	
250-11015-000	Claim on Pooled Cash	(96,984.84)	(24,084.77)	(121,069.61)	
400-11015-000	Claim on Pooled Cash	1,645,666.21	(89,992.03)	1,555,674.18	
410-11015-000	Claim on Pooled Cash	0.00	0.00	0.00	
450-11015-000	Claim on Pooled Cash	2,093,618.00	0.00	2,093,618.00	
480-11015-000	Claim on Pooled Cash	1,162,038.14	(23,123.37)	1,138,914.77	
500-11015-000	Claim on Pooled Cash	1,078,708.51	609,387.11	1,688,095.62	
TOTAL CLAIM ON CASH		14,761,796.57	3,803,222.10	18,565,018.67	
CASH IN BANK					
Cash in Bank					
999-11000-000	Wells Fargo - Operating Account	702,144.45	755,834.17	1,457,978.62	
999-11020-000	Cash On Deposit With County	11,850,339.37	2,440,177.79	14,290,517.16	
999-11030-000	Bond Levy	1,080,583.05	609,387.11	1,689,970.16	
999-11040-000	Bond Proceeds	0.00	0.00	0.00	
999-11041-000	Tax Exempt 2010 Bond Proceeds	0.00	0.00	0.00	
999-11042-000	BABS 2010 Bond Proceeds	0.00	0.00	0.00	
999-11050-000	JP Morgan Chase	0.00	0.00	0.00	
999-11060-000	Wells Fargo Bank-Ins Self Fund	24,618.50	(1,815.25)	22,803.25	
999-11070-000	Valley Schools Empl Ben Trust	702,114.89	0.00	702,114.89	
999-11080-000	Wells Fargo-Savings Account	401,197.61	49.46	401,247.07	
999-11090-000	Wells Fargo-Ambulance Account	798.70	(411.18)	387.52	
999-11135-000	Reserve-Unrealized Gains/Losse	0.00	0.00	0.00	
TOTAL: Cash in Bank		14,761,796.57	3,803,222.10	18,565,018.67	
Wages Payable					
999-21110-000	Accrued Salaries & Wages	0.00	0.00	0.00	
TOTAL: Wages Payable		0.00	0.00	0.00	
TOTAL CASH IN BANK		14,761,796.57	3,803,222.10	18,565,018.67	
DUE TO OTHER FUNDS					
999-28000-000	Due to Other Funds	14,761,796.57	3,803,222.10	18,565,018.67	
TOTAL DUE TO OTHER FUNDS		14,761,796.57	3,803,222.10	18,565,018.67	
Claim on Cash	18,565,018.67	Claim on Cash	18,565,018.67	Cash in Bank	18,565,018.67
Cash in Bank	18,565,018.67	Due To Other Funds	18,565,018.67	Due To Other Funds	18,565,018.67
Difference	0.00	Difference	0.00	Difference	0.00

Attachment: Nov 2015 Monthly Board Report-Pooled Cash Report (FR-2016-1 : Financial Reports)

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<u>ACCOUNTS PAYABLE PENDING</u>					
100-21000-000	Accounts Payable	510,758.71	12,221.27	522,979.98	
110-21000-000	Accounts Payable	0.00	120,791.05	120,791.05	
200-21000-000	Accounts Payable	19,075.87	(2,664.87)	16,411.00	
250-21000-000	Accounts Payable	0.00	0.00	0.00	
400-21000-000	Accounts Payable	191,657.01	399,307.70	590,964.71	
410-21000-000	Accounts Payable	0.00	0.00	0.00	
410-21000-058	Accounts Payable	0.00	0.00	0.00	
480-21000-000	Accounts Payable	13,326.99	(12,725.13)	601.86	
500-21000-000	Accounts Payable	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		734,818.58	516,930.02	1,251,748.60	
<u>DUE FROM OTHER FUNDS</u>					
999-18000-000	Due from Other Funds	734,818.58	516,930.02	1,251,748.60	
TOTAL DUE FROM OTHER FUNDS		734,818.58	516,930.02	1,251,748.60	
<u>ACCOUNTS PAYABLE</u>					
999-21000-000	Accounts Payable	734,818.58	516,930.02	1,251,748.60	
TOTAL ACCOUNTS PAYABLE		734,818.58	516,930.02	1,251,748.60	
AP Pending	1,251,748.60	AP Pending	1,251,748.60	Due From Other Funds	1,251,748.60
Due From Other Funds	1,251,748.60	Accounts Payable	1,251,748.60	Accounts Payable	1,251,748.60
Difference	0.00	Difference	0.00	Difference	0.00

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

REAL ESTATE & PERSONAL PROPERTY TAXES-C/Y														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2015-16	\$ 25,924,140	\$ -	\$ -	\$ 1,821,250	\$ 5,854,183	\$ 5,186,122	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,861,555
Monthly % of Levy		0.000%	0.000%	7.025%	22.582%	20.005%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.000%	7.025%	29.607%	49.612%	49.612%	49.612%	49.612%	49.612%	49.612%	49.612%	49.612%	49.612%
2014-15	\$ 25,400,000	\$ -	\$ 2,946	\$ 1,852,017	\$ 6,007,635	\$ 4,591,230	\$ 1,044,720	\$ 271,863	\$ 697,495	\$ 1,218,998	\$ 4,421,556	\$ 4,271,702	\$ 113,283	\$ 24,493,444
Monthly % of Levy		0.000%	0.012%	7.291%	23.652%	18.076%	4.113%	1.070%	2.746%	4.799%	17.408%	16.818%	0.446%	
YTD % of Levy		0.000%	0.012%	7.303%	30.955%	49.031%	53.144%	54.214%	56.960%	61.759%	79.167%	95.985%	96.431%	96.431%
2013-14	\$ 25,400,000	\$ -	\$ 2,660	\$ 1,937,990	\$ 6,649,298	\$ 4,092,914	\$ 863,852	\$ 326,319	\$ 775,037	\$ 1,541,095	\$ 4,918,535	\$ 3,419,578	\$ 122,771	\$ 24,650,049
Monthly % of Levy		0.000%	0.010%	7.630%	26.178%	16.114%	3.401%	1.285%	3.051%	6.067%	19.364%	13.463%	0.483%	
YTD % of Levy		0.000%	0.010%	7.640%	33.819%	49.933%	53.334%	54.618%	57.670%	63.737%	83.101%	96.564%	97.047%	97.047%
2012-13	\$ 25,399,140	\$ -	\$ -	\$ 1,335,058	\$ 5,560,008	\$ 5,664,794	\$ 929,773	\$ 328,893	\$ 827,770	\$ 1,068,033	\$ 5,392,724	\$ 3,351,122	\$ 137,206	\$ 24,595,383
Monthly % of Levy		0.000%	0.000%	5.256%	21.891%	22.303%	3.661%	1.295%	3.259%	4.205%	21.232%	13.194%	0.540%	
YTD % of Levy		0.000%	0.000%	5.256%	27.147%	49.450%	53.111%	54.405%	57.665%	61.870%	83.101%	96.295%	96.835%	96.835%
2011-12	\$ 25,399,140	\$ -	\$ -	\$ 1,650,151	\$ 3,567,889	\$ 6,875,068	\$ 925,571	\$ 495,719	\$ 954,994	\$ 969,874	\$ 4,936,042	\$ 3,764,673	\$ 52,299	\$ 24,192,281
Monthly % of Levy		0.000%	0.000%	6.497%	14.047%	27.068%	3.644%	1.952%	3.760%	3.819%	19.434%	14.822%	0.206%	
YTD % of Levy		0.000%	0.000%	6.497%	20.544%	47.612%	51.256%	53.208%	56.968%	60.787%	80.220%	95.043%	95.248%	95.248%
2010-11	\$ 25,424,490	\$ -	\$ -	\$ 1,626,622	\$ 5,976,384	\$ 4,506,539	\$ 884,570	\$ 410,213	\$ 880,080	\$ 1,077,259	\$ 2,750,102	\$ 5,963,732	\$ 126,086	\$ 24,201,587
Monthly % of Levy		0.000%	0.000%	6.398%	23.506%	17.725%	3.479%	1.613%	3.462%	4.237%	10.817%	23.457%	0.496%	
YTD % of Levy		0.000%	0.000%	6.398%	29.904%	47.629%	51.109%	52.722%	56.184%	60.421%	71.237%	94.694%	95.190%	95.190%
2009-10	\$ 25,424,188	\$ -	\$ -	\$ 802,742	\$ 7,857,449	\$ 3,353,759	\$ 826,777	\$ 411,854	\$ 697,545	\$ 1,172,878	\$ 3,829,984	\$ 4,761,419	\$ 186,230	\$ 23,900,637
Monthly % of Levy		0.000%	0.000%	3.157%	30.905%	13.191%	3.252%	1.620%	2.744%	4.613%	15.064%	18.728%	0.732%	
YTD % of Levy		0.000%	0.000%	3.157%	34.063%	47.254%	50.506%	52.126%	54.869%	59.483%	74.547%	93.275%	94.007%	94.007%
2008-09	\$ 25,423,847	\$ 100,572	\$ 210,969	\$ 1,270,465	\$ 5,354,603	\$ 5,318,734	\$ 718,692	\$ 291,862	\$ 723,604	\$ 1,046,299	\$ 4,092,127	\$ 4,591,292	\$ 51,124	\$ 23,770,344
Monthly % of Levy		0.396%	0.830%	4.997%	21.061%	20.920%	2.827%	1.148%	2.846%	4.115%	16.096%	18.059%	0.201%	
YTD % of Levy		0.396%	1.225%	6.223%	27.284%	48.204%	51.031%	52.179%	55.025%	59.141%	75.236%	93.295%	93.496%	93.496%
2007-08	\$ 23,021,889	\$ 7,708	\$ 27,523	\$ 1,284,908	\$ 4,900,617	\$ 5,135,249	\$ 702,350	\$ 322,925	\$ 764,651	\$ 872,057	\$ 2,536,046	\$ 5,491,405	\$ 31,785	\$ 22,077,225
Monthly % of Levy		0.033%	0.120%	5.581%	21.287%	22.306%	3.051%	1.403%	3.321%	3.788%	11.016%	23.853%	0.138%	
YTD % of Levy		0.033%	0.153%	5.734%	27.021%	49.327%	52.378%	53.780%	57.102%	60.890%	71.906%	95.759%	95.897%	95.897%
2006-07	\$ 19,409,941	\$ 16,254	\$ 11,170	\$ 1,300,967	\$ 4,014,200	\$ 4,073,080	\$ 716,330	\$ 357,898	\$ 864,159	\$ 806,595	\$ 3,745,238	\$ 2,841,428	\$ 26,212	\$ 18,773,531
Monthly % of Levy		0.084%	0.058%	6.703%	20.681%	20.985%	3.691%	1.844%	4.452%	4.156%	19.295%	14.639%	0.135%	
YTD % of Levy		0.084%	0.141%	6.844%	27.525%	48.510%	52.200%	54.044%	58.496%	62.652%	81.947%	96.586%	96.721%	96.721%
2005-06	\$ 16,217,014	\$ 11,259	\$ 4,410	\$ 940,130	\$ 4,221,322	\$ 2,923,149	\$ 452,513	\$ 296,989	\$ 512,421	\$ 791,101	\$ 4,721,819	\$ 905,142	\$ 34,322	\$ 15,814,577
Monthly % of Levy		0.069%	0.027%	5.797%	26.030%	18.025%	2.790%	1.831%	3.160%	4.878%	29.116%	5.581%	0.212%	
YTD % of Levy		0.069%	0.097%	5.894%	31.924%	49.949%	52.740%	54.571%	57.731%	62.609%	91.725%	97.307%	97.518%	97.518%
2004-05	\$ 15,021,641	\$ 1,655	\$ 7,758	\$ 1,013,022	\$ 6,098,452	\$ 401,280	\$ 414,200	\$ 176,807	\$ 488,248	\$ 648,644	\$ 3,428,820	\$ 1,850,117	\$ 24,926	\$ 14,553,929
Monthly % of Levy		0.011%	0.052%	6.744%	40.598%	2.671%	2.757%	1.177%	3.250%	4.318%	22.826%	12.316%	0.166%	
YTD % of Levy		0.011%	0.063%	6.806%	47.404%	50.076%	52.833%	54.010%	57.260%	61.578%	84.404%	96.720%	96.886%	96.886%

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

FDAT														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2015-16	\$ 390,000	\$ -	\$ -	\$ 30,825	\$ 83,552	\$ 81,280	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,658
Monthly % of Levy		0.000%	0.000%	7.904%	21.424%	20.841%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.000%	7.904%	29.328%	50.169%	50.169%	50.169%	50.169%	50.169%	50.169%	50.169%	50.169%	50.169%
2014-15	\$ 400,000	\$ -	\$ 34	\$ 32,679	\$ 94,175	\$ 69,188	\$ 18,228	\$ 5,027	\$ 11,276	\$ 19,144	\$ 62,189	\$ 70,381	\$ 2,373	\$ 384,693
Monthly % of Levy		0.000%	0.008%	8.170%	23.544%	17.297%	4.557%	1.257%	2.819%	4.786%	15.547%	17.595%	0.593%	
YTD % of Levy		0.000%	0.008%	8.178%	31.722%	49.019%	53.576%	54.833%	57.652%	62.438%	77.985%	95.580%	96.173%	96.173%
2013-14	\$ 400,000	\$ -	\$ 64	\$ 31,187	\$ 101,871	\$ 61,261	\$ 16,762	\$ 5,707	\$ 11,756	\$ 22,314	\$ 73,150	\$ 53,417	\$ 2,494	\$ 379,983
Monthly % of Levy		0.000%	0.016%	7.797%	25.468%	15.315%	4.190%	1.427%	2.939%	5.578%	18.288%	13.354%	0.623%	
YTD % of Levy		0.000%	0.016%	7.813%	33.280%	48.596%	52.786%	54.213%	57.152%	62.730%	81.018%	94.372%	94.996%	94.996%
2012-13	\$ 400,000	\$ -	\$ -	\$ 22,763	\$ 92,080	\$ 81,558	\$ 16,371	\$ 6,783	\$ 12,458	\$ 16,679	\$ 85,627	\$ 47,326	\$ 3,115	\$ 384,762
Monthly % of Levy		0.000%	0.000%	5.691%	23.020%	20.389%	4.093%	1.696%	3.115%	4.170%	21.407%	11.832%	0.779%	
YTD % of Levy		0.000%	0.000%	5.691%	28.711%	49.100%	53.193%	54.889%	58.003%	62.173%	83.580%	95.412%	96.191%	96.191%
2011-12	\$ 511,971	\$ -	\$ -	\$ 35,208	\$ 76,460	\$ 130,640	\$ 20,887	\$ 9,735	\$ 18,952	\$ 20,561	\$ 95,982	\$ 73,165	\$ 1,594	\$ 483,183
Monthly % of Levy		0.000%	0.000%	6.877%	14.934%	25.517%	4.080%	1.902%	3.702%	4.016%	18.747%	14.291%	0.311%	
YTD % of Levy		0.000%	0.000%	6.877%	21.811%	47.328%	51.408%	53.310%	57.011%	61.027%	79.775%	94.066%	94.377%	94.377%
2010-11	\$ 521,987	\$ -	\$ -	\$ 36,950	\$ 117,904	\$ 94,113	\$ 20,577	\$ 8,333	\$ 16,058	\$ 23,414	\$ 57,521	\$ 115,824	\$ 2,188	\$ 492,882
Monthly % of Levy		0.000%	0.000%	7.079%	22.588%	18.030%	3.942%	1.596%	3.076%	4.486%	11.020%	22.189%	0.419%	
YTD % of Levy		0.000%	0.000%	7.079%	29.666%	47.696%	51.638%	53.234%	56.311%	60.796%	71.816%	94.005%	94.424%	94.424%
2009-10	\$ 521,987	\$ -	\$ -	\$ 18,016	\$ 162,453	\$ 68,463	\$ 19,835	\$ 8,406	\$ 14,016	\$ 23,732	\$ 83,662	\$ 93,418	\$ 5,538	\$ 497,538
Monthly % of Levy		0.000%	0.000%	3.451%	31.122%	13.116%	3.800%	1.610%	2.685%	4.546%	16.028%	17.897%	1.061%	
YTD % of Levy		0.000%	0.000%	3.451%	34.573%	47.689%	51.489%	53.099%	55.785%	60.331%	76.358%	94.255%	95.316%	95.316%
2008-09	\$ 521,987	\$ 3,092	\$ 5,258	\$ 28,852	\$ 114,652	\$ 103,767	\$ 19,665	\$ 8,657	\$ 19,651	\$ 23,579	\$ 85,124	\$ 89,470	\$ 5,084	\$ 506,850
Monthly % of Levy		0.592%	1.007%	5.527%	21.965%	19.879%	3.767%	1.658%	3.765%	4.517%	16.308%	17.140%	0.974%	
YTD % of Levy		0.592%	1.600%	7.127%	29.091%	48.971%	52.738%	54.396%	58.161%	62.678%	78.986%	96.126%	97.100%	97.100%
2007-08	\$ 521,987	\$ 2,728	\$ 6,019	\$ 34,817	\$ 121,672	\$ 102,108	\$ 18,243	\$ 8,972	\$ 21,373	\$ 21,505	\$ 62,429	\$ 114,828	\$ 3,987	\$ 518,680
Monthly % of Levy		0.523%	1.153%	6.670%	23.309%	19.561%	3.495%	1.719%	4.095%	4.120%	11.960%	21.998%	0.764%	
YTD % of Levy		0.523%	1.676%	8.346%	31.655%	51.216%	54.711%	56.430%	60.525%	64.645%	76.604%	98.603%	99.366%	99.366%
2006-07	\$ 521,987	\$ 2,316	\$ 6,404	\$ 38,530	\$ 108,899	\$ 100,100	\$ 26,992	\$ 12,404	\$ 22,767	\$ 23,748	\$ 100,475	\$ 73,818	\$ 3,176	\$ 519,629
Monthly % of Levy		0.444%	1.227%	7.381%	20.862%	19.177%	5.171%	2.376%	4.362%	4.550%	19.249%	14.142%	0.608%	
YTD % of Levy		0.444%	1.671%	9.052%	29.914%	49.091%	54.262%	56.638%	61.000%	65.550%	84.798%	98.940%	99.548%	99.548%
2005-06	\$ 521,987	\$ 2,411	\$ 5,583	\$ 37,172	\$ 43,418	\$ 88,197	\$ 17,561	\$ 13,679	\$ 17,743	\$ 27,017	\$ 137,502	\$ 37,410	\$ 4,603	\$ 432,296
Monthly % of Levy		0.462%	1.070%	7.121%	8.318%	16.896%	3.364%	2.621%	3.399%	5.176%	26.342%	7.167%	0.882%	
YTD % of Levy		0.462%	1.531%	8.653%	16.970%	33.867%	37.231%	39.852%	43.251%	48.427%	74.769%	81.936%	82.817%	82.817%
2004-05	\$ 521,987	\$ 2,832	\$ 6,628	\$ 41,722	\$ 36,679	\$ 183,143	\$ 15,962	\$ 8,144	\$ 18,378	\$ 25,595	\$ 108,334	\$ 68,137	\$ 5,417	\$ 520,972
Monthly % of Levy		0.543%	1.270%	7.993%	7.027%	35.086%	3.058%	1.560%	3.521%	4.903%	20.754%	13.053%	1.038%	
YTD % of Levy		0.543%	1.812%	9.805%	16.832%	51.918%	54.976%	56.536%	60.057%	64.960%	85.714%	98.768%	99.806%	99.806%

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

BOND LEVY - REAL ESTATE & PERSONAL PROPERTY TAXES-C/Y														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2015-16	\$ 3,105,123	\$ -	\$ -	\$ 213,080	\$ 684,922	\$ 606,761	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,504,763
Monthly % of Levy		0.000%	0.000%	6.862%	22.058%	19.541%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.000%	6.862%	28.920%	48.461%	48.461%	48.461%	48.461%	48.461%	48.461%	48.461%	48.461%	48.461%
2014-15	\$ 3,105,123	\$ -	\$ 360	\$ 226,435	\$ 734,521	\$ 561,340	\$ 127,732	\$ 33,282	\$ 85,278	\$ 149,039	\$ 540,594	\$ 522,274	\$ 13,851	\$ 2,994,706
Monthly % of Levy		0.000%	0.012%	7.292%	23.655%	18.078%	4.114%	1.072%	2.746%	4.800%	17.410%	16.820%	0.446%	
YTD % of Levy		0.000%	0.012%	7.304%	30.959%	49.037%	53.150%	54.222%	56.969%	61.768%	79.178%	95.998%	96.444%	96.444%
2013-14	\$ 3,100,380	\$ -	\$ 325	\$ 236,579	\$ 811,711	\$ 499,644	\$ 105,454	\$ 39,837	\$ 94,613	\$ 188,130	\$ 600,432	\$ 417,446	\$ 14,987	\$ 3,009,160
Monthly % of Levy		0.000%	0.010%	7.631%	26.181%	16.116%	3.401%	1.285%	3.052%	6.068%	19.366%	13.464%	0.483%	
YTD % of Levy		0.000%	0.010%	7.641%	33.822%	49.938%	53.339%	54.624%	57.676%	63.744%	83.110%	96.574%	97.058%	97.058%
2012-13	\$ 3,104,230	\$ -	\$ -	\$ 163,237	\$ 679,452	\$ 692,257	\$ 113,621	\$ 40,193	\$ 101,156	\$ 130,517	\$ 659,009	\$ 409,518	\$ 16,767	\$ 3,005,728
Monthly % of Levy		0.000%	0.000%	5.259%	21.888%	22.300%	3.660%	1.295%	3.259%	4.204%	21.229%	13.192%	0.540%	
YTD % of Levy		0.000%	0.000%	5.259%	27.146%	49.447%	53.107%	54.402%	57.661%	61.865%	83.094%	96.287%	96.827%	96.827%
2011-12	\$ 3,104,630	\$ -	\$ -	\$ 205,798	\$ 444,968	\$ 857,423	\$ 115,432	\$ 61,826	\$ 119,102	\$ 120,958	\$ 615,598	\$ 469,512	\$ 6,523	\$ 3,017,138
Monthly % of Levy		0.000%	0.000%	6.629%	14.332%	27.618%	3.718%	1.991%	3.836%	3.896%	19.828%	15.123%	0.210%	
YTD % of Levy		0.000%	0.000%	6.629%	20.961%	48.579%	52.297%	54.288%	58.124%	62.020%	81.849%	96.972%	97.182%	97.182%
2010-11	\$ 3,370,693	\$ -	\$ -	\$ 215,741	\$ 792,654	\$ 597,707	\$ 117,362	\$ 54,407	\$ 116,726	\$ 142,878	\$ 364,749	\$ 790,976	\$ 16,723	\$ 3,209,923
Monthly % of Levy		0.000%	0.000%	6.400%	23.516%	17.732%	3.482%	1.614%	3.463%	4.239%	10.821%	23.466%	0.496%	
YTD % of Levy		0.000%	0.000%	6.400%	29.917%	47.649%	51.131%	52.745%	56.208%	60.447%	71.268%	94.734%	95.230%	95.230%
2009-10	\$ 1,487,151	\$ -	\$ -	\$ 46,990	\$ 459,952	\$ 196,319	\$ 48,397	\$ 24,109	\$ 40,832	\$ 68,657	\$ 224,196	\$ 278,720	\$ 10,150	\$ 1,398,322
Monthly % of Levy		0.000%	0.000%	3.160%	30.928%	13.201%	3.254%	1.621%	2.746%	4.617%	15.076%	18.742%	0.683%	
YTD % of Levy		0.000%	0.000%	3.160%	34.088%	47.289%	50.544%	52.165%	54.910%	59.527%	74.603%	93.344%	94.027%	94.027%
2008-09	\$ 1,824,084	\$ 14,887	\$ 23,402	\$ 75,135	\$ 383,906	\$ 381,335	\$ 51,528	\$ 20,925	\$ 51,971	\$ 75,016	\$ 293,391	\$ 329,180	\$ 3,665	\$ 1,704,341
Monthly % of Levy		0.816%	1.283%	4.119%	21.047%	20.906%	2.825%	1.147%	2.849%	4.113%	16.084%	18.046%	0.201%	
YTD % of Levy		0.816%	2.099%	6.218%	27.265%	48.170%	50.995%	52.142%	54.991%	59.104%	75.188%	93.235%	93.435%	93.435%
2007-08	\$ 2,558,876	\$ 262	\$ 1,312	\$ 142,648	\$ 545,569	\$ 570,375	\$ 77,984	\$ 35,867	\$ 84,931	\$ 96,842	\$ 281,760	\$ 610,655	\$ 3,486	\$ 2,451,692
Monthly % of Levy		0.010%	0.051%	5.575%	21.321%	22.290%	3.048%	1.402%	3.319%	3.785%	11.011%	23.864%	0.136%	
YTD % of Levy		0.010%	0.062%	5.636%	26.957%	49.247%	52.294%	53.696%	57.015%	60.800%	71.811%	95.675%	95.811%	95.811%
2006-07	\$ 684,370	\$ 807	\$ 349	\$ 42,434	\$ 131,041	\$ 132,947	\$ 23,400	\$ 11,713	\$ 28,198	\$ 26,422	\$ 122,219	\$ 92,723	\$ 860	\$ 613,111
Monthly % of Levy		0.118%	0.051%	6.200%	19.148%	19.426%	3.419%	1.711%	4.120%	3.861%	17.859%	13.549%	0.126%	
YTD % of Levy		0.118%	0.169%	6.369%	25.517%	44.943%	48.362%	50.074%	54.194%	58.055%	75.913%	89.462%	89.588%	89.588%
2005-06	\$ 912,789	\$ -	\$ 48	\$ 52,929	\$ 232,329	\$ 164,543	\$ 25,278	\$ 17,135	\$ 28,790	\$ 44,500	\$ 265,787	\$ 50,951	\$ 1,897	\$ 884,187
Monthly % of Levy		0.000%	0.005%	5.799%	25.453%	18.026%	2.769%	1.877%	3.154%	4.875%	29.118%	5.582%	0.208%	
YTD % of Levy		0.000%	0.005%	5.804%	31.257%	49.283%	52.052%	53.929%	57.083%	61.959%	91.077%	96.659%	96.867%	96.867%



NORTHWEST FIRE DISTRICT AZ

Monthly Check Report

By Check Num

Date Range: 11/01/2015 - 11/30/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - WELLS FARGO						
4591	MARCO VIDAL	11/04/2015	Regular	0.00	14.75	20675
3033	ARIZONA RESTAURANT SUPPLY INC	11/06/2015	Regular	0.00	72.33	20687
1083	ARROW INTERNATIONAL	11/06/2015	Regular	0.00	1,774.89	20688
1257	B & B SELECTCOM INC	11/06/2015	Regular	0.00	9,136.35	20689
2712	BLR	11/06/2015	Regular	0.00	479.00	20690
1256	CAREERBUILDER GOVERNMENT SOLUTIONS, LLC	11/06/2015	Regular	0.00	314.25	20691
0172	CDW GOVERNMENT, INC.	11/06/2015	Regular	0.00	15,860.63	20692
4329	CENTURYLINK BUSINESS SERVICES	11/06/2015	Regular	0.00	14.70	20693
1035	COPPERPOINT MUTUAL INSURANCE COMPANY	11/06/2015	Regular	0.00	171,971.77	20694
1035	COPPERPOINT MUTUAL INSURANCE COMPANY	11/06/2015	Regular	0.00	177,953.52	20695
1148	DEVMAR-GS3 HEALTHCARE ALLIANCE LLC	11/06/2015	Regular	0.00	1,024.60	20696
1250	DP SOLUTIONS	11/06/2015	Regular	0.00	416.64	20697
1103	FEDERAL EXPRESS CORPORATION	11/06/2015	Regular	0.00	156.40	20698
4705	FINE LINES AUTOMOTIVE, LLC	11/06/2015	Regular	0.00	140.00	20699
1513	FLOWING WELLS IRRIGATION DIST	11/06/2015	Regular	0.00	164.46	20700
0128	G&K SERVICES	11/06/2015	Regular	0.00	301.95	20701
1221	GAUMARD SCIENTIFIC CO., INC.	11/06/2015	Regular	0.00	80,015.00	20702
3682	GLOBALSTAR LLC	11/06/2015	Regular	0.00	106.20	20703
1326	GRAINGER	11/06/2015	Regular	0.00	1,159.47	20704
1136	HOLMES TUTTLE FORD	11/06/2015	Regular	0.00	53.18	20705
0541	HUGHES FIRE EQUIPMENT, INC.	11/06/2015	Regular	0.00	1,228.37	20706
0543	INTERGRAPH GOVERNMENT SOLUTIONS	11/06/2015	Regular	0.00	13,862.64	20707
0695	IQM2 AT CARAHSOFT TECHNOLOGY CORP.	11/06/2015	Regular	0.00	4,776.00	20708
0618	JACK FURRIER	11/06/2015	Regular	0.00	1,750.68	20709
0845	KITTLE DESIGN AND CONSTRUCTION	11/06/2015	Regular	0.00	1,985.50	20710
2840	L N CURTIS & SONS	11/06/2015	Regular	0.00	731.04	20711
1826	MARANA WATER	11/06/2015	Regular	0.00	281.62	20712
3599	MCI	11/06/2015	Regular	0.00	67.49	20713
1181	MERLES AUTOMOTIVE SUPPLY	11/06/2015	Regular	0.00	1,628.69	20714
1182	METRO WATER DISTRICT	11/06/2015	Regular	0.00	906.31	20715
3469	MIRACLE GLASS LLC	11/06/2015	Regular	0.00	829.23	20716
0750	MONOPRICE, INC.	11/06/2015	Regular	0.00	385.33	20717
1179	OFFICE MAX INCORPORATED	11/06/2015	Regular	0.00	140.10	20718
0575	O'REILLY AUTO PARTS	11/06/2015	Regular	0.00	83.59	20719
2889	RICOH USA, INC.	11/06/2015	Regular	0.00	2,102.71	20720
0343	RWC INTERNATIONAL, LTD	11/06/2015	Regular	0.00	116.93	20721
0520	SBSI	11/06/2015	Regular	0.00	28.00	20722
3455	SENERGY PETROLEUM LLC	11/06/2015	Regular	0.00	1,978.88	20723
4466	TARGETSOLUTIONS	11/06/2015	Regular	0.00	21,520.00	20724
4347	UPS	11/06/2015	Regular	0.00	18.87	20725
3157	US BANK/VOYAGER FLEET SYSTEMS	11/06/2015	Regular	0.00	11,175.26	20726
1314	WASTE MGMT OF TUCSON INC	11/06/2015	Regular	0.00	99.34	20727
1777	GRASHAM, JAMES	11/13/2015	Regular	0.00	600.00	20728
3733	ACCURATE BACKFLOW TESTING	11/13/2015	Regular	0.00	1,343.95	20729
4040	ACE ASPHALT	11/13/2015	Regular	0.00	9,205.37	20730
4133	AGTS, INC.	11/13/2015	Regular	0.00	250.00	20731
4635	APPLIED HOME HEALTHCARE EQUIP.	11/13/2015	Regular	0.00	85.53	20732
1791	ARIZONA DAILY STAR	11/13/2015	Regular	0.00	1,831.34	20733
2374	AZ DEPT OF ECONOMIC SECURITY	11/13/2015	Regular	0.00	2,664.87	20734
1057	BENEFIT COMMERCE GROUP	11/13/2015	Regular	0.00	9,570.00	20735
1117	BOSSE, ROLLMAN & FUNK PC	11/13/2015	Regular	0.00	180.00	20736
1308	CENTURYLINK	11/13/2015	Regular	0.00	1,412.06	20737
1070	COSTCO RETAIL SRVCS	11/13/2015	Regular	0.00	303.89	20738
3290	CPS HUMAN RESOURCE CONSULTING	11/13/2015	Regular	0.00	3,019.25	20739

Attachment: Nov 2015 Check Report (FR-2016-1 : Financial Reports)

Monthly Check Report

Date Range: 11/01/2015 - 11/30/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0783	FEZLAB	11/13/2015	Regular	0.00	900.00	20740
0360	FREIGHTLINER STERLING-WESTERN STAR OF AZ	11/13/2015	Regular	0.00	6,091.62	20741
4325	GFOA OF ARIZONA	11/13/2015	Regular	0.00	60.00	20742
2494	GOLDER RANCH FIRE DISTRICT	11/13/2015	Regular	0.00	1,840.49	20743
4543	HENRY SCHEIN INC	11/13/2015	Regular	0.00	3,092.41	20744
1136	HOLMES TUTTLE FORD	11/13/2015	Regular	0.00	6,169.81	20745
0821	MANAGERPLUS SOLUTIONS, LLC	11/13/2015	Regular	0.00	4,518.84	20746
0488	MARKEN PPE RESTORATION	11/13/2015	Regular	0.00	1,514.47	20747
0990	MAX TRUCK DEPOT, LLC/D.A. MATZ	11/13/2015	Regular	0.00	1,203.03	20748
4320	ORO VALLEY WATER UTILITY	11/13/2015	Regular	0.00	355.81	20749
1224	PETTY CASH	11/13/2015	Regular	0.00	278.14	20750
1226	PHYSIO-CONTROL, INC.	11/13/2015	Regular	0.00	3,343.56	20751
1812	PIMA UNIFORMS	11/13/2015	Regular	0.00	1,807.76	20752
1095	QUICK MEDICAL	11/13/2015	Regular	0.00	1,103.28	20753
0225	REDBURN TIRE COMPANY	11/13/2015	Regular	0.00	6,185.13	20754
2889	RICOH USA, INC.	11/13/2015	Regular	0.00	46.05	20755
1201	RURAL METRO CORPORATION	11/13/2015	Regular	0.00	4,506.66	20756
1278	SOUTHWEST GAS CORP	11/13/2015	Regular	0.00	1,030.49	20757
3804	SUNNYSIDE MEDICENTER PC	11/13/2015	Regular	0.00	1,550.00	20758
1284	TUCSON ELECTRIC POWER	11/13/2015	Regular	0.00	3,236.74	20759
1314	WASTE MGMT OF TUCSON INC	11/13/2015	Regular	0.00	780.54	20760
3115	WELL AMERICA	11/13/2015	Regular	0.00	108.00	20761
4361	XEROX CORPORATION	11/13/2015	Regular	0.00	114.19	20762
1430	AZ DEPT OF REVENUE-USE TAX	11/20/2015	Regular	0.00	2,133.40	20774
1253	AMERICAN TOWER CORPORATION	11/23/2015	Regular	0.00	913.78	20775
0401	ANDREW CZOSEK	11/23/2015	Regular	0.00	570.60	20776
1034	APPERSON	11/23/2015	Regular	0.00	52.47	20777
4367	BRETT KEELEY	11/23/2015	Regular	0.00	2,500.00	20778
1691	C & S LOCKSMITHS INC	11/23/2015	Regular	0.00	233.79	20779
1299	CITY OF TUCSON WATER/SEWER	11/23/2015	Regular	0.00	2,699.44	20780
3591	CONTINENTAL RANCH ACE HARDWARE	11/23/2015	Regular	0.00	74.89	20781
1082	CREATIVE COMMUNICATIONS INC	11/23/2015	Regular	0.00	324.35	20782
4657	DISH NETWORK	11/23/2015	Regular	0.00	73.18	20783
0958	DONALD GARCIA	11/23/2015	Regular	0.00	25.00	20784
0783	FEZLAB	11/23/2015	Regular	0.00	300.00	20785
4012	GILBERT ELECTRIC CO., INC.	11/23/2015	Regular	0.00	17,059.28	20786
1450	HOME DEPOT CREDIT SERVICES	11/23/2015	Regular	0.00	32.81	20787
0829	INTEGRITY DIESEL	11/23/2015	Regular	0.00	89.64	20788
4030	JOSHUA ZENT	11/23/2015	Regular	0.00	453.60	20789
0845	KITTLE DESIGN AND CONSTRUCTION	11/23/2015	Regular	0.00	22,815.00	20790
0867	MINER SOUTHWEST	11/23/2015	Regular	0.00	6,421.65	20791
0934	OEM SPECIAL SYSTEMS	11/23/2015	Regular	0.00	1,220.07	20792
1966	PHYLLIS SCHUMACHER	11/23/2015	Regular	0.00	70.11	20793
0868	PIONEER PLUMBING, INC.	11/23/2015	Regular	0.00	661.07	20794
0913	PUEBLO MECHANICAL & CONTROLS, INC.	11/23/2015	Regular	0.00	13,153.65	20795
0255	RC JANITORIAL SERVICES, INC.	11/23/2015	Regular	0.00	1,102.50	20796
1029	REDSKY FIRE APPARATUS LLC	11/23/2015	Regular	0.00	690.72	20797
1804	ROBERT LOZANO	11/23/2015	Regular	0.00	244.31	20798
2391	ROLLMAN, MICHAEL	11/23/2015	Regular	0.00	229.92	20799
1086	SAFELITE FULFILLMENT, INC.	11/23/2015	Regular	0.00	347.89	20800
0552	SHI INTERNATIONAL CORP.	11/23/2015	Regular	0.00	59,605.00	20801
0425	SPEEDPRO IMAGING	11/23/2015	Regular	0.00	7,288.82	20802
0067	STEVEN NOBLE	11/23/2015	Regular	0.00	1,119.08	20803
1247	THE ARIZONA REPUBLIC	11/23/2015	Regular	0.00	2,923.05	20804
1885	TRICO ELECTRIC COOPERATIVE	11/23/2015	Regular	0.00	2,037.55	20805
1284	TUCSON ELECTRIC POWER	11/23/2015	Regular	0.00	10,096.63	20806
0093	TUCSON SAFETY AND MEDICAL	11/23/2015	Regular	0.00	79.66	20807
3294	VERIZON WIRELESS	11/23/2015	Regular	0.00	6,341.75	20808
3010	VERONICA RUBIO	11/23/2015	Regular	0.00	50.13	20809
3115	WELL AMERICA	11/23/2015	Regular	0.00	30,137.80	20810
1828	WILLIAMS, KYLE	11/23/2015	Regular	0.00	176.20	20811

Attachment: Nov 2015 Check Report (FR-2016-1 : Financial Reports)

Monthly Check Report

Date Range: 11/01/2015 - 11/30/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3115	WELL AMERICA	11/25/2015	Regular	0.00	25,817.80	20812
4618	ANTHONY JOHNSON	11/25/2015	Regular	0.00	860.76	20818
2285	PHIL BRETON	11/25/2015	Regular	0.00	189.06	20819
4254	RICHARD PIKE	11/25/2015	Regular	0.00	702.50	20820
4050	T. J. GIRON	11/25/2015	Regular	0.00	172.98	20821
3445	ARIZONA DEPT OF PUBLIC SAFETY	11/27/2015	Regular	0.00	22.00	20822
1219	CINTAS CORPORATION	11/27/2015	Regular	0.00	505.42	20823
3816	CPEC CORPORATION	11/27/2015	Regular	0.00	309.42	20824
1250	DP SOLUTIONS	11/27/2015	Regular	0.00	209.19	20825
1264	JESUS ALVARADO	11/27/2015	Regular	0.00	150.00	20826
1265	JODIE RYAN	11/27/2015	Regular	0.00	150.00	20827
4272	LEVEL 3 COMMUNICATIONS	11/27/2015	Regular	0.00	2,607.14	20828
3888	LOWE'S COMPANIES, INC.	11/27/2015	Regular	0.00	1,677.42	20829
1163	MATHESON TRI-GAS, INC.	11/27/2015	Regular	0.00	403.75	20830
3820	METZGER, DEBBIE	11/27/2015	Regular	0.00	311.27	20831
0889	NAUGHTON'S	11/27/2015	Regular	0.00	134.65	20832
0955	NEOPOST USA, INC.	11/27/2015	Regular	0.00	356.02	20833
1179	OFFICE MAX INCORPORATED	11/27/2015	Regular	0.00	46.70	20834
4562	PROGRESSIVE ROOFING, INC.	11/27/2015	Regular	0.00	662.64	20835
1242	RACY/ASSOCIATES INCORPORATED	11/27/2015	Regular	0.00	2,000.00	20836
1260	SECURITECH INC	11/27/2015	Regular	0.00	109.00	20837
3858	SELERIX, INC.	11/27/2015	Regular	0.00	587.50	20838
0320	US FOOD SERVICE	11/27/2015	Regular	0.00	277.96	20839
3115	WELL AMERICA	11/27/2015	Regular	0.00	326.20	20840
4361	XEROX CORPORATION	11/27/2015	Regular	0.00	183.00	20841
0796	ARIZONA CENTER FOR FIRE SERVICE EXCELLENCE	11/27/2015	Regular	0.00	275.00	20842
1266	LA QUINTA INN & SUITES NW TUCSON MARANA	11/30/2015	Regular	0.00	259.80	20843
3699	AMERICAN EXPRESS	11/30/2015	Bank Draft	0.00	5,859.22	DFT000100

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	359	142	0.00	840,785.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	1	0.00	5,859.22
EFT's	0	0	0.00	0.00
	376	143	0.00	846,645.14

Attachment: Nov 2015 Check Report (FR-2016-1 : Financial Reports)

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	11/2015	846,645.14
			<u>846,645.14</u>



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.A

SCHEDULED

MEMORANDUM NO. 2016-10

Date: January 26, 2016
To: Governing Board
From: Thomas Benavidez, Attorney
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action Concerning District Funds on Deposit in the Valley Schools Benefits Trust; the Board Might Choose to Go into Executive (Closed) Session, Pursuant to A.R.S. §38-431.03(A)(3) and (4), to Get Legal Advice and to Direct the Board's Attorney Concerning Filing a Formal Claim for Return of the Funds.

RECOMMENDATION:

Vote to go into executive session. Invite the following persons into the session: Chief Brandt, Assistant Chief Emans, Patricia Aguilar, David Gephart and Thomas Benavidez.

MOTION:

Move to enter into executive session for the purposes of receiving legal advice and to direct the attorney.

[Board Chair] The following persons are asked to join the Board in executive session: Chief Brandt, Assistant Chief Emans, Patricia Aguilar, David Gephart and Thomas Benavidez.

[After the executive session is over] Move to close the executive session.

[After the executive session is closed] Move to direct the attorney as discussed in executive session.

DISCUSSION:

As you know, the District withdrew from the Valley Schools Employee Benefits Trust ["VSEBT"] approximately one year ago. According to the intergovernmental agreement between the District and VSEBT: "When all claims that were incurred prior to the effective date of withdrawal are concluded, settled, or paid, a final accounting shall be performed at the direction of the Management Board, which shall determine and settle the obligations owing by, or the refunds to be paid to, the withdrawing District." The District believes that there are no longer any remaining claims to be processed, and that the VSEBT should have refunded the District's remaining funds on deposit. However, this has not yet occurred, and District staff is concerned about the delay.

Memorandum 2016-10

Meeting of January 26, 2016

FISCAL IMPACT:

Unknown at this time

ALTERNATIVES:

None